

City Council

CITY COUNCIL

Budget Highlights	FY 2010/11 Actual	FY 2011/12 Adopted	FY 2011/12 Amended	FY 2012/13 Recomm'd	% Change from Adopted FY 2011/12
Employee Expense	66,982	68,644	68,644	69,032	0.6%
Supplies and Services	90,612	75,189	78,830	73,726	-1.9%
Machinery and Equipment	<u>2,606</u>	<u>-</u>	<u>-</u>	<u>7,385</u>	<u>0.0%</u>
Total	160,200	143,833	147,474	150,143	4.4%
Operating Revenue	<u>649</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total	649	-	-	-	
Property Tax Support	159,551	143,833	147,474	150,143	6,310
Percent Increase (Decrease)					4.4%
Personnel - Authorized FTE	7.00	7.00	7.00	7.00	

Improvement Package Summary

1 of 1

This decision package would provide funding for the purchase of IPADs for City Council members to use for access the City Council agenda and other documents related to City business. This package includes nonrecurring items which include a 64G device (\$830 per Council member), dock for VGA connection to a monitor (\$29 per Council member), VGA adapter (\$29 per Council member), wireless keyboard (\$69 per Council member), USB power adapter (\$29 per Council member) and wireless mouse (\$69 per Council member) and recurring expense of an unlimited data plan (\$516 per Council member).

Related Cost: \$ 3,612– Tax Funds – Recurring
 Related Cost: \$ 7,385 – Tax Funds – Non-Recurring
 Total Cost: \$10,997
 Property Tax Impact: +\$.0052/+.05%
 Activity: City Council

Recommend - Yes

Significant Line Items at Maintenance Level

Supplies & Services

- FY 2013 includes \$3,090 per City Council member (\$21,630) for Conference, Meetings, and Travel and \$4,800 for the Mayor for conference travel, including attendance of the US conference of Mayors meetings. It is believed that greater expectations for regional, state and federal cooperation include some level of participation in the following: National League of Cities, Iowa League of Cities, Iowa Department of Economic Development SMART Conference, Iowa League Legislative Days, and other meetings that occur on issues or initiatives during the year.

Travel City Business expense is budgeted at \$1,000 per Council Member. This represents City business mileage reimbursement.

2. FY 2013 includes \$500 per City Council member (\$3,500) for Education and Training. This is needed with the ever-changing regulations, technologies and methods for community success. It becomes even more necessary as new City Council members are elected.
3. Postage and Shipping decreased from \$183 in FY 2012 to \$21 in FY 2013 based on FY 2011 actual of \$20 plus 5%.
4. Office Equipment Maintenance decreased from \$960 in FY 2012 to \$434 in FY 2013 based on FY 2011 actual of \$413 plus 5%.
5. Printing and Binding decreased from \$250 in FY 2012 to \$152 in FY 2013 based on FY 2011 actual of \$145 plus 5%.
6. Copying and Reproduction increased from \$50 in FY 2012 to \$142 in FY 2013 based on FY 2011 actual of \$135 plus 5%.
7. General Liability Insurance decreased from \$2,416 in FY 2012 to \$1,973 in FY 2013 based on projected cost. There was a significant decrease from FY 2011 actual to FY 2012 actual due to an increase in deductible limits from \$10,000/\$100,000 to \$20,000/\$150,000.
8. Miscellaneous decreased from \$3,600 in FY 2012 to \$0 in FY 2013 due to moving catering costs for the Boards and Commissions Picnic and visiting Federal and State Officials to the Special Events line item in the City Clerk's budget.
9. Mileage decreased from \$815 in FY 2012 to \$464 in FY 2013 based on FY 2011 actual of \$455 plus 5%.
10. Internet Services increased from \$0 in FY 2012 to \$3,387 in FY 2013 due to moving the internet charges for seven City Council members from Miscellaneous Operating Supplies.
11. Miscellaneous Operating Supplies decreased from \$3,441 in FY 2012 to \$0 in FY 2013 due to moving the internet charges for seven City Council members to Internet Services.

Recommended Operating Revenue Budget - Department Totals
70 - CITY COUNCIL

Fund	Account	Account Title	FY10 Actual Revenue	FY11 Actual Revenue	FY12 Adopted Rev. Budget	FY13 Recomm'd Budget
100	53102	PRIVATE PARTICIPANT	0	60	0	0
100	53201	REFUNDS	475	0	0	0
100	53605	MISCELLANEOUS REVENUE	45	589	0	0
100	53620	REIMBURSEMENTS-GENERAL	967	0	0	0
70 - CITY COUNCIL TOTAL			1,487	649	0	0

Recommended Operating Expenditure Budget - Department Totals

70 - CITY COUNCIL

Fund	Account	Account Title	FY 10 Actual Expense	FY 11 Actual Expense	FY 12 Adopted Budget	FY 13 Recomm'd Budget
100	61020	PART-TIME EMPLOYEES	61,557	61,596	62,500	62,484
100	61310	IPERS	4,099	4,305	5,044	5,419
100	61320	SOCIAL SECURITY	892	893	905	905
100	61415	WORKMENS' COMPENSATION	233	188	195	224
61 - WAGES AND BENEFITS			66,781	66,982	68,644	69,032
100	62010	OFFICE SUPPLIES	513	0	100	100
100	62030	POSTAGE AND SHIPPING	174	20	183	21
100	62050	OFFICE EQUIPMENT MAINT	520	413	960	434
100	62061	DP EQUIP. MAINT CONTRACTS	140	580	452	492
100	62090	PRINTING & BINDING	311	145	250	152
100	62110	COPYING/REPRODUCTION	20	135	50	142
100	62130	LEGAL NOTICES & ADS	0	350	0	0
100	62170	SUBSCRIPTIONS-BOOKS-MAPS	0	5,269	100	100
100	62190	DUES & MEMBERSHIPS	19,181	13,902	19,650	19,650
100	62208	GENERAL LIABILITY INSURAN	2,135	2,331	2,416	1,973
100	62240	MISCELLANEOUS	4,327	1,749	3,600	0
100	62310	TRAVEL-CONFERENCES	23,381	26,096	25,640	25,640
100	62320	TRAVEL-CITY BUSINESS	4,439	3,995	7,000	7,000
100	62340	MILEAGE/LOCAL TRANSP	389	455	815	464
100	62360	EDUCATION & TRAINING	45	0	3,500	3,500
100	62421	TELEPHONE	801	814	801	855
100	62424	RADIO/PAGER FEE	538	509	551	524
100	62662	SISTER CITY PROGRAM	2,316	2,544	5,680	5,680
100	62667	INTERNET SERVICES	0	0	0	6,999
100	62671	MISC. OPERATING SUPPLIES	3,351	3,226	3,441	0
100	62716	CONSULTANT SERVICES	807	923	0	0
100	62731	MISCELLANEOUS SERVICES	70	27,156	0	0
62 - SUPPLIES AND SERVICES			63,457	90,612	75,189	73,726
100	71120	PERIPHERALS, COMPUTER	0	0	0	7,385
100	71124	MICRO-COMPUTER	0	2,606	0	0
71 - EQUIPMENT			0	2,606	0	7,385
70 - CITY COUNCIL TOTAL			130,239	160,199	143,833	150,143

Recommended Expenditure Budget Report by Activity & Funding Source

CITY COUNCIL

Fund	Account Title	FY10 Actual Expense	FY11 Actual Expense	FY12 Adopted Budget	FY13 Recomm'd Budget
LEGISLATION & POLICY - 70100					
FUNDING SOURCE: GENERAL					
	WAGES AND BENEFITS	66,781	66,982	68,644	69,032
	SUPPLIES AND SERVICES	63,457	90,612	75,189	73,726
	CAPITAL OUTLAY AND EQUIPMENT	0	2,606	0	7,385
LEGISLATION & POLICY TOTALS:		130,239	160,199	143,833	150,143
CITY COUNCIL TOTAL		130,239	160,199	143,833	150,143

**CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT**

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FD	JC	WP-GR	JOB CLASS	FY 2011		FY 2012		FY 2013	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61020 Part Time Employee Expense									
100	0175	NA-21	MAYOR	1.00	11,500	1.00	11,500	1.00	11,500
100	0012	NA-20	COUNCIL MEMBER	6.00	51,000	6.00	51,000	6.00	51,000
		TOTAL PART TIME EMPLOYEES		7.00	62,500	7.00	62,500	7.00	62,500
		TOTAL CITY COUNCIL		7.00	62,500	7.00	62,500	7.00	62,500

**CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

Run Date: 02/01/12

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2011		FY 2012		FY 2013		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
City Council-PT											
10070100	61020	100	0175	NA-21	MAYOR	1.00	11,500	1.00	11,500	1.00	11,500
10070100	61020	100	0012	NA-20	COUNCIL MEMBER	6.00	51,000	6.00	51,000	6.00	51,000
Total						7.00	62,500	7.00	62,500	7.00	62,500
TOTAL CITY COUNCIL						7.00	62,500	7.00	62,500	7.00	62,500