

## **Dubuque Human Rights Commission**

### **GENERAL RULES FOR PUBLIC PARTICIPATION**

1. You may address an item on the agenda after the Commission has addressed that item and a motion has been made to open the item to public participation. After recognition by the Chair or the Commissioner chairing the meeting, state your name, address, and group affiliation (if appropriate) and speak clearly. Speaking time will be at the discretion of the Chair or the Commissioner chairing the meeting.
2. Keep comments related to the topic and hand and refrain from personal, impertinent or slanderous remarks.
3. To be considered to be added to the agenda, call or e-mail the Office of Human Rights.
4. Written comments may be submitted to the Office of Human Rights at least one week in advance by email or by mail.
5. The “Public Comments” section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting as time permits at the discretion of the Chair or the Commissioner chairing the meeting. Official action cannot be taken by the Commission at this time but may be placed on future agendas or referred to the appropriate department.
6. Questions concerning these rules or any agenda item may be directed to the Office of Human rights.
7. Please silence cell phones during the Commission meeting.

**Contact:**

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