

## Designated Agent Registration Form

This document serves as official notification that I, \_\_\_\_\_,  
Property owner name printed

as the owner of the property of the property located at \_\_\_\_\_,  
Property address

do hereby designate \_\_\_\_\_,  
Designated agent name printed

as the “Designated Agent” empowered as the owners’ representative in matters concerning compliance with the City of Dubuque Property Maintenance Code and other Rental Property requirements of Title 14, Chapter 1, Article J of the City of Dubuque Code.

### Property Owner information:

\_\_\_\_\_  
 Name (printed)\*

\_\_\_\_\_  
 Phone number\*

\_\_\_\_\_  
 E-mail

\_\_\_\_\_  
 Signature\* Date\*

### Designated Agent information:

\_\_\_\_\_  
 Name or agency (printed)\*

Street address\* \_\_\_\_\_

City, State, Zip\* \_\_\_\_\_

\_\_\_\_\_  
 Phone number\*

\_\_\_\_\_  
 E-mail

\_\_\_\_\_  
 Signature\* Date\*

\*Indicates required information.

NOTICE: Incomplete or inaccurate information may result in rejection of designated agent form