

SITE PLAN

A site plan is required with the completed application.

Instructions for creating the site plan:

Applicants can obtain a map of the event location from online map resources such as <https://www.google.com/maps> and www.mapquest.com.

Commonly used site maps are available at www.cityofdubuque.org/specialevents

Applicants must include a detailed layout of the event area and indicate the location of all of the following, (if applicable):

- Stages
- Tents
- Power and water sources
- Rides
- Animals (pony rides, livestock)
- Food vendors
- Retail vendors
- Alcohol sales
- Portable toilets
- Temporary traffic control devices (barricades, cones, etc.). See [Street Closure Packet](#) for more information
- Proposed parking
- Fire vehicle and residential traffic access

Please note: Run/Walk (road races) events require a detailed map indicating the route to be taken during the event. This map should include the following:

- Start/Finish location
- Location of where safety personnel will be stationed during the event
- Location of temporary traffic control devices (if applicable)
- Any items on the above list that apply