

City of Dubuque  
Attn: Ragan Griffin  
Healthy Homes Inspector  
350 W 6<sup>th</sup> St, Suite 312  
Dubuque, IA 52001  
Ph. 563.291.0864

March 7, 2023

**Bid Tour**  
**INVITATION TO BID HOUSING REHABILITATION OF:**  
**Bid Set # 6**

Address	Pre-Bid Tour Date: March 15, 2023	Bid Tour Time
<u>2096 Ogilby</u>		<u>9am</u>
<u>725 Kane</u>		<u>930am</u>
<u>2571 Central</u>		<u>10am</u>

**COVID-19 Procedures: Masks may still be required when requested from homeowner/tenant.**

You are invited to bid on the housing healthy homes package of the structure located at the above listed address in the City of Dubuque, IA in accordance with the specifications detailed in the accompanying rehabilitation material.

Sealed bids marked "Bid Documents" to be delivered to City of Dubuque; Attention: Ragan Griffin; 350 W 6<sup>th</sup> St, Suite 312; Dubuque, IA 52001. Bids will be received until 1:00 p.m., on Thursday, March 23, 2023.

**No bids will be received after this time.**

**Bids will be opened Thursday, March 23, 2023 at 1:00 p.m. at the office of Healthy Homes, 350 W 6<sup>th</sup> St, Suite 312, Dubuque IA. City offices will be closed to the public at this time, all bidders will be notified of the results.**

In general, the work consists of general carpentry, concrete flatwork, painting, HVAC, Electrical and Plumbing trades etc. The work may include LEAD INTERM control measures. A contractor and/or employee trained and certified as "LEAD ABATEMENT CONTRACTOR or ABATEMENT WORKER" must complete line items IF lead is part of the bid. Line Item Construction Bids will be received for the projects.

Bid documents may be obtained after Friday, March 10, 2023 at the City of Dubuque Housing Department 563.589.1724 or [www.cityofdubuque.org/bids](http://www.cityofdubuque.org/bids) or may be seen at the following locations:

City of Dubuque Housing, 350 West 6<sup>th</sup> Street, Suite 312

Cedar Rapids - Master Builders of Iowa  
Dubuque - Dubuque Builders Exchange  
Waterloo - Master Builders of Iowa  
Rock Island - Master Builders of Iowa  
Wisconsin Builders Exchange

Minority and women-owned businesses and small, local, and emerging contractors are encouraged to participate. Bid guarantee in the amount of 5% of the bid amount **must** accompany each bid (over \$25,000) submitted and shall be in the form of a cashier's check, certified check or bond. All projects at or exceeding \$25,000.00 require a Payment, Performance, and one-year Maintenance Bond. This invitation is given and published pursuant to authorization of the City of Dubuque and the Owners. The City reserves the right to reject any or all bids and to waive any informality or irregularity or to accept any bid which best serves the interest of the Owners. All requested attachments to the bid must be attached as stated within the individual bids.

Do not include sales tax within your project bid. The City of Dubuque will issue a sales tax exemption certificate for projects after contracts are awarded.

Section 3

- A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that

employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
- F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
- G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

Section 3 Businesses are encouraged to respond to this proposal. A Section 3 business is a business that is:

- 51% owned by Section 3 residents\*
- Whose permanent, full-time staff is comprised of at least 30% Section 3 residents\*
- Has committed 25% of the dollar amount of its subcontracts to Section 3 businesses.
- \*A Section 3 resident is defined as a public housing resident or someone with a household income that is less than 80% of the area median income.

Businesses that believe they meet the Section 3 criteria are encouraged to register as a Section 3

Business through HUD's website: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>