


TO: Michael C Van Milligen, City Manager
FROM: Gus Psihoyos, City Engineer 
DATE: January 11, 2017
RE: Bee Branch Watershed Flood Mitigation Project, HUD National Disaster Resilience Competition Grant, Infrastructure, Contract Award for General Administration Services

INTRODUCTION

The purpose of this memorandum is to seek authorization to enter into a contract with East Central Intergovernmental Association (ECIA) for General Administration services related to the City's use of \$23,309,600.00 in Community Development Block Grant Program Disaster Recovery – National Disaster Resiliency funds for infrastructure improvements associated with the Bee Branch Watershed Flood Mitigation Project.

BACKGROUND

In March 2015, the City was part of a State of Iowa Phase I application for U. S. Department of Housing and Urban Development (HUD) funds through the Community Development Block Grant National Disaster Resilience (CDBG-NDR) competition. The State was then invited to submit a Phase II application as part of the final round of the competition. Once again, the City was a key partner in determining the success of the Phase II application.

In January 2016, the State was awarded \$95.7 million in HUD National Disaster Resiliency Competition grant funds. Per the award, the City of Dubuque is to receive \$8.4 million for a comprehensive "Bee Branch Healthy Homes Resiliency Program" to help residents address residual impacts from the flooding experienced within the Bee Branch Watershed. The City is also to receive \$23.1 million for storm water infrastructure improvements associated with the Bee Branch Watershed Flood Mitigation Project. The infrastructure improvements are as follows:

1. Bee Branch Railroad Culvert Infrastructure Improvements involving the installation of culverts from the Lower Bee Branch Creek, through Canadian Pacific Railway property, to the Upper Bee Branch north of Garfield Avenue;
2. 22nd Street/Kaufmann Ave Storm Sewer Improvements involving the installation of a large diameter storm sewer from 22nd & Elm up Kaufmann Avenue to the Kaufmann & Kane intersection. The work includes inlets and local sewer

connections to the storm sewer and the complete reconstruction of the street and other underground utilities along street right-of-way corridor.

3. 17th Street/W. Locust Street Storm Sewer Improvements involving the installation of a 96-inch diameter pipe from the Lower Bee Branch Creek through the Canadian Pacific Railway tracks to 17th Street then to the west along 17th Street and finally west along W. Locust Street towards Angella St. The work includes inlets and local sewer connections to the storm sewer and the complete reconstruction of the street and other underground utilities along street right-of-way corridor.

In October of 2016, the City Council adopted Resolution 362-16 approving the execution of a contract with the Iowa Economic Development Authority (IEDA) in order for the City to utilize \$23,309,600.00 in Community Development Block Grant Program Disaster Recovery – National Disaster Resiliency funds for infrastructure improvements associated with the Bee Branch Watershed Flood Mitigation Project.

DISCUSSION

The Iowa Economic Development Authority (IEDA) works directly with Council of Governments (COGs) across the state who typically help smaller communities administer the use of HUD Community Development Block Grant (CDBG) funding. ECIA serves as the only COG in the Dubuque County region. Therefore, IEDA has recommended that the City hire ECIA to help administer the HUD CDBG – National Disaster Resiliency funds for infrastructure improvements associated with the Bee Branch Watershed Flood Mitigation Project.

The contract with IEDA outlines that the City is to receive \$157,500.00 to cover grant administration costs. The City has worked with ECIA to develop a scope of services, tasks to be performed by ECIA that will compliment additional grant administrative tasks to be performed by City staff. Generally speaking, ECIA will:

- 1) Complete and document the environmental review process required of all CDBG funded projects;
- 2) Ensure that engineers and contractors understand CDBG contracting requirements;
- 3) Prepare and submit reports to IEDA;
- 4) Ensure contractor compliance with Davis-Bacon prevailing wage requirements; and
- 5) Interface directly with the online iowagrants.gov website to submit draw requests.

The proposed contract, attached hereto, outlines the specific tasks to be performed by ECIA at a cost to the City of \$108,335.80.

RECOMMENDATION

I recommend entering into the contract with ECIA to assist with the administration of the \$23,309,600.00 in Community Development Block Grant Program Disaster Recovery –

National Disaster Resiliency funds for infrastructure improvements associated with the Bee Branch Watershed Flood Mitigation Project.

BUDGET IMPACT

The \$108,335.80 in funding required to hire ECIA will come from the \$157,500.00 outlined in the contract with IEDA to cover the HUD CDBG – National Disaster Resiliency grant administration costs.

REQUESTED ACTION

I respectfully request adoption of the attached resolution approving the execution of the contract with ECIA to provide general grant administration services related to the City's use of \$23,309,600.00 in HUD CDBG – National Disaster Resiliency funds for infrastructure improvements associated with the Bee Branch Watershed Flood Mitigation Project.

Prepared by Deron Muehring

Cc: Crenna Brumwell, City Attorney
Teri Goodmann, Assistant City Manager
Jenny Larson, Budget Director
Jean Nachtman, Finance Director
Deron Muehring, Civil Engineer