

Conference Center

GRAND RIVER CONFERENCE CENTER

| Budget Highlights | FY 2010/11 Actual | FY 2011/12 Adopted | FY 2011/12 Amended | FY 2012/13 Recomm'd | % Change from Adopted FY 2011/12 |
|---|------------------------------|-------------------------------|-------------------------------|--------------------------------|---|
| Supplies and Services | 330,260 | 348,794 | 348,794 | 342,596 | -1.8% |
| Machinery and Equipment | - | - | - | - | 0.0% |
| Total | 330,260 | 348,794 | 348,794 | 342,596 | -1.8% |
| Debt on Conference Center Improvements Paid with Sales Tax Fund 20% | - | - | - | 51,838 | 100.0% |
| Property Tax Support Percent Increase (Decrease) | 330,260 | 348,794 | 348,794 | 342,596 | (6,198) -1.8% |

Significant Line Items at Maintenance Level

Supplies & Services

1. Platinum Hospitality privately manages the Grand River Center. The following expenses are the responsibility of the City based on the Facility Management Agreement:

- 50% of energy costs (gas and electric) are estimated to be \$167,428 in FY 2012 and are projected at \$163,183 in FY 2013 based on actual of \$159,189 in FY 2011.
- Insurance costs (property, boiler and general liability) are estimated to be \$17,076 in FY 2012 and are projected at \$19,413 in FY 2013. Property Insurance is project to increase 10% over FY 2012 actual.
- Payment of 50% of the actual Hotel/Motel tax generated by the Grand Harbor Hotel in the previous 12 months period is distributed annually until May 1, 2013. Payments made to date are as follows:

FY 2005 – \$196,400
 FY 2006 – \$197,971
 FY 2007 – \$188,682
 FY 2008 – \$181,352
 FY 2009 – \$167,958
 FY 2010 – \$159,505
 FY 2011 – \$154,598
 FY 2012 – \$164,290 (Budget)
 FY 2013 – \$160,000 (Projection)

2. The City is responsible for repairs and maintenance in excess of \$1,000 individually and \$15,000 in aggregate in any fiscal year. City created a five year maintenance schedule for painting, replacing carpet, and furniture.

Debt Service

3. In FY 2013 GO Bonds are planned to be issued for various Conference Center improvements with annual debt service of \$51,838 abated with Sales Tax Construction (20%).

Recommended Operating Revenue Budget - Department Totals
33 - CONF CENTER OPERATION

| Fund | Account | Account Title | FY10 Actual Revenue | FY11 Actual Revenue | FY12 Adopted Rev. Budget | FY13 Recomm'd Budget |
|---|----------------|---------------------------|----------------------------|----------------------------|---------------------------------|-----------------------------|
| 100 | 43235 | PLATINUM HOLDINGS LEASE | 49,530 | 53,340 | 66,040 | 53,340 |
| 400 | 59350 | FR SALES TAX CONSTRUCTION | 0 | 0 | 0 | 7,849 |
| 33 - CONF CENTER OPERATION TOTAL | | | 49,530 | 53,340 | 66,040 | 61,189 |

Recommended Operating Expenditure Budget - Department Totals

33 - CONF CENTER OPERATION

| Fund | Account | Account Title | FY 10 Actual Expense | FY 11 Actual Expense | FY 12 Adopted Budget | FY 13 Recomm'd Budget |
|---|---------|---------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
| 100 | 62206 | PROPERTY INSURANCE | 10,317 | 11,035 | 11,587 | 14,049 |
| 100 | 62207 | BOILER INSURANCE | 4,025 | 4,025 | 4,025 | 4,267 |
| 100 | 62208 | GENERAL LIABILITY INSURAN | 1,576 | 1,413 | 1,464 | 1,097 |
| 100 | 62411 | UTILITY EXP-ELECTRICITY | 110,855 | 116,867 | 116,398 | 120,256 |
| 100 | 62412 | UTILITY EXP-GAS | 49,304 | 42,322 | 51,030 | 42,927 |
| 100 | 62671 | MISC. OPERATING SUPPLIES | 83 | 0 | 0 | 0 |
| 100 | 62731 | MISCELLANEOUS SERVICES | 159,505 | 154,598 | 164,290 | 0 |
| 100 | 62761 | PAY TO OTHER AGENCY | 0 | 0 | 0 | 160,000 |
| 62 - SUPPLIES AND SERVICES | | | 335,666 | 330,260 | 348,794 | 342,596 |
| 400 | 74111 | PRINCIPAL PAYMENT | 0 | 0 | 0 | 5,371 |
| 400 | 74112 | INTEREST PAYMENT | 0 | 0 | 0 | 2,479 |
| 74 - DEBT SERVICE | | | 0 | 0 | 0 | 7,850 |
| 33 - CONF CENTER OPERATION TOTAL | | | 335,666 | 330,260 | 348,794 | 350,446 |

Recommended Expenditure Budget Report by Activity & Funding Source

CONF CENTER OPERATION

| Fund | Account Title | FY10 Actual Expense | FY11 Actual Expense | FY12 Adopted Budget | FY13 Recomm'd Budget |
|---------------------------------------|-----------------------|------------------------|------------------------|------------------------|-------------------------|
| CONF CENTER OPERATIONS - 33300 | | | | | |
| FUNDING SOURCE: GENERAL | | | | | |
| | SUPPLIES AND SERVICES | 335,666 | 330,260 | 348,794 | 342,596 |
| CONF CENTER OPERATIONS TOTALS: | | 335,666 | 330,260 | 348,794 | 342,596 |
| DEBT SERVICE - 33400 | | | | | |
| FUNDING SOURCE: DEBT SERVICE | | | | | |
| | DEBT SERVICE | 0 | 0 | 0 | 7,850 |
| DEBT SERVICE TOTALS: | | 0 | 0 | 0 | 7,850 |
| CONF CENTER OPERATION TOTAL | | 335,666 | 330,260 | 348,794 | 350,446 |

Capital Improvement Projects by Department/Division

| CIP Number | Capital Improvement Project Title | FY 10 Actual Expense | FY 11 Actual Expense | FY 12 Adopted Budget | FY 13 Recomm'd Budget |
|-------------------------------------|--------------------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
| CONF CENTER OPERATION | | | | | |
| 1002390 | GRC - SL AND BN CONCRETE | 0 | 0 | 0 | 45,000 |
| 1012392 | GRC - SECURITY CAMERAS | 0 | 0 | 0 | 18,000 |
| 1022113 | GRC - REPLACE CARPET | 0 | 0 | 160,000 | 0 |
| 1022305 | GRC - REPLACE CLOUDS | 0 | 0 | 35,000 | 40,000 |
| 1022306 | GRC - OUTDOOR FURN REPL | 0 | 0 | 35,000 | 0 |
| 1022307 | GRC - RIVER RM COOL STUDY | 0 | 0 | 25,000 | 0 |
| 1022389 | GRC - UPGRDE AV EQUIP | 0 | 0 | 0 | 50,000 |
| 1022391 | GRC - PAINT OFFICE | 0 | 0 | 0 | 35,000 |
| 3501598 | GRAND RIVER CTR MAINTENAN | 104,217 | 69,216 | 55,000 | 55,000 |
| 3501990 | GRAND RIVER CTR CHAIRS | 10,017 | 18,902 | 0 | 30,000 |
| 3502112 | GRC-FABRIC WALL COVERING | 0 | 0 | 0 | 35,000 |
| 3502113 | GRC - REPLACE CARPET | 78,587 | 103,168 | 0 | 0 |
| 3502388 | GRC OUTDOOR SIGN | 0 | 0 | 0 | 62,100 |
| CONF CENTER OPERATION TOTALS | | 192,821 | 191,286 | 310,000 | 370,100 |

City of Dubuque
Recommended Capital Improvement Program Summary
Fiscal Year 2013-2017

| PROGRAM/DEPT | PROJECT DESCRIPTION | SOURCE OF FUNDS | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | TOTAL | PAGE |
|---------------------------|--------------------------------------|------------------------|----------------|----------------|----------------|----------------|----------------|--------------|-------------|
| CONFERENCE CENTER | | | | | | | | | |
| General Government | | | | | | | | | |
| | General Building Maintenance | Sales Tax Fund (20%) | \$ 55,000 | \$ 55,000 | \$ 55,000 | \$ 55,000 | \$ 70,000 | \$ 290,000 | 137 |
| | Level Floors | Sales Tax Fund (20%) | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 25,000 | \$ 75,000 | 138 |
| | Table/Chair Replacement | Sales Tax Fund (20%) | \$ 30,000 | \$ - | \$ - | \$ 30,000 | \$ - | \$ 60,000 | 139 |
| | Upgrade Outdoor Sign | GO Borrowing | \$ 62,100 | \$ - | \$ - | \$ - | \$ - | \$ 62,100 | 140 |
| | Upgrade AV Equipment | DRA Distribution | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ 50,000 | 141 |
| | Seal and Burnish Concrete | General Fund | \$ 45,000 | \$ - | \$ - | \$ - | \$ - | \$ 45,000 | 142 |
| | Replace Clouds | DRA Distribution | \$ 40,000 | \$ - | \$ - | \$ - | \$ - | \$ 40,000 | 143 |
| | Meeting Room Wall Covering | Sales Tax Fund (20%) | \$ 35,000 | \$ - | \$ - | \$ - | \$ - | \$ 35,000 | 144 |
| | Paint Office | Sales Tax Fund (20%) | \$ 35,000 | \$ - | \$ - | \$ - | \$ - | \$ 35,000 | 145 |
| | Security Cameras | General Fund | \$ 18,000 | \$ - | \$ - | \$ - | \$ - | \$ 18,000 | 146 |
| | Paint Ballrooms and Meeting Rooms | Sales Tax Fund (20%) | \$ 18,000 | \$ - | \$ - | \$ - | \$ - | \$ 18,000 | 147 |
| | High Definition Video Conferencing | DRA Distribution | \$ - | \$ - | \$ 105,500 | \$ - | \$ - | \$ 105,500 | 148 |
| | Kitchen Equipment Replacement | DRA Distribution | \$ - | \$ - | \$ - | \$ 50,000 | \$ - | \$ 50,000 | 149 |
| | Replace Office and River Room Carpet | DRA Distribution | \$ - | \$ - | \$ - | \$ 80,000 | \$ - | \$ 80,000 | 150 |
| | Paint Spine and Pre-function Space | DRA Distribution | \$ - | \$ - | \$ - | \$ 35,000 | \$ - | \$ 35,000 | 151 |
| | Paint Bridge | DRA Distribution | \$ - | \$ - | \$ - | \$ 30,000 | \$ - | \$ 30,000 | 152 |
| | Paint Exterior Metal | Sales Tax Fund (20%) | \$ - | \$ - | \$ - | \$ - | \$ 100,000 | \$ 100,000 | 153 |
| | Total - Conference Center | | \$ 413,100 | \$ 55,000 | \$ 185,500 | \$ 280,000 | \$ 195,000 | \$ 1,128,600 | |

