

Parking Division

PARKING DIVISION

Budget Highlights	FY 2013/14 Actual	FY 2014/15 Adopted	FY 2014/15 Amended	FY 2015/16 Recomm'd	% Change from Adopted FY 2014/15
Requirements					
Employee Expense	813,446	835,038	833,437	853,973	2.3%
Supplies and Services	870,376	877,739	882,417	1,028,458	17.2%
Machinery and Equipment	<u>27,793</u>	<u>38,200</u>	<u>38,200</u>	<u>97,700</u>	<u>155.8%</u>
Subtotal	1,711,615	1,750,977	1,754,054	1,980,131	13.1%
Administrative Overhead					
Recharge	<u>149,467</u>	<u>166,244</u>	<u>166,244</u>	<u>171,732</u>	<u>3.3%</u>
Subtotal	1,861,082	1,917,221	1,920,298	2,151,863	12.2%
Debt Service	<u>3,617,600</u>	<u>3,743,863</u>	<u>3,743,863</u>	<u>3,686,870</u>	<u>-1.5%</u>
Total Requirements	5,478,682	5,661,084	5,664,161	5,838,733	3.1%
Resources					
Operating Revenue-Parking System	3,050,558	3,288,814	3,288,814	3,891,961	18.3%
TIF Revenue for Debt Abatement	2,012,875	2,573,637	2,573,637	2,012,750	-21.8%
Payments to Depreciation	<u>(65,000)</u>	<u>(200,000)</u>	<u>(200,000)</u>	<u>(12,729)</u>	<u>-93.6%</u>
Total Resources	4,998,433	5,662,451	5,662,451	5,891,982	4.1%
Net Operating Surplus(Deficit)	(480,249)	1,367	(1,710)	53,249	
Personnel - Authorized FTE	14.30	12.68	12.68	12.85	

Improvement Package Summary

1 of 2

This improvement package would provide \$500,885 of increased revenue to cover increases in operating expense and debt service for repair and construction of facilities. The proposed rate increase would: 1) Increase all monthly space rental \$5.00 per month for ramps and parking lots, 2) Raise parking meter rates for 1, 2, 4 hour meters from \$.50 per hour to \$.75 per hour, 3) Raise ticket fines for expired meter from \$7.00 to \$10.00 and 4) Raise meter hoods \$5.00 per month, meter permits \$5.00 per quarter, Residential Parking Permit District (RPPD) permits \$5.00 per year and city vehicle stickers \$5.00 monthly.

Related Revenue: \$500,885 Parking Funds – Recurring
 Activity: Locust Street Ramp \$22,440
 Iowa Street Ramp \$28,500
 5th Street Ramp \$33,960
 Five Flags Ramp \$11,700

Recommend - Yes

10th and Central Ramp \$22,680
Parking Lots \$14,460
Millwork Parking Lot \$1,980
Parking Meters \$285,135
Parking Meter Enforcement \$80,000

2 of 2

This improvement package would provide for the operations and staffing of the Intermodal Transportation Center. This improvement package includes revenue, staffing (part-time Laborer) to provide cleaning and general light duty maintenance, and general operating expense.

Related Revenue: \$100,000 Parking Funds – Recurring **Recommend - Yes**
Related Cost: \$72,553 Parking Funds – Recurring
Net Revenue: \$27,447
Activity: Intermodal Transportation Center

Significant Line Items at Maintenance Level
(Without Recommended Improvement Packages)

Employee Expense

1. The City wage plan for non-bargaining unit employees will not increase and bargaining unit employees will receive a 2.25% wage increase in FY 2016.
2. The Iowa Public Employee Retirement System (IPERS) City contribution remains at 8.93% and the employee contribution remains at 6.18% in FY 2016.
2. The City portion of health insurance expense decreased from \$1,190 in FY 2015 to \$1,040 in FY 2016 per month per contract, resulting in a savings of \$16,200.
3. FY 2013 is the first year that eligible retirees with at least twenty years of continuous service in a full-time position or retired as a result of a disability and are eligible for pension payments from the pension system can receive payment of their sick leave balance with a maximum payment of one-hundred twenty sick days payable bi-weekly over a five year period. Sick leave payout expense of \$3,334 is budgeted in the Parking Division budget (one employee).
4. In FY 2016 the cashier office hours in the Iowa Street Ramp were reduced to 104 hours annually for special events at Five Flags and downtown events (-.33 FTE). This is a cost savings of \$12,223 in FY 2016.

Supplies & Services

5. Office Supplies decreased from \$2,400 in FY 2015 to \$1,700 in FY 2016 based on FY 2014 actual of \$1,618 plus 5%.
6. Postage and Shipping increased from \$9,387 in FY 2015 to \$10,350 in FY 2016 based on an increase of 5% over the FY 2014 actual expenditure of \$9,844.
7. Data Processing Equipment Maintenance Contracts increased from \$1,779 in FY 2015 to \$3,995 in FY 2016 due to the increased cost of software licensing.

8. Printing and Binding decreased from \$14,100 in FY 2015 to \$12,150 in FY 2016 based on FY 2014 actuals.
9. Property Insurance increased from \$75,533 in FY 2015 to \$90,032 in FY 2016 based on FY 2015 actual of \$84,142 plus 7%.
10. Natural Gas Utility expense increased from \$2,384 in FY 2015 to \$3,280 in FY 2016 based on a 20% reduction from FY 2014 actual.
11. Telephone expense increased from \$29,544 in FY 2015 to \$31,200 in FY 2016. The increase includes telephone expense for the new parking ramp plus funding to transition from copper lines over to the Shoretel system.
12. Elevator Maintenance increased from \$22,883 in FY 2015 to \$26,700 in FY 2016 based on FY 2014 actual of \$26,156 plus 2%.
13. Motor Vehicle Fuel decreased from \$9,375 in FY 2015 to \$8,799 in FY 2016 based on a three year average minus 20%.
14. Motor Vehicle Maintenance increased from \$6,000 in FY 2015 to \$12,100 in FY 2016 based on a 10% increase in the Public Works Garage overhead rate.
15. Machinery and Equipment Maintenance increased from \$27,650 in FY 2015 to \$44,500 in FY 2016 based on an increase in equipment repairs in the ramp access control system which is due to the age of the system.
16. Credit Card Charge increased from \$11,650 in FY 2015 to \$20,650 in FY 2016 based on FY 2014 actual of 20,224 plus 2%.
17. Pay to Other Agency increased from \$23,000 in FY 2015 to \$26,000 based on FY 2014 actual plus 3%. This expense represent payment to the Police Department for ticket revenue and payment to Dubuque County for holds on registration.
18. Administrative overhead charges have increased from \$166,244 FY 2015 to \$171,732 in FY 2016.

Machinery & Equipment

19. Equipment replacement items at the maintenance level include (\$95,600):

<u>Parking Meters</u>	
Vehicle Replacement	\$13,000
Pager/Radio Equipment Replacement (6)	\$24,000
<u>Locust St Ramp</u>	
Snowblower (2)	\$ 1,600
<u>Iowa St Ramp</u>	
Fee Registers	\$25,000
<u>5th St Ramp</u>	
Truck Replacement	\$15,000

<u>Five Flags Ramp</u>	
Truck replacement	\$15,000
<u>10th & Central Ramp</u>	
Signage	\$ 2,000

Debt Service

20. Debt issues and their debt service payments for the Parking Division include (\$3,686,870):

Series 2006 G.O. bond 5th Street/Iowa ramp \$759,688 (last payment FY 2020);
 Series 2007 G.O. urban renewal bond Port of Dubuque parking ramp \$2,012,750 (last payment of FY 2037);
 Series 2008 Revenue bond Lot 9 (The Crust) \$38,223 (last payment in FY 2023);
 Series 2009 G.O. urban renewal bond Central Ramp \$776,532 (last payment FY 2029);
 Series 2011 G.O. bond Port of Dubuque Ramp Repairs \$53,733 (last payment FY 2026);
 Series 2011 G.O. bond Re-lamp of the Iowa Street Ramp \$4,389 (last payment FY 2031);
 Series 2012 G.O. bond Locust Ramp Security Cameras \$10,063 (last payment FY 2033);
 Series 2014C G.O. bond Parking Improvements \$20,655 (last payment FY 2034); and
 Series 2014B G.O. bond Parking Improvements \$10,837 (last payment FY 2034),

Greater Downtown TIF will contribute \$2,104,137 in FY 2016 towards parking debt service.

Revenue

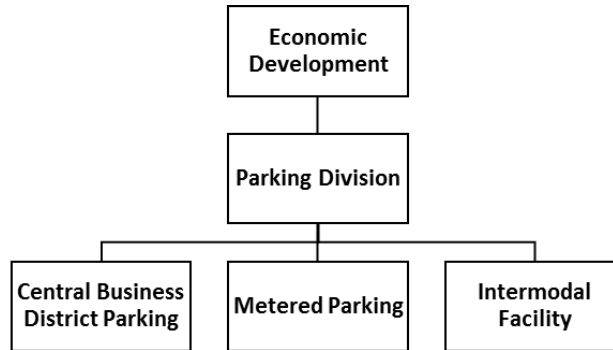
18. Significant changes in operating budget revenue projections based on actual trends include:

- Locust Street Ramp revenue increased from \$343,947 in FY 2015 to \$355,000 in FY 2016 due to Covered Parking increasing \$127,000 in FY 2015 to \$140,000 in FY 2016 and increasing the first hour of parking from \$1.00 to \$2.00 effective July 1, 2014.
- Iowa Street Ramp revenue increased from \$1,078,426 in FY 2015 to \$1,079,387 in FY 2016 based on a \$1,039 decrease in Daily Fees and a \$2,000 increase in Top of Ramp Rental.
- No change to the 5th Street Ramp revenue of \$385,000.
- Five Flags Ramp revenue decreased from \$171,462 in FY 2015 to \$163,000 in FY 2016 due to decreasing Daily Fees by \$462 and Monthly Rental by \$8,000.
- No change to the Port of Dubuque Parking Ramp revenue of \$230,756.
- Central Ramp increased from \$320,230, in FY 2015 to \$355,500 in FY 2016 based on Daily Fees decreasing by \$5,230 and Monthly Rental increasing by \$40,000.
- Parking Lot revenue decreased from \$172,900 in FY 2015 to \$166,300 in FY 2016 due to patrons moving from Parking Lot 9 to the Five Flags Parking Ramp.

- Temporary Millwork Parking Lot increased from \$13,200 in FY 2015 to \$13,700 in FY 2016. In addition to \$13,200 in Monthly Rental income, \$500 in Daily Fees has been added.
- No change to the Port of Dubuque Lot revenue of \$5,050.
- Street Parking Meters increased from \$635,800 in FY 2015 to \$656,800 in FY 2016 based on a \$10,000 increase in downtown meter collections and \$11,000 for meter collections in the millwork district.
- Parking ticket fines decreased from \$487,310 in FY 2015 to \$443,000 in FY 2016 based on FY 2015 year-to-date collections.

ECONOMIC DEVELOPMENT PARKING DIVISION

The Parking Division provides for the parking needs of the public and residents of the City of Dubuque, long term planning to meet future parking needs to support and encourage economic growth and stability in concert with residential parking needs in the downtown area.



Expenditures and Resources by Department and Category

Budget Highlights	FY 2013/14 Actual	FY 2014/15 Adopted	FY 2014/15 Amended	FY 2015/16 Recomm'd	% Change from Adopted FY 2014/15
Requirements					
Employee Expense	813,446	835,038	833,437	853,973	2.3%
Supplies and Services	870,376	877,739	882,417	1,028,458	17.2%
Machinery and Equipment	<u>27,793</u>	<u>38,200</u>	<u>38,200</u>	<u>97,700</u>	<u>155.8%</u>
Subtotal	1,711,615	1,750,977	1,754,054	1,980,131	13.1%
Administrative Overhead					
Recharge	<u>149,467</u>	<u>166,244</u>	<u>166,244</u>	<u>171,732</u>	<u>3.3%</u>
Subtotal	1,861,082	1,917,221	1,920,298	2,151,863	12.2%
Debt Service	<u>3,617,600</u>	<u>3,743,863</u>	<u>3,743,863</u>	<u>3,686,870</u>	<u>-1.5%</u>
Total Requirements	5,478,682	5,661,084	5,664,161	5,838,733	3.1%
Resources					
Operating Revenue-Parking System	3,050,558	3,288,814	3,288,814	3,891,961	18.3%
TIF Revenue for Debt Abatement	2,012,875	2,573,637	2,573,637	2,012,750	-21.8%
Payments to Depreciation	<u>(65,000)</u>	<u>(200,000)</u>	<u>(200,000)</u>	<u>(12,729)</u>	<u>-93.6%</u>
Total Resources	4,998,433	5,662,451	5,662,451	5,891,982	4.1%
Net Operating Surplus(Deficit)	(480,249)	1,367	(1,710)	53,249	
Personnel - Authorized FTE	14.30	12.68	12.68	12.85	

ECONOMIC DEVELOPMENT PARKING DIVISION

**SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND
PEOPLE LEADING TO OUTCOMES**

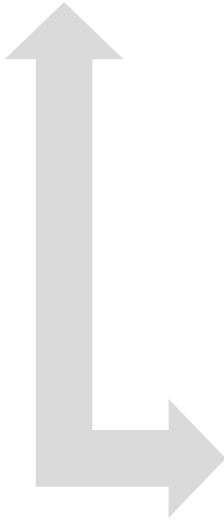


PEOPLE

Working within the community to make parking safe, convenient and cost effective for those that live work and play in Dubuque

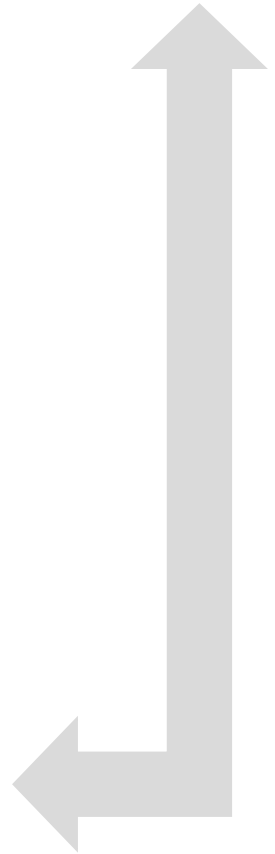
PLANNING

Always planning for the future. Working with developers, homeowners and businesses to assure sufficient and high quality parking is available to sustain growth



PARTNERSHIPS

Parking works closely with Dubuque Main Street, Greater Dubuque Development Corporation and other local developers and businesses to assure sufficient quantities of parking are available.



ECONOMIC DEVELOPMENT PARKING DIVISION

Detail by Activity

Activity: Central Business District Parking

Overview

The Central Business District is composed of the Downtown area, the Port of Dubuque and the Historic Millwork District. Addressing parking issues such as variable on-street paid parking in the commercial district, residential permit parking, parking validation programs, parking requirements for new development, a parking information campaign, increasing the parking inventory, shared parking arrangements and additional enforcement of existing regulations.

The Parking Division manages thirteen parking lots in the downtown area and two in the Port of Dubuque. The parking lots in the downtown area have a capacity of 488 and 521 spaces in the Port of Dubuque. The parking lots operate on a combination of monthly reserved parking and parking meters.

The City of Dubuque also has eight residential parking districts. Residential parking districts are areas that have restricted parking for residents only of the designated area. The residents are also allowed two visitor passes for their residence.

Six parking ramps with five of them in the downtown area and one in the Port of Dubuque. The parking ramps in the downtown area have a capacity of 2511 (including the new ramp at 975 Central) and the ramp in the Port of Dubuque has 1069 spaces.

The Parking Division is an enterprise fund within the City of Dubuque. Subsequently, operating expensed must be covered by generated revenue from the parking system. The revenue derived for parking charges supports parking operations.

Off street parking (ramps and lots) provide monthly, daily, hourly and event parking services to downtown area residents, workers, and visitors so they can park their vehicles in secure, customer friendly and well maintained parking facilities.

Funding Summary			
	FY 2013/14 Actual	FY 2014/15 Adopted	FY 2015/16 Recommended
Expenditures	\$5,170,865	\$5,306,202	\$5,453,120
Resources	\$4,006,834	\$4,539,341	\$4,427,047
Position Summary			
	FY 2015/16 FTE's		
Parking System Supervisor	1.00		
Account Clerk Confident	2.00		
Parking System Technician	2.00		
Ramp Cashier	0.05		

ECONOMIC DEVELOPMENT PARKING DIVISION

Laborer	3.50
Total FTE's	8.55

Supporting City, Organization and Community Goals

Planned and Managed Growth

- Work with Developers for Future Residential Expansion
- Coordinate Business/Retail Parking Needs
- Wise Use of Existing Assets

Partnering for a Better Dubuque

- Convenient/Manageable Parking
- Cost Effective Management of Assets
- Working Closely with Dubuque Main Street and Greater Dubuque

Improved Connectivity – Transportation and Telecommunications

- Design and Construction of Dubuque Intermodal Transit Center
- Integrate Parking into Smart Travel Models
- Work with inter-city transportation models

Financially Responsible City Government and High Performance Organization

- Manage assets wisely as an Enterprise Fund
- Provide high quality of service with low cost to customer

Economic Prosperity

- Aim to be a conduit of development in the downtown area
- Again High Quality Product
- Lowest cost possible to consumer

Social/Cultural Vibrancy

- Provide parking that is use friendly and convenient for the community
- Work with event organizers to coordinate use of facilities

Environmental Integrity

- Assure that all lighting is State of the Art for facilities
- Assure the new designs are meeting all the current standards in the industry

ECONOMIC DEVELOPMENT PARKING DIVISION

Performance Measures

Central Business District Parking

Manage the parking system by addressing parking supply, mobility, facilities and improvements that contribute to the effective management of parking resources for residents, the workforce and visitors to Dubuque.

Goals

- Provide, maintain and improve an accessible, functional and self-supporting parking system.
- Continue to improve the condition and appearance of municipal parking ramps through a preventative maintenance program and maintaining the aesthetic qualities by continued evaluation and inspections.
- Address parking inventory/supply, uniformity of parking allocation and ease of access.

Objective: Support a parking system designed to meet the needs of the patrons of downtown businesses, residents and retail.

- We constantly analyze the needs of customers in the downtown area and make adjustments to make parking more convenient
- Every Ramp Fully Recorded with Camera Coverage

Outcome:

- We are able to provide a very safe parking environment that addresses customer's needs along with evaluating short and long term parking needs to incentivize economic growth along with promoting a livable downtown area.

Objective: Support residential, commercial and retail development by way of managing parking assets and creating additional parking areas as development need are identified.

Outcome:

- We are continuously looking for creative ways to make parking a palatable commodity the will attract strong economic development and also cultivate an atmosphere that is welcoming and promotes growth.

ECONOMIC DEVELOPMENT PARKING DIVISION

Detail by Activity


Activity: Metered Parking

Overview


The Parking Division manages 1910 street and lot parking meters. These consist of time increments of 20 minute, 40 minute, 1 hour, 2 hour, 4 hour and 10 hour.

Parking Code Enforcement - Parking enforcement is an activity that came to the Parking Division from the Police Department in the year 2000. We currently have six part time officers that provide enforcement for the downtown area and one of those officers provides parking enforcement in the residential and business areas outside of the downtown area.

In July, 2013 the Parking Division installed new parking meters allowing customers to use their mobile phones to pay for parking. With the launch of the new system, residents and visitors to Downtown Dubuque are now able to conduct their parking transactions by mobile phone, a new service that will allow parkers an opportunity to save time and money by using their mobile phone to pay for parking. Motorists may initiate parking sessions from the comfort of their vehicle, or while walking to their destination – without ever needing to deal with cash or coins!



**Pay Using
Credit or Debit**



**Download
PassportParking**

OR

Call

608-678-3848

Zone 180

Space 3093

Funding Summary			
	FY 2013/14 Actual	FY 2014/15 Adopted	FY 2015/16 Recommended
Expenditures	\$307,817	\$354,882	\$385,613
Resources	\$991,599	\$1,123,110	\$1,464,935
Position Summary			
	FY 2015/16 FTE's		
Parking Meter Service Worker	1.00		
Parking Meter Checker	3.30		
Total FTE's	4.30		

Performance Measures

Metered Parking

The on-street parking meter program provides parking meter revenue collection, installation and maintenance services to the City of Dubuque for citizens, visitors and businesses so they can have reliable metered parking.

Goals

- Ensure fair and equitable parking for residents and visitors to the community.
- Provide fair and equitable parking enforcement of City parking codes.
- Provide efficient management and processing of revenue collection.

Objective: Asset Management

One of the most efficient ways of handling on-street parking is by way of discussions with parking generators in the area. Determine the needs of the business and adjust parking time limits to create turnover in the area that best suits the type of businesses in the particular block(s). These short term meters are placed as close as possible to the customer entrances and exits, considering street design and traffic patterns. It is important to develop and maintain a dialogue with businesses to evaluate their needs.

Outcomes:

- Promotes business activity by creating the turnover needed to promote the generation of a good customer flow.

Objective: Enforcement

Enforcement is of course the means by which we encourage people to abide by the rules. It also creates order and allows for the effective management and use of parking space availability. There is a component of traffic management and both pedestrian and vehicular safety comes along with proper, fair and consistent enforcement that benefits the whole community.

Expired Meter Violations	16,965
Courtesy Meter Violations	9,549
Alternate Side Parking	1,799
Disabled Parking Violation	704

Outcomes:

- This promotes a community that is pedestrian safe due to parking design and results in a management of parking to maximize the available space.

ECONOMIC DEVELOPMENT PARKING DIVISION

Detail by Activity

Activity: Intermodal Facility

Overview

The Intermodal facility is being designed to serve as a hub for numerous modes of transportation including the Jule, other private and public transit services, automobiles, taxies, bikes and pedestrians. Construction on the Intermodal Facility will begin in FY 2014 and is expected to be completed in early summer of 2015.

A desire to improve transportation connectivity was key in choosing the Historic Millwork District as the location for the Intermodal Facility. The Facility will be will be strategically located to serve the Central Business District and surrounding residential neighborhoods.

Enhance existing transit services in the area will be improved as a result of the new Intermodal Facility. Passengers will be able to transfer easily between modes of travel at a central transportation facility.

- Burlington Trailways and Lammers Bus Lines provide intercity service would use this site for regularly scheduled services
- Historic trolleys would use the site as a transfer point, a point of origin and a point of destination

Accommodate 7 busses or trolleys as well as providing curb site space for taxis, hotel and community transportation services

Intermodal Facility

The Intermodal Facility will enable greater access to transportation services in and around the city of Dubuque, as it will provide a center at which all modes of transportation will be accessed.

Goals

- Create an intermodal facility that is sustainable.
- As part of a vibrant Historic Millwork District, provide transportation options to help avert future congestion problems and support the base of a strong regional economy.
- Develop additional parking in and around the Intermodal Facility to meet current and future demands in order to promote development in the area.

Recommended Operating Revenue Budget - Department Total 46 - PARKING DIVISION

Fund	Account	Account Title	FY13 Actual Revenue	FY14 Actual Revenue	FY15 Adopted Budget	FY16 Recomm'd Budget
630	43110	INVESTMENT EARNINGS	7,356	5,603	7,000	0
43 - USE OF MONEY AND PROPERTY			7,356	5,603	7,000	0
630	44100	BAB SUBSIDY NON GRANT	132,671	125,710	130,000	130,000
44 - INTERGOVERNMENTAL			132,671	125,710	130,000	130,000
630	51215	PENALTIES	704	637	0	0
630	51305	DAILY FEES	222,405	221,071	362,508	363,550
630	51310	MONTHLY RENTAL	673,465	699,177	676,320	868,520
630	51311	BAY RENTAL	35,968	35,928	34,320	38,760
630	51320	TOP OF RAMP	192,831	193,335	191,000	213,340
630	51325	LOCUST ST-CERT. SALES	3,583	3,676	3,900	3,500
630	51330	RAMP ASSIGNED	343,457	345,794	332,000	372,840
630	51335	RAMP CFT SAL	17,053	19,806	20,000	20,000
630	51345	STREET METER COLLECTIONS	557,111	608,790	595,000	885,640
630	51346	ST METER MILLWORK	0	11,759	0	11,000
630	51350	STREET METER PERMITS	10,779	10,902	11,000	12,380
630	51355	STREET PARKNG PERMIT	4,236	4,070	4,000	6,035
630	51360	LOT METER COLLECTIONS	45,420	35,983	42,000	42,000
630	51365	METER HOOD RENTALS	9,220	8,567	10,000	11,080
630	51366	METER CASH CARD PURCHASES	1,044	588	800	800
630	51367	METER CASH CARD REPLENISH	18,157	15,098	15,000	15,000
630	51370	REDSTONE PARKING CONTRACT	1,680	0	0	0
630	51372	LOT 4 RENTAL	4,570	4,435	4,500	5,040
630	51373	LOT 3 RENTAL	27,415	24,103	26,000	29,300
630	51375	LOT 1 RENTAL	37	0	0	0
630	51380	LOT 2 RENTAL	12,691	11,276	13,000	13,620
630	51385	CITY HALL PARKING LOT	18,204	18,204	18,000	20,580
630	51388	FEDERAL BLD PARKING LOT	3,528	3,528	3,800	3,920
630	51389	FISCHER PARKING LOT	6,920	6,720	7,100	6,800
630	51391	WASHINGTON ST LOT	64	0	0	0
630	51394	LOT 9 RENTAL	12,561	12,747	12,000	6,660
630	51395	LOT 10 RENTAL	42,274	41,584	40,000	45,380
630	51398	LOT 12 RENTAL	7,800	6,720	6,500	7,460
51 - CHARGES FOR SERVICES			2,273,176	2,344,496	2,428,748	3,003,205
630	53201	REFUNDS	3,250	0	0	0
630	53402	PARKING TICKET FINES	385,328	328,504	485,310	520,000
630	53404	ADMIN. PENALTY	3,580	3,320	2,000	3,000
630	53605	MISCELLANEOUS REVENUE	4,620	4,231	5,000	5,000
630	53615	DAMAGE CLAIMS	885	3,510	0	0
630	53620	REIMBURSEMENTS-GENERAL	220,844	235,183	230,756	230,756
53 - MISCELLANEOUS			618,507	574,749	723,066	758,756
630	54210	GO BOND PROCEEDS	37,040	0	0	0
54 - OTHER FINANCING SOURCES			37,040	0	0	0
400	59240	FR DOWNTOWN TIF	2,068,868	2,012,875	2,011,250	2,012,750

Recommended Operating Revenue Budget - Department Total
46 - PARKING DIVISION

Fund	Account	Account Title	FY13 Actual Revenue	FY14 Actual Revenue	FY15 Adopted Budget	FY16 Recomm'd Budget
630	59240	FR DOWNTOWN TIF	562,387	0	562,387	0
59 - TRANSFER IN AND INTERNAL			2,631,255	2,012,875	2,573,637	2,012,750
46 - PARKING DIVISION TOTAL			5,700,005	5,063,433	5,862,451	5,904,711

Recommended Operating Expenditure Budget - Department Total 46 - PARKING DIVISION

Fund	Account	Account Title	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY 16 Recomm'd Budget
630	61010	FULL-TIME EMPLOYEES	423,624	451,418	453,402	467,669
630	61020	PART-TIME EMPLOYEES	138,696	130,286	128,514	144,142
630	61030	SEASONAL EMPLOYEES	92	20	0	0
630	61050	OVERTIME PAY	4,836	4,467	11,500	11,500
630	61071	HOLIDAY PAY-OVERTIME	534	367	0	0
630	61091	SICK LEAVE PAYOFF	2,740	3,097	3,097	3,097
630	61092	VACATION PAYOFF	256	0	0	0
630	61099	WAGE ADJUSTMENT	0	0	11,921	0
630	61310	IPERS	49,223	52,380	52,990	53,719
630	61320	SOCIAL SECURITY	42,861	44,237	45,518	47,925
630	61410	HEALTH INSURANCE	88,802	115,522	114,238	112,318
630	61415	WORKMENS' COMPENSATION	8,374	10,675	11,851	11,527
630	61416	LIFE INSURANCE	409	426	907	976
630	61417	UNEMPLOYMENT INSURANCE	4,444	0	0	0
630	61660	EMPLOYEE PHYSICALS	456	549	1,100	1,100
61 - WAGES AND BENEFITS			765,345	813,446	835,038	853,973
630	62010	OFFICE SUPPLIES	2,488	1,618	2,400	4,200
630	62011	UNIFORM PURCHASES	5,732	5,862	7,625	7,100
630	62030	POSTAGE AND SHIPPING	8,969	9,844	9,387	10,850
630	62060	O/E MAINT CONTRACTS	0	0	0	1,000
630	62061	DP EQUIP. MAINT CONTRACTS	1,109	1,646	1,779	3,995
630	62090	PRINTING & BINDING	11,253	9,519	14,100	14,150
630	62110	COPYING/REPRODUCTION	568	657	600	800
630	62130	LEGAL NOTICES & ADS	1,426	333	1,500	1,100
630	62140	PROMOTION	0	551	900	900
630	62190	DUES & MEMBERSHIPS	595	625	595	650
630	62206	PROPERTY INSURANCE	46,489	71,937	75,533	90,032
630	62207	BOILER INSURANCE	115	117	117	122
630	62208	GENERAL LIABILITY INSURAN	8,762	8,748	9,006	9,499
630	62310	TRAVEL-CONFERENCES	1,598	3,124	3,400	5,361
630	62320	TRAVEL-CITY BUSINESS	0	242	0	0
630	62340	MILEAGE/LOCAL TRANSP	1,375	1,191	1,500	1,500
630	62360	EDUCATION & TRAINING	75	2,000	1,800	2,000
630	62411	UTILITY EXP-ELECTRICITY	212,799	219,349	213,729	248,800
630	62412	UTILITY EXP-GAS	2,883	4,033	2,384	3,280
630	62415	UTILITY EXPENSE STORMWATR	1,931	2,133	2,309	2,600
630	62416	UTILITY EXP-WATER	13,966	14,771	14,150	17,400
630	62418	UTILITY EXP-REFUSE	1,819	2,105	1,900	2,100
630	62421	TELEPHONE	34,919	24,386	29,544	34,200
630	62431	PROPERTY MAINTENANCE	68,581	77,741	95,000	98,200
630	62435	ELEVATOR MAINTENANCE	19,291	26,156	22,883	29,700
630	62436	RENTAL OF SPACE	4,941	4,536	5,000	5,000
630	62511	FUEL, MOTOR VEHICLE	9,294	8,226	9,375	8,949
630	62521	MOTOR VEHICLE MAINT.	6,636	10,658	6,000	12,100

Recommended Operating Expenditure Budget - Department Total 46 - PARKING DIVISION

Fund	Account	Account Title	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY 16 Recomm'd Budget
630	62528	MOTOR VEH. MAINT. OUTSOUR	0	0	1,000	1,000
630	62611	MACH/EQUIP MAINTENANCE	80,486	68,675	27,650	44,550
630	62614	EQUIP MAINT CONTRACT	30,020	74,903	134,644	134,600
630	62627	CAMERA MAINTENANCE	12,851	12,851	15,000	15,000
630	62636	DE-ICING PRODUCTS	30,844	29,848	28,500	34,200
630	62660	DATA PROCESSING	1,799	1,891	2,040	2,123
630	62665	FALSE ALARM CHARGES	0	0	300	300
630	62666	CREDIT CARD CHARGE	11,224	20,224	11,650	21,650
630	62667	INTERNET SERVICES	0	0	480	480
630	62669	PROGRAMMING	10,189	10,804	11,559	12,042
630	62696	OUTSIDE COLLECTOR EXPENSE	572	727	600	450
630	62699	CASH SHORT AND OVER	(96)	(649)	0	0
630	62713	LEGAL SERVICES	9,435	0	0	0
630	62721	FINANCIAL CONSULTANT	4,463	0	0	0
630	62726	AUDIT SERVICES	1,652	1,700	2,800	2,975
630	62731	MISCELLANEOUS SERVICES	13,237	0	0	0
630	62747	MACH/EQUIPMENT RENTAL	0	3,800	4,000	4,000
630	62761	PAY TO OTHER AGENCY	6,000	25,250	23,000	26,000
630	62780	HAULING SERVICES	59,198	73,362	54,000	75,500
630	62832	SERVICE FROM PARK DEPT	33,115	34,884	28,000	38,000
62 - SUPPLIES AND SERVICES			772,603	870,376	877,739	1,028,458
630	63314	PAYROLL OVERHEAD	1,450	0	0	0
63 - ADMIN/OVERHEAD/STORES GAR			1,450	0	0	0
630	71110	MISC. OFFICE EQUIPMENT	0	0	1,500	1,000
630	71114	CASH REGISTER/SAFE	0	0	0	25,000
630	71124	MICRO-COMPUTER	1,048	0	0	0
630	71211	DESKS/CHAIRS	0	200	1,300	300
630	71227	SIGNAGE	0	0	1,000	2,000
630	71310	AUTO/JEEP REPLACEMENT	0	0	0	13,000
630	71314	TRUCK-REPLACEMENT	0	0	0	30,000
630	71315	TRUCK-ADDITIONAL	0	27,288	0	0
630	71410	SHOP EQUIPMENT	0	305	1,500	0
630	71416	PLOWS	(15,500)	0	0	0
630	71616	SNOW BLOWER	799	0	800	2,400
630	72410	PAGER/RADIO EQUIPMENT	0	0	24,000	24,000
630	72418	TELEPHONE RELATED	0	0	8,100	0
71 - EQUIPMENT			(13,653)	27,793	38,200	97,700
400	74111	PRINCIPAL PAYMENT	330,000	355,000	380,000	410,000
630	74111	PRINCIPAL PAYMENT	1,051,425	1,127,521	1,198,203	1,215,193
400	74112	INTEREST PAYMENT	1,682,625	1,657,875	1,631,250	1,602,750
630	74112	INTEREST PAYMENT	551,122	477,204	534,410	458,927
74 - DEBT SERVICE			3,615,172	3,617,600	3,743,863	3,686,870
630	91100	TO GENERAL	134,872	149,467	166,244	171,732

**Recommended Operating Expenditure Budget - Department Total
46 - PARKING DIVISION**

Fund	Account	Account Title	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY 16 Recomm'd Budget
630	91730	TO PARKING CONSTRUCTION	245,564	65,000	200,000	12,729
91 - TRANSFER TO			380,436	214,467	366,244	184,461
46 - PARKING DIVISION TOTAL			5,521,353	5,543,683	5,861,084	5,851,462

Recommended Expenditure Budget Report by Activity & Funding Source 46 - PARKING DIVISION

UNDISTRIBUTED - 10630

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
SUPPLIES AND SERVICES	17,636	0	0	0
TRANSFER TO	355,790	214,467	366,244	184,461
UNDISTRIBUTED	373,426	214,467	366,244	184,461

LOCUST STREET RAMP - 46300

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
ADMIN/OVERHEAD/STORES GAR	1,450	0	0	0
DEBT SERVICE	4,868	10,262	104,416	41,555
EQUIPMENT	(13,653)	200	10,700	1,600
SUPPLIES AND SERVICES	79,747	110,202	109,251	119,021
WAGES AND BENEFITS	173,920	194,293	204,734	208,475
LOCUST STREET RAMP	246,331	314,958	429,101	370,651

IOWA STREET RAMP - 46310

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
DEBT SERVICE	95,566	103,461	755,711	764,077
EQUIPMENT	0	0	1,000	25,000
SUPPLIES AND SERVICES	73,708	82,067	86,418	96,944
WAGES AND BENEFITS	201,733	215,758	188,303	179,927
IOWA STREET RAMP	371,007	401,285	1,031,432	1,065,948

5TH STREET RAMP - 46320

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
DEBT SERVICE	677,591	670,742	0	0
EQUIPMENT	0	0	0	15,000
SUPPLIES AND SERVICES	60,969	73,544	71,775	79,709
WAGES AND BENEFITS	72,752	78,548	79,478	77,353
5TH STREET RAMP	811,313	822,834	151,253	172,062

FIVE FLAGS RAMP - 46330

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
EQUIPMENT	0	0	0	15,000
SUPPLIES AND SERVICES	68,229	76,179	88,572	88,730
WAGES AND BENEFITS	53,923	58,431	60,106	60,030
FIVE FLAGS RAMP	122,152	134,610	148,678	163,760

PORT OF DBQ RAMP - 46350

FUNDING SOURCE: DEBT SERVICE

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
DEBT SERVICE	2,012,625	2,012,875	2,065,820	2,066,483

Recommended Expenditure Budget Report by Activity & Funding Source 46 - PARKING DIVISION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
SUPPLIES AND SERVICES	225,609	233,266	230,756	252,845
PORT OF DBQ RAMP	2,238,234	2,246,141	2,296,576	2,319,328

10TH & CENTRAL RAMP - 46360

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
DEBT SERVICE	786,300	782,038	779,694	776,532
EQUIPMENT	0	27,593	1,000	0
SUPPLIES AND SERVICES	75,148	86,644	91,427	99,591
WAGES AND BENEFITS	44,939	48,956	51,730	52,223
10TH & CENTRAL RAMP	906,388	945,231	923,851	928,346

INTERMODAL FACILITY - 46370

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
EQUIPMENT	0	0	0	2,100
SUPPLIES AND SERVICES	0	550	0	47,011
WAGES AND BENEFITS	0	0	0	23,442
INTERMODAL FACILITY	0	550	0	72,553

PARKING LOTS - 46400

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
DEBT SERVICE	38,222	38,222	38,222	38,223
EQUIPMENT	0	0	1,000	2,000
SUPPLIES AND SERVICES	45,930	48,126	41,981	67,305
WAGES AND BENEFITS	23,556	25,918	26,705	26,417
PARKING LOTS	107,708	112,267	107,908	133,945

TEMP MILLWORK PARKING LOT- 46405

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
SUPPLIES AND SERVICES	486	1,141	7,809	10,400
TEMP MILLWORK PARKING LOT	486	1,141	7,809	10,400

PORT OF DBQ SURFACE LOT - 46410

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
SUPPLIES AND SERVICES	37,678	36,648	34,350	37,395
WAGES AND BENEFITS	0	69	0	0
PORT OF DBQ SURFACE LOT	37,678	36,717	34,350	37,395

ICE HARBOR DR SURFACE LOT- 46415

FUNDING SOURCE: PARKING OPERATION

Recommended Expenditure Budget Report by Activity & Funding Source 46 - PARKING DIVISION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
SUPPLIES AND SERVICES	4,764	5,665	9,000	7,000
ICE HARBOR DR SURFACE LOT	4,764	5,665	9,000	7,000
ST. PARKING METERS - 46420				

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
EQUIPMENT	0	0	500	0
SUPPLIES AND SERVICES	19,363	33,051	22,433	33,687
WAGES AND BENEFITS	74,467	79,763	79,520	78,768
ST. PARKING METERS	93,830	112,814	102,453	112,455

PARKING METER ENFORCEMENT- 46430

FUNDING SOURCE: PARKING OPERATION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
EQUIPMENT	0	0	24,000	37,000
SUPPLIES AND SERVICES	63,336	83,293	83,967	88,820
TRANSFER TO	24,646	0	0	0
WAGES AND BENEFITS	120,056	111,709	144,462	147,338
PARKING METER ENFORCEMENT	208,037	195,003	252,429	273,158
PARKING DIVISION TOTAL	\$5,521,353.38	\$5,543,682.55	\$5,861,084.00	\$5,851,462.00

**CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT**

46 PARKING DIVISION

FD	JC	WP-GR	JOB CLASS	FY 2014		FY 2015		FY 2016	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
630	0551	GE-36	PARKING SYS. SUPERVISOR	1.00	80,960	1.00	82,446	1.00	82,716
630	0760	GE-25	CONFIDENTIAL ACCOUNT CLERK	2.00	82,220	2.00	83,768	2.00	86,150
630	1700	GD-06	PARKING METER SERVICEMAN	1.00	51,017	1.00	51,782	1.00	53,149
630	2205	GD-08	PARKING SYSTEM TECHNICIAN	2.00	98,048	2.00	100,667	2.00	99,139
630	0870	GD-04	LABORER-G.D.	3.00	138,074	3.00	141,540	3.00	146,515
630	0735	OE-02	HEAD CASHIER	0.00	0	0.00	0	0.00	0
			TOTAL FULL TIME EMPLOYEES	9.00	450,319	9.00	460,203	9.00	467,669
61020 Part Time Employee Expense									
630	6170	OE-03	PARKING METER CHECKER	3.30	118,051	3.30	118,417	3.30	120,865
630	0870	GD-04	LABORER-G.D.	0.50	24,581	0.00	0	0.50	21,736
630	0701	OE-01	RAMP CASHIER	1.50	45,283	0.38	12,025	0.05	1,541
			TOTAL PART TIME EMPLOYEES	5.30	187,915	3.68	130,442	3.85	144,142
			TOTAL PARKING DIVISION	14.30	638,234	12.68	590,645	12.85	611,811

**CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

Run Date: 01/15/15

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2014		FY 2015		FY 2016		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Parking Lots-FT											
63046400	61010	630	2205	GD-08	PARKING SYSTEM TECHNICIAN	0.34	16,910	0.34	17,164	0.34	17,616
					Total	0.34	16,910	0.34	17,164	0.34	17,616
Street Parking Meters-FT											
63046420	61010	630	1700	GD-06	PARKING METER SERVICEWORKE	1.00	51,017	1.00	51,782	1.00	53,149
					Total	1.00	51,017	1.00	51,782	1.00	53,149
Meter Enforcement-PT											
63046430	61020	630	6170	OE-03	PARKING METER CHECKER	3.30	118,051	3.30	118,417	3.30	120,865
					Total	3.30	118,051	3.30	118,417	3.30	120,865
Locust Street Ramp-FT											
63046300	61010	630	0870	GD-04	LABORER-G.D.	0.50	23,417	0.50	23,907	0.50	24,641
63046300	61010	630	0551	GE-36	PARKING SYS. SUPERVISOR	0.50	40,480	0.50	41,223	0.50	41,358
63046300	61010	630	2205	GD-08	PARKING SYSTEM TECHNICIAN	0.66	32,355	0.66	33,220	0.66	32,716
63046300	61010	630	0760	GE-25	CONFIDENTIAL ACCOUNT CLERK	1.00	41,110	1.00	41,884	1.00	43,075
					Total	2.66	137,362	2.66	140,234	2.66	141,790
Iowa Street Ramp-FT											
63046310	61010	630	2205	GD-08	PARKING SYSTEM TECHNICIAN	0.33	15,942	0.33	16,561	0.33	15,618
63046310	61010	630	0870	GD-04	LABORER-G.D.	0.50	23,417	0.50	23,907	0.50	24,641
63046310	61010	630	0551	GE-36	PARKING SYS. SUPERVISOR	0.50	40,480	0.50	41,223	0.50	41,358
63046310	61010	630	0760	GE-25	CONFIDENTIAL ACCOUNT CLERK	1.00	41,110	1.00	41,884	1.00	43,075
					Total	2.33	120,949	2.33	123,575	2.33	124,692
Iowa Street Ramp-PT											
63046310	61020	630	0701	OE-01	RAMP CASHIER	1.50	45,283	0.38	12,025	0.05	1,541
					Total	1.50	45,283	0.38	12,025	0.05	1,541
Fifth Street Ramp-FT											
63046320	61010	630	2205	GD-08	PARKING SYSTEM TECHNICIAN	0.34	16,428	0.34	17,063	0.34	16,091
63046320	61010	630	0894	GD-04	LABORER-G.D.	0.75	35,828	0.75	36,365	0.75	37,328
					Total	1.09	52,256	1.09	53,429	1.09	53,419
Fourth Street Ramp-FT											
63046330	61010	630	2205	GD-08	PARKING SYSTEM TECHNICIAN	0.33	16,413	0.33	16,659	0.33	17,098
63046330	61010	630	0894	GD-04	LABORER-G.D.	0.50	22,809	0.50	23,430	0.50	24,309
					Total	0.83	39,222	0.83	40,089	0.83	41,407
Intermodal Facility-PT											
63046370	61020	630	0894	GD-04	LABORER-G.D.	0.50	24,581	0.00	0	0.50	21,736
					Total	0.50	24,581	0.00	0	0.50	21,736
Central Avenue Parking Ramp-FT											
63046360	61010	630	0894	GD-04	LABORER-G.D.	0.75	32,603	0.75	33,929	0.75	35,596
					Total	0.75	32,603	0.75	33,929	0.75	35,596
TOTAL PARKING SYSTEM						14.30	638,234	12.68	590,645	12.85	611,811

Capital Improvement Projects by Department/Division

PARKING DIVISION					
CIP Number	Capital Improvement Project Title	FY 13 Actual Expense	FY 14 Actual Expense	FY 15 Adopted Budget	FY 16 Recomm'd Budget
3601957	PORT OF DBQ PARKING RAMP	50	0	0	0
3602250	MILLWORK DIST PARKING IMP	356,097	246,832	0	0
3602344	POD RAMP REPAIRS	6,951	0	0	0
6001614	INTERMODAL TRANSP CENTER	555,035	601,162	0	0
7301380	MAINT - MUNI PARKING LOTS	88,715	154,682	0	0
7301385	MAJOR MAINT ON RAMPS	8,017	30,022	100,000	0
7301671	LOCUST ST PARK RMP REPAIR	8,242	69,324	0	0
7301944	PARKING METER REPLACEMENT	0	2,512	0	0
7302046	PARKING RAMP OCC CERT	28,287	0	21,000	0
7302162	PORT OF DBQ RAMP MAINT	55,760	53,354	70,200	70,200
7302163	7TH ST PED WALKWAY STUDY	0	0	0	0
7302227	LOCUST&IOWA BATH REMODEL	0	0	0	0
7302228	PARKING RAMP SIGNAGE	1,167	0	0	0
7302259	SMART METERS	0	0	0	0
7302266	FIRE HEADQTRS - DT RAMP	13,638	0	0	0
7302427	LOCUST RAMP VIDEO CAMERAS	178,752	0	0	0
7302428	IA ST RAMP VIDEO CAMERA	188,703	0	0	0
7302487	POD LOT ELECTRICAL CAB	33,928	0	0	0
7302563	5 FLAGS RAMP RELIGHT	0	0	90,000	0
PARKING DIVISION	TOTAL	1,523,342	1,157,889	281,200	70,200

City of Dubuque
Recommended Capital Improvement Program Summary
Fiscal Year 2016-2020

PROGRAM/DEPT	PROJECT DESCRIPTION	SOURCE OF FUNDS	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL	PAGE
PARKING DIVISION									
Business Type									
	Port of Dubuque Ramp Major Maintenance	Private Participant	\$ 70,200	\$ 70,200	\$ 70,200	\$ 70,200	\$ 70,200	\$ 351,000	357
	Locust/Iowa Street Parking Ramp Repairs	GO Borrowing	\$ -	\$ 274,415	\$ -	\$ -	\$ -	\$ 274,415	358
	Parking Meter Replacement	GO Borrowing	\$ -	\$ 125,000	\$ 130,000	\$ 140,000	\$ -	\$ 395,000	359
	Major Maintenance on Ramps	GO Borrowing/Parking Construction Fund	\$ -	\$ 100,000	\$ -	\$ 150,000	\$ -	\$ 250,000	360
	Maintenance of Municipal Parking Lots	Parking Construction Fund	\$ -	\$ 90,000	\$ 55,000	\$ -	\$ -	\$ 145,000	361
	Parking Ramp Occupancy Engineering Certification	Parking Construction Fund	\$ -	\$ 22,000	\$ -	\$ 23,500	\$ 25,000	\$ 70,500	362
	Iowa Street Parking Ramp - Painting	Parking Construction Fund	\$ -	\$ -	\$ -	\$ -	\$ 107,500	\$ 107,500	363
							\$ -	\$ -	
	Total - Parking Division		\$ 70,200	\$ 681,615	\$ 255,200	\$ 383,700	\$ 202,700	\$ 1,593,415	

