

# **Purchase of Services**

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**DEPARTMENT/DIVISION:** Purchase Of Services  
**RESPONSIBILITY:** Housing Department

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Purchase of services activities are those services that the City feels fit the goals and priorities of the City and are not required to be provided or would not be provided in the normal course of City business. In Fiscal Year 2014, an application process was implemented for the funding of purchase of service agencies.

The FY 2026 budget recommends an allocation of \$100,000 in General Fund and \$0 in Community Development Block Funds for a total of \$100,000 to fulfill some of the recommendations of the Community Development Advisory Commission.

The recommendation of the Community Development Advisory Commission will be made to City Council after the FY 2026 budget is adopted on April 28, 2025.

The following purchase of service agencies have received funding in the past:

Agency	FY 2025	Funding Source
Four Mounds	\$21,220	General Fund
Four Oaks	\$12,500	General Fund
Iowa Legal Aid	\$5,000	General Fund
Northeast Iowa Area Agency on Aging	\$4,280	General Fund
Presentation Lantern	\$20,000	General Fund
St. Mark Youth Enrichment	\$25,000	General Fund
Waypoint	\$12,000	General Fund
<b>Total</b>	<b>\$100,000</b>	

Contracted services are services that the City would have within its organization regardless of who provides the service. Contracted services in many cases leverage other resources that would not normally be available to the City. An example is the Dubuque Humane Society which provides a heightened level of service for animal control over what the City would provide for animals.

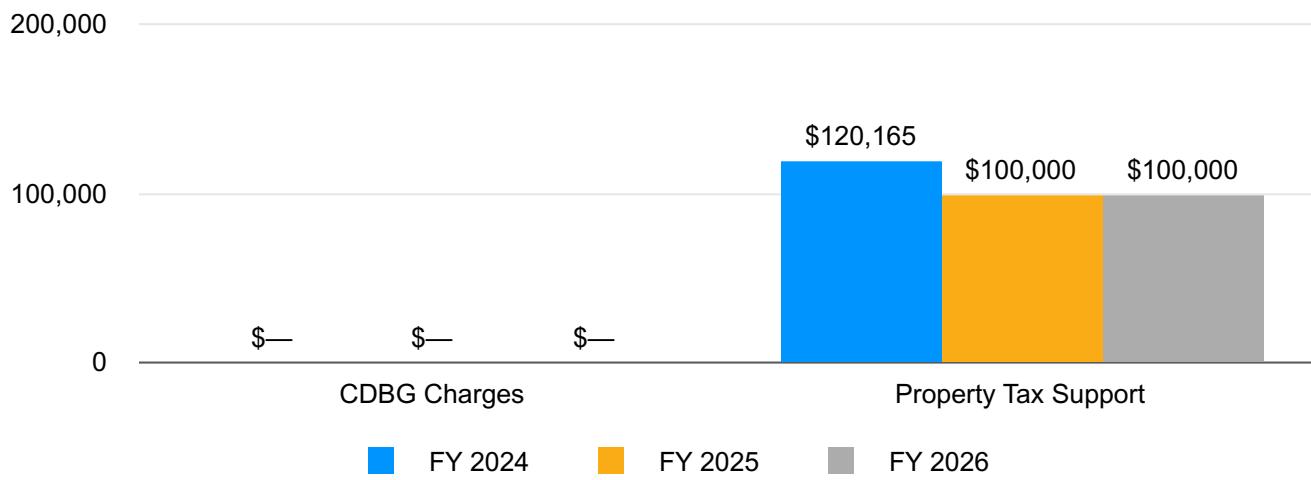
The following agencies have received or are being recommended to receive funding as contracted services within other departments:

Agency	Department	FY 2025	FY 2026	Funding Source
Community Foundation of Greater Dubuque - Project HOPE	Economic Development	\$85,000	\$85,000	General Fund
Community Foundation of Greater Dubuque - Inclusive Dubuque	Economic Development	\$75,000	\$75,000	General Fund
Crescent Community Health Center - Operating	Health Services	\$50,000	\$50,000	General Fund
Travel Dubuque	Economic Development	\$1,617,272	\$1,759,691	General Fund
Dubuque Area Labor Management Council	Economic Development	\$35,000	\$35,000	General Fund
Dubuque Dream Center	Economic Development	\$63,000	\$63,000	General Fund
Dubuque Main Street	Economic Development	\$96,211	\$96,211	General Fund
Dubuque Winter Farmers Market	Economic Development	\$15,000	\$15,000	General Fund
DuRide	Transit	\$30,000	\$65,000	General Fund
ECIA Membership Dues	Planning	\$36,397	\$37,590	General Fund
ECIA Prosperity Iowa	Economic Development	\$5,085	\$5,085	General Fund
ECIA Transportation Planning	Engineering	\$25,000	\$45,000	General Fund
ECIA CSEI Housing Hotline	Housing	\$13,000	\$48,000	General Fund
Fountain of Youth	Economic Development	\$63,000	\$63,000	General Fund
Four Mounds HEART Program	Housing	\$10,000	\$10,000	General Fund
Greater Dubuque Development Corporation - Retail Expansion/Marketing/Workforce	Economic Development	\$704,135	\$704,135	Land Sales
Greater Dubuque Development Corporation - Director of Sustainable Innovation	Economic Development	\$105,500	\$105,500	General Fund
Greater Dubuque Development Corporation - True North	Economic Development	\$26,500	\$26,500	GDTIF
Hills & Dales: Senior Center	Recreation	\$25,000	\$25,000	General Fund
Humane Society	Health Services	\$177,887	\$183,757	General Fund
Hawkeye Area Community Action	Housing	\$70,000	\$70,000	General Fund
<b>Total</b>		<b>\$ 3,327,987</b>	<b>\$ 3,567,469</b>	

# PURCHASE OF SERVICE

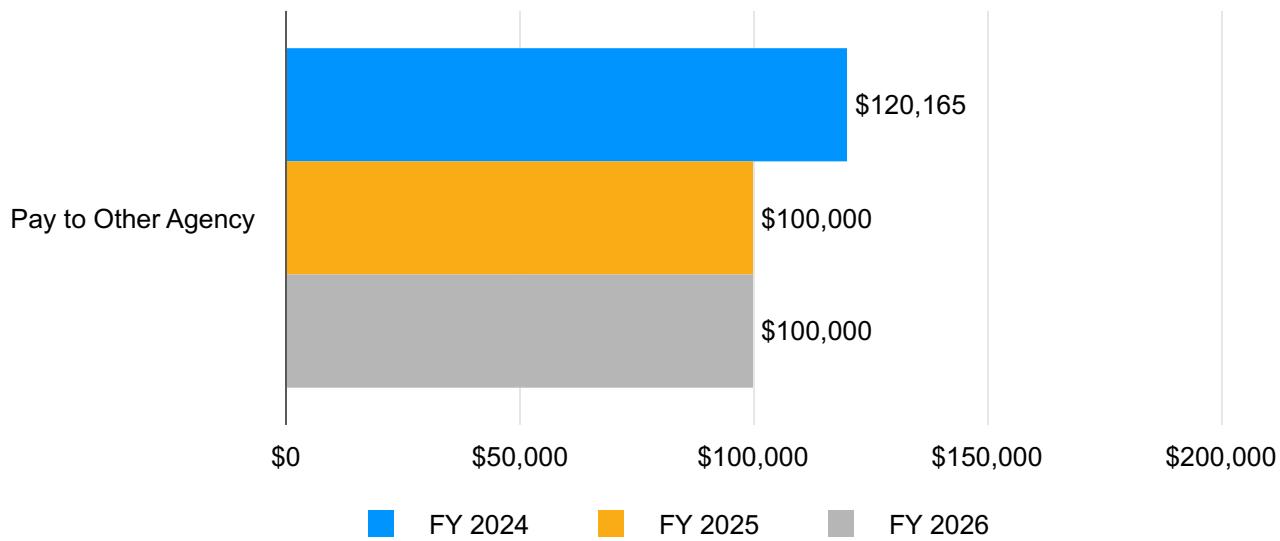
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## Resources and Property Tax Support



Purchase of Services is supported by no full-time equivalent employees. Pay to other agencies accounts for 100% of the department expense as seen below. Overall, the departments' expenses are expected to unchange by 0.00% in FY 2026 compared to FY 2025.

## Expenditures by Category by Fiscal Year



**Recommended Operating Expenditure Budget - Department Total**  
**79 - PURCHASE OF SERVICES**

Fund/Account/Account Title	FY23 Actual Expense	FY24 Actual Expense	FY25 Adopted Budget	FY26 Recomm'd Budget
<b>6E - Contractual Svcs</b>				
<b>100 - General</b>				
64130 - Payments to Other Agencies	82,574	120,165	100,000	100,000
<b>180 - Community Development</b>				
64130 - Payments to Other Agencies	0	105,386	0	0
<b>6E - Contractual Svcs Total</b>	<b>82,574</b>	<b>225,551</b>	<b>100,000</b>	<b>100,000</b>
<b>PURCHASE OF SERVICES -</b>				
<b>Total</b>	<b>82,574</b>	<b>225,551</b>	<b>100,000</b>	<b>100,000</b>

**Recommended Expenditure Budget Report by Activity & Funding Source**  
**79- PURCHASE OF SERVICES**

Fund/Activity	FY24 Actual Expense	FY25 Adopted Budget	FY26 Recomm'd Budget
<b>7901 - Purchase of Services</b>			
<b>100 - General</b>			
6E - Contractual Svcs	120,165	100,000	100,000
<b>180 - Community Development</b>			
6E - Contractual Svcs	—	—	—
<b>7901 - Purchase of Services Total</b>	<b>120,165</b>	<b>100,000</b>	<b>100,000</b>
<b>PURCHASE OF SERVICES TOTAL</b>	<b>120,165</b>	<b>100,000</b>	<b>100,000</b>