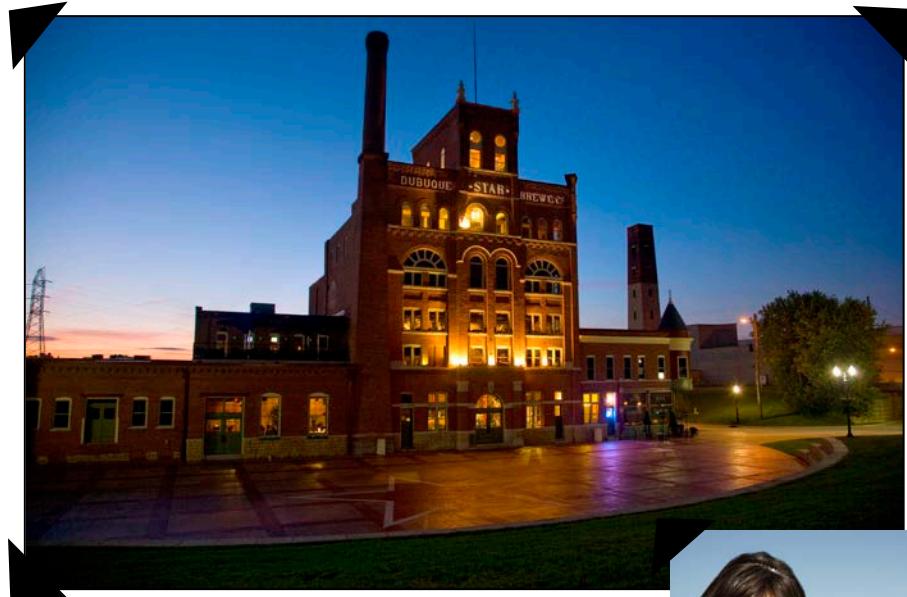
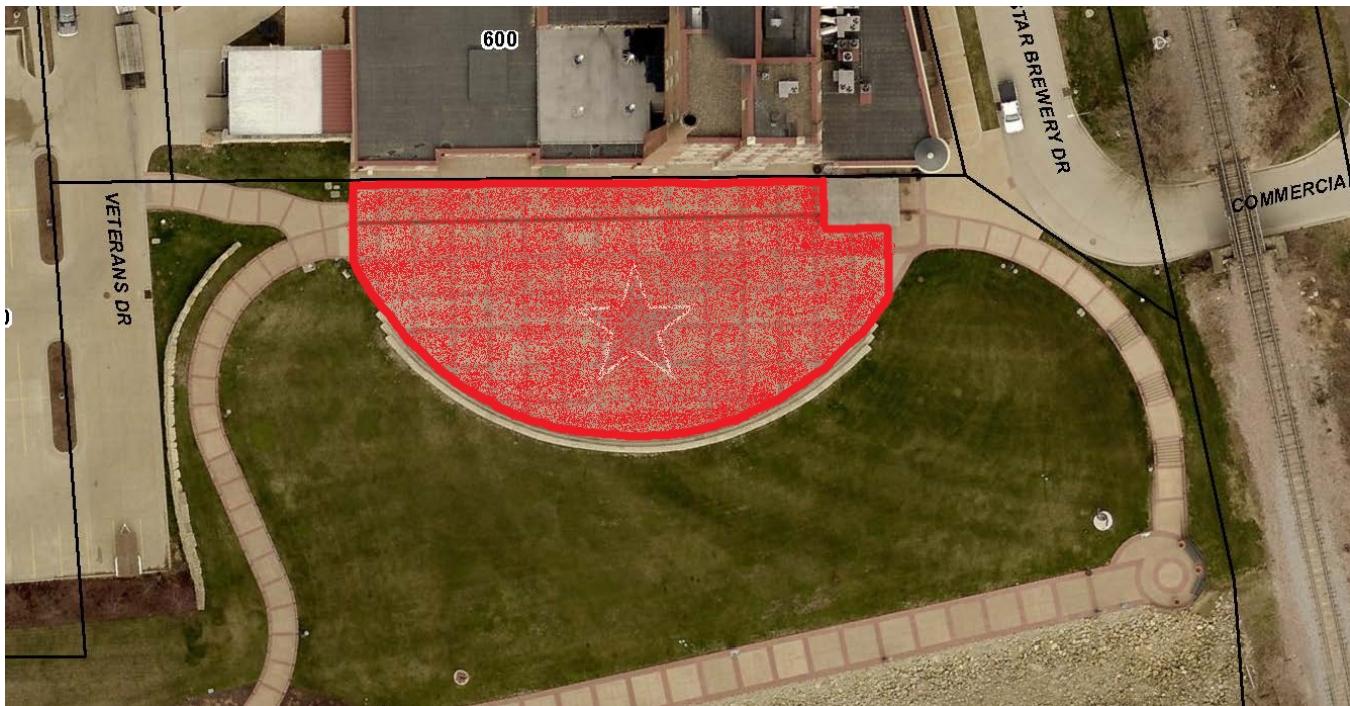


This packet is provided for possible scenarios allowing you to have alcoholic beverages consumed at your event.

If you do not see a scenario in this packet that fits your needs, please contact the City of Dubuque City Clerk's Office at 563-589-4120 for other options.



This information has been reviewed with the Iowa Alcohol Beverage Division, but the ABD reserves the right to modify its interpretation.



Hard Liquor, Beer, and Wine (Supplied by Event Host)

Responsibilities of Event Host (Example: Bride and Groom)

- Event host must apply for a liquor license from the Iowa Alcoholic Beverage Division
- Event host must submit Special Event Permit Application to the City Clerk's Office
- Event host must reserve Alliant Amphitheater through Leisure Services Department

Contacts

City of Dubuque City Clerk's Office (563) 589-4120 www.cityofdubuque.org/specialevents	City of Dubuque Leisure Services Department (563) 589-4263	State of Iowa Alcoholic Beverage Division (866) 469-2223, option 1 https://elicensing.iowaabd.com
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Notes

- Event host may provide hard liquor, beer, and wine free of charge (open bar) or have a cash bar/tip jar.
- Hard liquor, beer, and wine are only allowed in the red area.
- Due to State of Iowa licensing requirements, Stone Cliff Winery cannot provide service of any kind (food service, tables and chairs, etc.) in the red area because the red area is covered by a license.
- Event host may purchase wine manufactured by Stone Cliff Winery to be served in the red area by event host servers only, but event host is not required to make such purchase. Liquor must be purchased by a Class E liquor license holder (liquor store that sells to liquor licensees at wholesale).
- Food can be supplied by anyone except for Stone Cliff Winery.



Hard Liquor, Beer, and Wine (Supplied by Caterer)

Responsibilities of Event Host (Example: Bride and Groom)

- Event host must hire caterer with catering privileges on liquor license
- Event host must submit Special Event Permit Application to the City Clerk's Office
- Event host must reserve Alliant Amphitheater through Leisure Services Department

Contacts

City of Dubuque City Clerk's Office (563) 589-4120 www.cityofdubuque.org/specialevents	City of Dubuque Leisure Services Department (563) 589-4263
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Notes:

- If caterer uses current liquor license, then caterer must provide hard liquor, wine, and beer free of charge and cannot have a cash bar/tip jar. Event host may provide beer and wine (no hard liquor) to their guests at no charge. Caterer may serve the event host's beer and wine, payment for beer and wine is made from the event host directly to the caterer.
- If caterer applies for separate five-day license, then caterer may have a cash bar/tip jar.
- Hard liquor, beer, and wine are only allowed in red area.
- If the event host uses a caterer that has not obtained a five-day license, Stone Cliff Winery may provide tables, chairs, tents, etc. to the event host for the red area. Stone Cliff cannot provide anything to the licensed caterer.
- Caterer must purchase their beer through an Iowa beer wholesaler, wine through an Iowa wine wholesaler, and liquor from a class E liquor licensee. Stone Cliff Winery is an Iowa wine wholesaler; therefore, the caterer may purchase wine manufactured by Stone Cliff Winery to be served on the red area by event host servers only, but event host is not required to make such purchase from Stone Cliff Winery.
- Food must be supplied and served by caterer.



Beer and Wine Only (Supplied by Event Host)

Responsibilities of Event Host (Example: Bride and Groom)

- If event host is providing beer and wine free of charge, liquor license from the Alcoholic Beverage Division is not required
- If event host has cash bar/tip jar, liquor license from the Alcoholic Beverage Division is required
- Event host must submit Special Event Permit Application to the City Clerk's Office
- Event host must reserve Alliant Amphitheater through Leisure Services Department

Contact

City of Dubuque City Clerk's Office (563) 589-4120 www.cityofdubuque.org/specialevents	City of Dubuque Leisure Services Department (563) 589-4263	State of Iowa Alcoholic Beverage Division (866) 469-2223, option 1 https://elicensing.iowaabd.com
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Notes

- Beer and wine are allowed in blue area.
- Beer and wine are allowed to be carried from the blue area to the yellow area if approved by Stone Cliff Winery.
- Stone Cliff Winery can be involved with food service, tables and chairs, etc. and may provide/serve beer and wine on the blue area provided no liquor license is being obtained for the blue area. If a license is obtained by event host, due to State of Iowa licensing requirements, Stone Cliff Winery cannot provide service of any kind (food service, tables and chairs, etc.).
- Event host may purchase wine manufactured by Stone Cliff Winery to be served by Event Host servers on the blue area, but is not required to make such purchase.
- Food can be provided by anyone.



Beer and Wine Only (Supplied by Caterer)

Responsibilities of Event Host (Example: Bride and Groom)

- Event host must hire caterer with catering privilege on their liquor license. Caterer must provide food for the event in order to serve beer and wine
- Event host must submit Special Event Permit Application to the City Clerk's Office
- Event host must reserve Alliant Amphitheater through Leisure Services Department

Contact

<p>City of Dubuque City Clerk's Office (563) 589-4120 www.cityofdubuque.org/specialevents</p>	<p>City of Dubuque Leisure Services Department (563) 589-4263</p>
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Notes

- If caterer uses existing liquor license, wine and beer must be provided free of charge and cash bar/tip jar is not allowed. Payment is made from the event host directly to the caterer.
- If caterer applies for separate five-day license, cash bar/tip jar is allowed.
- Beer and wine supplied by caterer are allowed in blue area.
- Beer and wine are allowed to be carried from the blue area to the yellow area if approved by Stone Cliff Winery.
- If the event host uses a caterer that has not obtained a five-day license, Stone Cliff Winery may provide tables, chairs, tents, etc. to the event host for the blue area. Stone Cliff cannot provide anything to the licensed caterer.
- Caterer must supply/serve food for the event.



Beer and Wine Only (Supplied/Served on Amphitheater by Stone Cliff Winery)

Responsibilities of Event Host (Example: Bride and Groom)

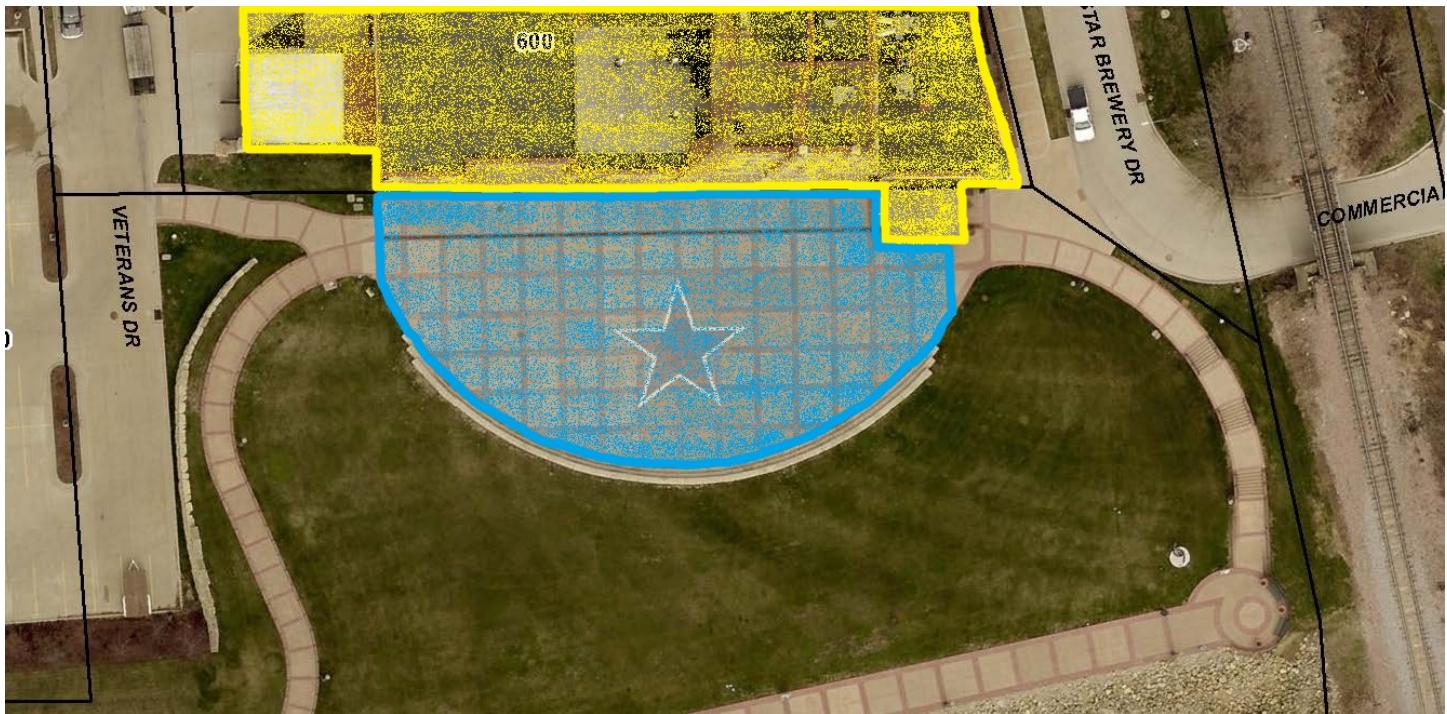
- Stone Cliff Winery must submit an online premise update to the Alcoholic Beverage Division for their WCN license to include Alliant Amphitheater
- Event host must submit Special Event Permit Application to the City Clerk's Office
- Event host must reserve Alliant Amphitheater through Leisure Services Department

Contact

<p>City of Dubuque City Clerk's Office (563) 589-4120 www.cityofdubuque.org/specialevents</p>	<p>City of Dubuque Leisure Services Department (563) 589-4263</p>	<p>State of Iowa Alcoholic Beverage Division (866) 469-2223, option 1 https://elicensing.iowaabd.com</p>
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Notes

- Beer and wine are allowed in yellow area.
- Stone Cliff can be involved with food service, tables and chairs, etc. and can provide/serve beer and wine on Alliant Amphitheater.
- Food can be provided by anyone.



Beer and Wine Only (Supplied/Served Inside Star Brewery by Stone Cliff Winery)

Responsibilities of Event Host (Example: Bride and Groom)

- Event host must submit Special Event Permit Application to the City Clerk's Office
- Event host must reserve Alliant Amphitheater through Leisure Services Department

Contact

<p>City of Dubuque City Clerk's Office (563) 589-4120 www.cityofdubuque.org/specialevents</p>	<p>City of Dubuque Leisure Services Department (563) 589-4263</p>	<p>State of Iowa Alcoholic Beverage Division (866) 469-2223, option 1 https://elicensing.iowaabd.com</p>
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Notes

- Stone Cliff Winery can provide/serve beer and wine in yellow area.
- Glasses and bottles of beer and wine provided in yellow area by Stone Cliff Winery can be carried by guests to the blue area.
- Stone Cliff can be involved with food service, tables and chairs, etc. but cannot provide/serve beer and wine on the blue area.
- Food can be provided by anyone.