



### **Hard Liquor, Beer, and Wine (Supplied by Event Host)**

#### **Responsibilities of Event Host (Example: Bride and Groom)**

- Event host must apply for a liquor license from the Iowa Alcoholic Beverage Division
- Event host must submit Special Event Permit Application to the City Clerk's Office
- Event host must reserve Alliant Amphitheater through Leisure Services Department

#### **Contacts**

City of Dubuque City Clerk's Office (563) 589-4120 <a href="http://www.cityofdubuque.org/specialevents">www.cityofdubuque.org/specialevents</a>	City of Dubuque Leisure Services Department (563) 589-4263	State of Iowa Alcoholic Beverage Division (866) 469-2223, option 1 <a href="https://elicensing.iowaabd.com">https://elicensing.iowaabd.com</a>
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#### **Notes**

- Event host may provide hard liquor, beer, and wine free of charge (open bar) or have a cash bar/tip jar.
- Hard liquor, beer, and wine are only allowed in the red area.
- Due to State of Iowa licensing requirements, Stone Cliff Winery cannot provide service of any kind (food service, tables and chairs, etc.) in the red area because the red area is covered by a license.
- Event host may purchase wine manufactured by Stone Cliff Winery to be served in the red area by event host servers only, but event host is not required to make such purchase. Liquor must be purchased by a Class E liquor license holder (liquor store that sells to liquor licensees at wholesale).
- Food can be supplied by anyone except for Stone Cliff Winery.



### **Hard Liquor, Beer, and Wine (Supplied by Caterer)**

#### **Responsibilities of Event Host (Example: Bride and Groom)**

- Event host must hire caterer with catering privileges on liquor license
- Event host must submit Special Event Permit Application to the City Clerk's Office
- Event host must reserve Alliant Amphitheater through Leisure Services Department

#### **Contacts**

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#### **Notes:**

- If caterer uses current liquor license, then caterer must provide hard liquor, wine, and beer free of charge and cannot have a cash bar/tip jar. Event host may provide beer and wine (no hard liquor) to their guests at no charge. Caterer may serve the event host's beer and wine, payment for beer and wine is made from the event host directly to the caterer.
- If caterer applies for separate five-day license, then caterer may have a cash bar/tip jar.
- Hard liquor, beer, and wine are only allowed in red area.
- If the event host uses a caterer that has not obtained a five-day license, Stone Cliff Winery may provide tables, chairs, tents, etc. to the event host for the red area. Stone Cliff cannot provide anything to the licensed caterer.
- Caterer must purchase their beer through an Iowa beer wholesaler, wine through an Iowa wine wholesaler, and liquor from a class E liquor licensee. Stone Cliff Winery is an Iowa wine wholesaler; therefore, the caterer may purchase wine manufactured by Stone Cliff Winery to be served on the red area by event host servers only, but event host is not required to make such purchase from Stone Cliff Winery.
- Food must be supplied and served by caterer.