

Five Flags Civic Center

FIVE FLAGS CIVIC CENTER DIVISION

Budget Highlights	FY 2013/14 Actual	FY 2014/15 Adopted	FY 2014/15 Amended	FY 2015/16 Recomm'd	% Change from Adopted FY 2014/15
Employee Expense	20,395	20,753	20,708	20,502	-1.2%
Supplies and Services	<u>816,115</u>	<u>848,731</u>	<u>849,225</u>	<u>866,120</u>	2.0%
Total	836,510	869,484	869,933	886,622	2.0%
 Debt on Five Flags Project Paid with Sales Tax 20% Fund	 <u>48,260</u>	 <u>47,601</u>	 <u>47,601</u>	 <u>46,945</u>	 <u>100.0%</u>
 Property Tax Support Percent Increase/(Decrease)	 836,510	 869,484	 869,933	 886,622	 17,138 2.0%
 Personnel - Authorized FTE	 0.15	 0.15	 0.15	 0.15	
 *Actual Benchmark for FY 2015 is \$869,933. See explanation under #3					

Civic Center Property Tax Support - (FY2002 - FY2016)

Fiscal Year	Budget/Actual	Total Revenue	Total Expenditures	Property Tax Support	Percent Increase/ (Decrease)
2016	Projected		886,622	886,622	1.97%
2015	Budget	-	869,484	869,484	3.94%
2014	Actual	-	836,510	836,510	1.36%
2013	Actual	-	825,314	825,314	0.13%
2012	Actual	-	824,243	824,243	5.22%
2011	Actual	-	783,331	783,331	-1.16%
2010	Actual	-	792,493	792,493	1.32%
2009	Actual	-	782,198	782,198	3.17%
2008	Actual	-	758,136	758,136	-0.74%
2007	Actual	-	763,782	763,782	28.39%
2006	Actual	-	594,899	594,899	-25.07%
2005 *	Actual	5,811	799,710	793,899	23.05%
2004	Actual	663,546	1,308,708	645,162	-8.60%
2003	Actual	556,956	1,262,814	705,858	3.94%
2002	Actual	443,315	1,122,447	679,132	

Significant Line Items at Maintenance Level

Background

1. **History:** In August 2003, an analysis of Five Flags took place to determine cost of service. An eight-person review committee was formed to study the operation of Five Flags Center to see what could be done to hold the line on, or reduce the property tax supporting that operation. All options were to be considered, including private management. An RFQ for private management of Five Flags went out in December 2003. Three responses were received and the review committee, along with two members of the Civic Center Advisory Commission, interviewed all three firms on February 23, 2004. After weighing the advantages and disadvantages, the review committee recommended private management. The City has contracted the firm, SMG, after Council approval in April 2004, to privately manage Five Flags Civic Center. SMG's original five year private management agreement began on July 1, 2004 and ended June 30, 2009. The current agreement expired June 30, 2014 and was extended for another five-year period ending June 30, 2019 and has a possible five-year extension clause after that.

Employee Expense

2. As of January 1, 2006, all employees have transitioned over from City of Dubuque employees to SMG employees. A portion of the Leisure Services Manager's salary (.15 FTE) is charged directly to the Civic Center, since this expense existed at the time SMG started management and will continue based on the management agreement.

Supplies & Services

3. **Benchmark Calculation:** The benchmark is the amount the City sets for SMG of property tax needed to operate the Five Flags Civic Center. SMG is challenged to spend less than the Benchmark, thereby reducing the amount of property tax support needed. The benchmark is calculated by taking total expense less earned revenue for the Civic Center, to get the property tax support. This calculation was completed in the beginning by taking the average actual property tax support spent in FY 2002, 2003, and 2004 (\$682,091) and then increased annually by an inflation factor. This amount includes SMG's projected management fee of \$95,561 in FY 2016. The Benchmark fee is set for the purpose of the budget with an estimated CPI and then adjusted by the actual May CPI after the budget is adopted to arrive at the actual Benchmark and management fee.
4. SMG's goal is to come in under the benchmark, but if the benchmark is not met, the City of Dubuque must pay any amount over the benchmark. SMG's incentive to meet the benchmark gives them \$.50 of every dollar under the benchmark.

Annual Benchmark Set for SMG: In FY 2005, SMG's actual benchmark was \$682,091, in FY 2006 the benchmark was \$701,190 (prior year plus the May CPI of 3%), in FY 2007 the benchmark was \$730,640 (prior year plus the May CPI of 4.2%), in FY 2008 the benchmark was \$750,367 (prior year plus the May CPI of 2.7%), in FY 2009 the benchmark was \$781,882 (prior year plus the May CPI of 4.2%), in FY 2010 the benchmark was \$781,882 (the May CPI % was negative and therefore no increase), in FY 2011 the benchmark was \$797,520 (prior year plus the May CPI of 2.0%), in FY 2012 the benchmark was \$826,231 (prior year plus the May CPI of 3.6%), in FY 2013 the benchmark was \$840,276 (prior year plus the May CPI of 1.7%), in FY 2014 the benchmark was \$852,040 (prior year plus the May CPI of 1.4%), in FY 2015 the

benchmark was \$869,933 (prior year plus the May CPI of 2.1%) and FY 2016 the benchmark is anticipated to be (prior year plus the estimated May CPI of 2%) \$886,622.

Actual Benchmark: It should be noted that the first year (FY 2005) of management, actual expenses were higher due to the transitioning of the employees. There were additional costs relating to unemployment insurance, vacation payoffs and prior year expenses that did not count against the benchmark. The Five Flags Civic Center was also under renovation soon after SMG started. It was expected that the first year of management would cost more. Also, the budget was initially set with the management fee (\$75,000) added on top of the set benchmark. It was determined that the benchmark should already include SMG's management fee, and the actual benchmark was adjusted accordingly with the additional budget going back into General Fund. Following is a summary of annual results to date:

<u>FY</u>	<u>Budgeted Benchmark</u>	<u>Actual Benchmark</u>	<u>Actual Prop. Tax Support</u>	<u>SMG Adj. Actual Prop. Tax Support</u>	<u>50%Paid Under Benchmark</u>
FY 2005	\$757,091	\$682,091	\$793,899	\$761,308	\$0
FY 2006	\$776,018	\$701,190	\$594,900	\$633,067	\$34,062
FY 2007	\$701,190	\$730,640	\$763,782	\$715,126	\$7,757
FY 2008	\$752,560	\$750,367	\$758,136	\$741,179	\$4,594
FY 2009	\$772,878	\$781,882	\$782,198	\$765,406	\$8,238
FY 2010	\$782,198	\$781,882	\$792,493	\$768,192	\$6,845
FY 2011	\$805,356	\$797,520	\$783,331	\$783,574	\$6,973
FY 2012	\$821,446	\$826,231	\$824,243	\$803,791	\$11,220
FY 2013	\$851,225	\$840,276	\$825,314	\$819,938	\$10,169
FY 2014	\$861,497	\$852,040	\$836,510	\$829,105	\$11,468
FY 2015	\$869,484	\$?	\$?	\$?	\$?

Analysis of Results to Date: When reconciling annual property tax support spent to the benchmark each year, the City adjusts the expenses for items that do not count against the benchmark (expenses that are the responsibility of the City). These expenses have included the initial cost of transitioning employees (unemployment insurance, vacation payoffs) and some equipment items not yet paid as of the transitioning date. Following is a summary reflecting the amount the City has actually paid over or under the benchmark, without adjusting out expenses that do not count against benchmark, and the amount SMG has actually paid over or under the benchmark after expenditure adjustments, cash basis:

<u>FY</u>	<u>Actual Benchmark</u>	<u>Actual Prop. Tax Support</u>	<u>SMG's Adj. Actual Prop. Tax Support</u>	<u>Over/(Under) Benchmark</u>	
				<u>City's Non Adj.</u>	<u>SMG's Adj. Exp.</u>
FY 2005	\$682,091	\$793,899	\$761,308	\$111,808 ^a	\$79,217
FY 2006	\$701,190	\$594,900	\$633,067	(\$106,300)	(\$68,133)
FY 2007	\$730,640	\$763,782	\$715,126	\$ 33,142 ^b	(\$15,514)
FY 2008	\$750,367	\$758,136	\$741,179	\$ 7,769 ^c	(\$9,188)
FY 2009	\$781,882	\$782,198	\$765,406	\$ 316 ^d	(\$16,476)
FY 2010	\$781,882	\$792,493	\$768,192	\$ 10,611 ^e	(\$13,690)
FY 2011	\$797,520	\$783,331	\$783,574	(\$ 14,189 ^f)	(\$13,946)
FY 2012	\$826,231	\$824,243	\$803,791	(\$ 1,988 ^g)	(\$22,440)
FY 2013	\$840,276	\$825,314	\$819,938	(\$ 14,962 ^h)	(\$20,338)
FY 2014	\$852,040	\$836,510	\$829,105	(\$ 15,530 ⁱ)	(\$22,935)
FY 2015	\$869,933				
Cumulative Total Over/(Under) the Benchmark Since Private Management by SMG in FY 2005				\$ 10,686	(\$123,443)

^a FY 2005 was the first year for SMG vacation buyout

^bIncludes FY 2006 benchmark payment of \$34,062 that was paid to SMG in FY 2007

^cIncludes FY 2007 benchmark payment of \$7,757 that was paid to SMG in FY 2008

^dIncludes FY 2008 benchmark payment of \$4,594 that was paid to SMG in FY 2009

^eIncludes FY 2009 benchmark payment of \$8,237 that was paid to SMG in FY 2010

^fIncludes FY 2010 benchmark payment of \$6,845 that was paid to SMG in FY 2011

^gIncludes FY 2011 benchmark payment of \$6,973 that was paid to SMG in FY 2012

^hIncludes FY 2012 benchmark payment of \$11,220 that was paid to SMG in FY 2012

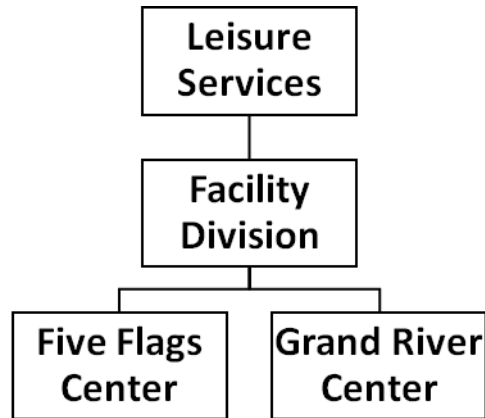
ⁱIncludes FY 2013 benchmark payment of \$10,169 that was paid to SMG in FY 2013

Debt Service

5. In FY 2013 GO Bonds were issued for various Five Flags improvements with annual debt service of \$46,945 abated with Sales Tax Construction (20%).

LEISURE SERVICES FACILITY DIVISION

The Facility Division provides for the effective and efficient maintenance of buildings and equipment and administration of management contracts for Five Flags Civic Center and Grand River Center, ensuring facilities and programs that provide an increased quality of life.



Expenditures and Resources by Department and Category

	FY 2013/14 Actual	FY 2014/15 Adopted	FY 2014/15 Amended	FY 2015/16 Recomm'd	% Change from Adopted FY 2014/15
Expenditures					
Employee Expense	20,395	20,753	20,708	20,502	-1.2%
Supplies and Services	<u>1,186,048</u>	<u>1,111,502</u>	<u>1,111,996</u>	<u>1,157,620</u>	4.1%
Total	1,206,443	1,132,255	1,132,704	1,178,122	4.1%
Operating Revenue	-	-	-	-	0.0%
Debt Paid with Sales Tax 20% Fund	<u>54,280</u>	<u>53,535</u>	<u>53,535</u>	<u>52,793</u>	<u>100.0%</u>
Property Tax Support Percent Increase/(Decrease)	1,206,443	1,132,255	1,132,704	1,178,122	45,867 4.1%
Personnel - Authorized FTE	0.15	0.15	0.15	0.15	

LEISURE SERVICES FACILITY DIVISION

SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES

PLANNING

Planning is necessary to develop an ongoing capital improvement plan to keep up the infrastructure of each building. SMG and Platinum Hospitality work together and separately to provide venues for conferences, weddings, trade shows, entertainment, business meetings, events and more. Each works to meet the needs of individuals, businesses and event planners.

PEOPLE

The Grand River Center as the conference and education center and Five Flags as the civic center both provide increased quality of life for the residents of Dubuque as well as positive visitor experiences for travelers to the area.



PARTNERSHIPS

Efforts are coordinated with the Dubuque Area Visitor and Convention Bureau. Often local professionals represent their professional association to bring their state and/or national conference to Dubuque.

LEISURE SERVICES FACILITY DIVISION

Detail by Activity

Activity: Five Flags Civic Center Overview

Five Flags Civic Center is a City owned building managed by SMG Management (SMG). It is a multipurpose facility which houses sporting events, theatrical performances, stage productions, concerts, meetings and conventions, shows and much more. Five Flags Civic Center is comprised of three primary components:

- Five Flags Theater - The beautifully renovated 1910 historical theater is home of the Dubuque Symphony Orchestra, Rising Star Theatre Company, Broadway shows, high school productions, and more.
- Five Flags Arena - Five Flags Arena is a great venue for family shows, concerts, sporting events, community events, school graduations, and more.
- The Bijou Room - Home of Fly-By-Night Productions providing "theater in an intimate space."



The Five Flags Civic Center is funded with property tax. Each year the City sets a benchmark for SMG of property tax needed to operate the Center. SMG is challenged to spend less than the Benchmark, thereby reducing the amount of property tax support needed. A portion of the Leisure Services Manager's salary (.15 FTE) is charged directly to the Civic Center.

Leisure Services initiates capital improvement projects for the Five Flags Civic Center ensuring the long-term viability and functionality of this building.

Funding Summary			
	FY 2013/14 Actual	FY 2014/15 Adopted	FY 2015/16 Recommended
Expenditures	\$836,510	\$869,484	\$886,622
Resources	\$0	\$0	\$0
Position Summary			
	FY 2015/16 FTE's		
Leisure Services Manager	0.15		
Total FTE's	0.15		

LEISURE SERVICES FACILITY DIVISION

Supporting City and Community Goals

Planned and Managed Growth

- Supports a strong, vibrant 24/7 residential/central business core.

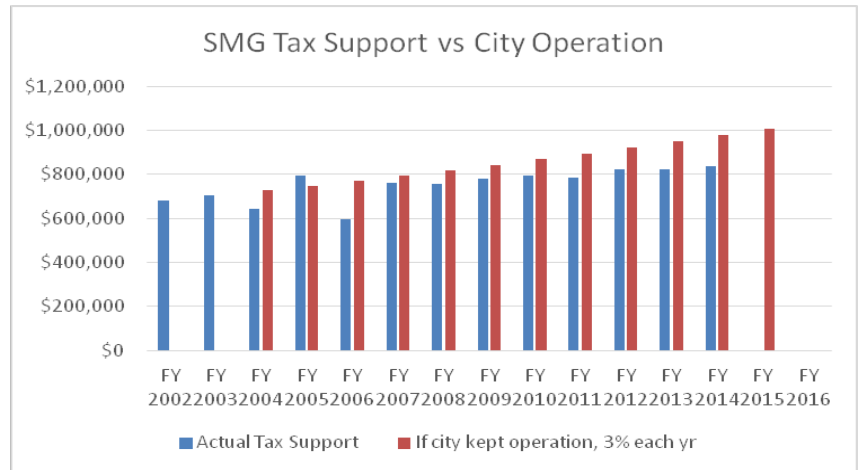
Partnering for a Better Dubuque

- Staff of SMG are involved with the Dubuque Visitor Center Bureau and Chamber of Commerce in addition to other civic organizations including Dubuque Main Street, Rotary Club, Jaycees, Tri-State Human Resource Association, American Legion Post 6, Dubuque County Fine Arts Society and Voices of the Warehouse.
- SMG works with numerous non-profits to provide affordable venues for performances, sporting events and gatherings.
- Events like the Chamber's Dance with the Stars and Multicultural Family Center's Taste of the World provide entertainment and fundraising for local non-profits.



Financially Responsible City Government and High Performance Organization

- Management of Five Flags is contracted to SMG which has resulted in savings to the taxpayers.



Economic Prosperity

- Events and activities bring people to downtown which in turn relates to additional spending at restaurants and shops.
- People desire to live and work in Dubuque and/or move to Dubuque based on offerings of venues like Five Flags.



LEISURE SERVICES FACILITY DIVISION



Social/Cultural Vibrancy

- Event and program offerings provide cultural activities and performances throughout the year.

Environmental Integrity

- Capital improvements to the facility improve the environment through projects that for example increase energy efficiency.

*Five Flags
hosted 220 performances / events
with total attendance
of 65,791 in FY 2014.*

LEISURE SERVICES FACILITY DIVISION

Performance Measures

Five Flags Civic Center – Activity Statement

Provide a venue for community and civic activities in addition to entertainment, cultural events and activities. Five Flags hosts events that represent the diversity of the community. The venue provides for a quality of life for our citizens and visitors.

Goals

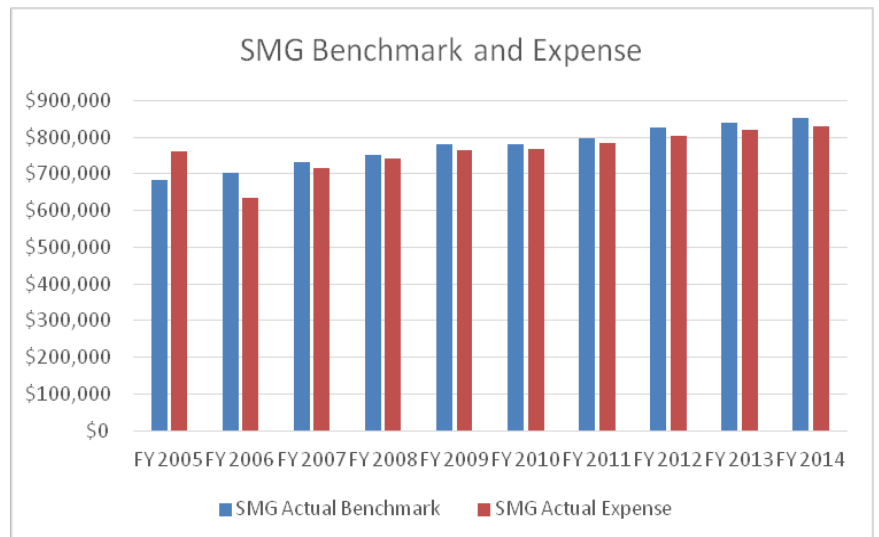
- Efficiently and effectively operate the Five Flags Civic Center with events and activities that positively contribute to the economy.
- Provide citizens as well as visitors with a diverse selection of entertainment opportunities and venues to host events, activities, seminars, business meetings and conventions.



Prudential Business Meeting

Objective: Operate Five Flags Civic Center in a fiscally responsible manner and promote excellent customer service.

Each year the City sets a benchmark for SMG of property tax needed to operate the Five Flags Civic Center. SMG is challenged to spend less than the benchmark, thereby reducing the amount of property tax support needed. The benchmark is calculated by taking total expense less earned revenue for the Civic Center, to get the property tax support. SMG's incentive to meet the benchmark gives them \$.50 of every dollar under the benchmark. SMG met benchmark last 9 years.



LEISURE SERVICES FACILITY DIVISION



Colts Drum and Bugle Corps

Objective: Maximize facility usage by encouraging events that represent the diverse needs of the community.

The Five Flags Civic Center with the arena, theater, Bijou Room and meeting rooms allows a great variety of events to be accommodated. The events are as diverse as the groups they represent. In the last year the Civic Center has hosted Dubuque Symphony Orchestra, Rising Star Theater, Fly-By-Night Acting Company, Wrestling Tournaments, Dock Dogs, Sesame Street, Colts Drum & Bugle Corps, MMA, Indoor Soccer, Bull Ride, Disney Live, National Holstein Convention, Retro Revival, Night Storm Teen Dance, Men are From Mars-Women are From Venus Live, Taste of the World, Circus, musicals, graduations, weddings and more.

The Knight Foundation and Gallup in the 2010 Soul of the Community Report found that a community's social offerings, openness and aesthetics in that order influence residents attachment to their community. Residents rate their community's availability of arts and cultural opportunities and social community events highest among social offerings.

Five Flags Civic Center and Theater are home to both arts and cultural opportunities as well as community events. Performing arts events were held including Dubuque Symphony Orchestra, Rising Star Theater Company performances, high school performances, dance recitals, Fly-By-Night Productions, Julien Dubuque International Film Festival and more in 2013.

Community events including Multicultural Family Center's Taste of the World, Dubuque Senior and Hempstead as well as NICC's graduation ceremonies, St. Mark's Enrichment Center's Jingle Bell Hop, Dubuque Chamber's Dancing with the Stars and more. Family entertainment included Bull Riding, Dock Dogs, Sesame Street, the Circus and more.

All contribute to the *soul* of our community – Dubuque.

LEISURE SERVICES FACILITY DIVISION



MMA Pinnacle Combat

LEISURE SERVICES FACILITY DIVISION

Detail by Activity

Activity: Grand River Center

Overview

The Grand River Center is a City owned building managed by Platinum Hospitality. It is Dubuque's largest convention center located in the Port of Dubuque along the banks of the Mississippi.



Based on the Facility Management Agreement, the City is responsible for 50% of energy costs (gas and electric), insurance costs (property, boiler and general liability), 25% of the actual Hotel/Motel Tax generated by the Grand Harbor Hotel and repairs and maintenance in excess of \$1,015 individually and \$15,240 in aggregate in any fiscal year.



The City has a maintenance schedule for painting, replacing carpet, and furniture. Leisure Services initiates capital improvement projects for these facilities ensuring the long-term viability and functionality of this building.

Funding Summary			
	FY 2013/14 Actual	FY 2014/15 Adopted	FY 2015/16 Recommended
Expenditures	\$369,933	\$262,771	\$291,500
Resources	\$0	\$0	\$0

LEISURE SERVICES FACILITY DIVISION

Supporting City and Community Goals

Planned and Managed Growth

- Supports a strong, vibrant 24/7 residential/central business core.

Partnering for a Better Dubuque

- Staff of Grand River Center are involved and serve on committees with the Dubuque Visitor Center Bureau.
- The Grand River Center hosts numerous local fundraisers for non-profits in Dubuque.
- Platinum Hospitality works with professionals to bring conventions and meetings to the Grand River Center and our community.

Financially Responsible City Government and High Performance Organization

- Management of Grand River Center is contracted to Platinum Hospitality providing for efficient and effective operations.



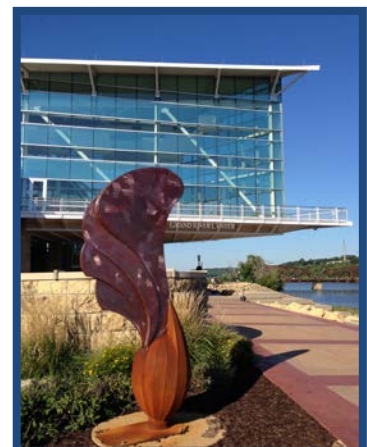
Conferences bring money into the local economy. The City of Dubuque and the Sustainable City Network hosted the 7th Annual Growing Sustainable Communities Conference. As hosts of the event, \$18,795 was paid to Platinum Hospitality for rental and food services of the Grand River Center. Platinum Hospitality reinvested the fees into wages of staff living locally, local food and drink vendors, supplies for maintenance purchased from local businesses and more. There were 490 attendees from 22 states across the country for this two day event.

Economic Prosperity

- Events and activities bring people to the Port of Dubuque and downtown area which in turn relates to additional spending at restaurants and shops.
- People desire to live and work in Dubuque and/or move to Dubuque based on offerings of venues like Grand River Center.

Social/Cultural Vibrancy

- Events and program offerings provide activities and meeting spaces throughout the year in addition to being a venue for wedding, anniversaries and special gatherings.



LEISURE SERVICES FACILITY DIVISION

Environmental Integrity

- Capital improvements to the facility improve the environment through projects that for example increase energy efficiency.

DID YOU KNOWGrand River Center installed automatic paper towel dispensers in 2013. So far they have saved: 6 inches of paper per guest (305329 people x 6 = 1,831,974 inches of paper) which is 1,316 rolls of paper towels, which is 219 cases! This translates into **2.38 ACRES of towels saved!**

All paper towels are made with 100% recycled fiber!

LEISURE SERVICES FACILITY DIVISION

Performance Measures

Grand River Center – Activity Statement

Maximize the benefit to the tourism industry through the operations of the Grand River Center and ensure a positive experience for attendees with a well maintained, professionally managed conference center. Provide a venue for local events, conferences, business meetings, and activities such as weddings in an iconic facility.

Goals

- Visitors to our community will see the beauty of the River and experience excellent customer service and a well maintained facility and return on future trips.
- The Grand River Center is an icon for the Port of Dubuque developments. Maintaining the interior and exterior to the highest level is a priority for our residents and visitors.
- Memories are created at events and activities held at the Grand River Center.

Objective: Visitors attending the Grand River Center will have positive experience and return to the Center and Dubuque.

Those visitors to our community and the Grand River Center have an economic impact on our community. Those that return their conference another year continue that impact and those persons that enjoy Dubuque at a conference and return with their family also make an economic impact.



A recent upgrade of the wireless computer network and switches at the Grand River Center allowed the Keystone Area Education Agency (AEA) to host a continuing education event where 700 school professionals were able to access the internet all at the same time. The event was a completely paperless event with no programs, no handouts and no paper training materials. Due to the success of the training session AEA booked for next year already.

Word of mouth about the AEA training has now led to the booking of another training by the School Administrators of Iowa for 100 persons. Maintaining Grand River Center with technology upgrades led to repeat and new business as well.

LEISURE SERVICES FACILITY DIVISION

Objective: Maintain the Grand River Center at the highest level.

A fresh, well maintained look will impress both the local resident and visitor. Our attention to detail, cleanliness and constant upgrades make for a positive experience for newcomers and those who frequent the Center. Many comment they are surprised the Grand River Center has been open eleven years.



Events were held 282 days out of 365 for 77% usage and recorded 156,663 attendees in calendar year 2014.

Fun fact from January thru November 15, 2014, GRC served 11,351 pounds of chicken!!



Recommended Operating Revenue Budget - Department Total
32 - CIVIC CENTER DIVISION

Fund	Account	Account Title	FY13 Actual Revenue	FY14 Actual Revenue	FY15 Adopted Budget	FY16 Recomm'd Budget
400	59350	FR SALES TAX CONSTRUCTION	14,302	48,260	47,601	46,945
59 - TRANSFER IN AND INTERNAL			14,302	48,260	47,601	46,945
32 - CIVIC CENTER DIVISION TOTAL			14,302	48,260	47,601	46,945

Recommended Operating Expenditure Budget - Department Total
32 - CIVIC CENTER DIVISION

Fund	Account	Account Title	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY 16 Recomm'd Budget
100	61010	FULL-TIME EMPLOYEES	15,173	15,614	15,613	15,903
100	61099	WAGE ADJUSTMENT	0	0	320	0
100	61310	IPERS	1,316	1,394	1,394	1,420
100	61320	SOCIAL SECURITY	1,114	1,148	1,194	1,216
100	61410	HEALTH INSURANCE	1,656	2,166	2,142	1,872
100	61415	WORKMENS' COMPENSATION	53	61	59	59
100	61416	LIFE INSURANCE	11	11	31	32
61 - WAGES AND BENEFITS			19,323	20,395	20,753	20,502
100	62090	PRINTING & BINDING	337	254	344	344
100	62110	COPYING/REPRODUCTION	1,787	2,512	1,800	1,758
100	62206	PROPERTY INSURANCE	12,703	19,656	20,639	24,600
100	62207	BOILER INSURANCE	999	1,015	1,015	1,054
100	62208	GENERAL LIABILITY INSURAN	80	80	83	80
100	62421	TELEPHONE	11,214	10,380	11,214	10,380
100	62761	PAY TO OTHER AGENCY	778,873	782,218	813,636	827,904
62 - SUPPLIES AND SERVICES			805,992	816,115	848,731	866,120
400	74111	PRINCIPAL PAYMENT	0	32,800	32,800	32,800
400	74112	INTEREST PAYMENT	14,302	15,460	14,801	14,145
74 - DEBT SERVICE			14,302	48,260	47,601	46,945
32 - CIVIC CENTER DIVISION TOTAL			839,616	884,770	917,085	933,567

Recommended Expenditure Budget Report by Activity & Funding Source 32 - CIVIC CENTER DIVISION

CIVIC CENTER ADMINISTRATI- 32100

FUNDING SOURCE: GENERAL

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
SUPPLIES AND SERVICES	805,992	816,115	848,731	866,120
WAGES AND BENEFITS	19,323	20,395	20,753	20,502
CIVIC CENTER ADMINISTRATI	825,314	836,510	869,484	886,622

DEBT SERVICE - 32400

FUNDING SOURCE: DEBT SERVICE

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
DEBT SERVICE	14,302	48,260	47,601	46,945
DEBT SERVICE	14,302	48,260	47,601	46,945
CIVIC CENTER DIVISION TOTAL	\$839,616.43	\$884,769.66	\$917,085.00	\$933,567.00

CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

32 CIVIC CENTER DIVISION

FD	JC	WP-GR	JOB CLASS	FY 2014		FY 2015		FY 2016	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
100	3375	GE-41	LEISURE SERVICES MANAGER	0.15	15,382	0.15	15,613	0.15	15,903
			TOTAL FULL TIME EMPLOYEES	0.15	15,382	0.15	15,613	0.15	15,903
TOTAL CIVIC CENTER DIVISION				0.15	15,382	0.15	15,613	0.15	15,903

**CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

Run Date: 01/15/15

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2014		FY 2015		FY 2016		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Civic Center Administration											
10032100	61010	100	3375	GE-41	LEISURE SERVICES MANAGER	0.15	15,382	0.15	15,613	0.15	15,903
				Total		0.15	15,382	0.15	15,613	0.15	15,903
TOTAL CIVIC CENTER DIVISION						0.15	15,382	0.15	15,613	0.15	15,903

Capital Improvement Projects by Department/Division

CIVIC CENTER DIVISION					
CIP Number	Capital Improvement Project Title	FY 13 Actual Expense	FY 14 Actual Expense	FY 15 Adopted Budget	FY 16 Recomm'd Budget
1002304	ICE MACHINE REPLACEMENT	3,888	0	0	0
1002452	FIVE FLAGS LOCKERS	23,157	0	0	0
1012117	PAINT ARENA CEILING	13,567	2,122	0	0
1012302	AUDIO-VIS & SOUND EQUIP	0	36,803	0	0
1022513	THEATRE STAGE LIGHTING	0	0	19,000	0
3501617	LOCKER/SHOWER FACILITIES	0	0	0	13,000
3501708	THEATER-TUCKPOINT EXTERIO	4,784	0	0	0
3502303	SEAL CONCRETE WALKWAYS	0	3,148	0	0
3502378	ARENA ROOF	1,438	0	0	0
3502379	ARENA LIGHT FIXTURES	638	0	0	0
3502380	FF MAIN DOORS CRASH BARS	25,924	0	0	0
3502381	THEATRE EXTERIOR LIGHTS	17,500	0	0	0
3502512	ARENA REPLACE CURTAINS	0	0	21,100	0
3502514	ARENA DECK RAILING	0	0	10,000	0
3502515	RENOVATE EMPLOYEE AREA	0	0	10,000	0
3502516	THEATRE AC	0	0	10,000	0
3502584	FF MARKET BUILD STUDY	0	0	0	50,000
3602583	ARENA ROOF A/C UNIT REPLC	0	0	0	150,000
CIVIC CENTER DIVISION TOTAL		90,897	42,073	70,100	213,000

City of Dubuque
Recommended Capital Improvement Program Summary
Fiscal Year 2016-2020

PROGRAM/DEPT	PROJECT DESCRIPTION	SOURCE OF FUNDS	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL	PAGE
CIVIC CENTER DIVISION									
Culture and Recreation									
	Arena - Roof Air Conditioner Unit Replacement	GDTIF GO Borrowing	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	58
	Market / Building Study	SMG Contribution/Sales Tax Fund (20%)	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	59
	Arena - Replace Shower Heads	Sales Tax Fund (20%)	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000	60
	Arena - Replace Chair Platform, Section 3	Sales Tax Fund (20%)	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$ 58,000	61
	Retile Bijou Room and Hallway	Sales Tax Fund (20%)	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	62
	LED, Lighting Retrofits	Sales Tax Fund (20%)	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 79,000	\$ 169,000	63
	Arena - Replace Carpet and Tile	Sales Tax Fund (20%)	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 75,000	64
	Arena - Handicap Door Openers on Main Street Doors	Sales Tax Fund (20%)	\$ -	\$ -	\$ 11,500	\$ -	\$ -	\$ 11,500	65
	Popcorn Popper	Sales Tax Fund (20%)	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	66
	Modernize Elevator	DRA Distribution	\$ -	\$ -	\$ -	\$ -	\$ 163,500	\$ 163,500	67
	Replace Marquee on Locust Street	Sales Tax Fund (20%)	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	68
	Arena - Replace Stage Dimmer Lights	Sales Tax Fund (20%)	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	69
	Theater - Window Wood Repairs	Sales Tax Fund (20%)	\$ -	\$ -	\$ -	\$ -	\$ 32,000	\$ 32,000	70
	Arena - Reseal Ballroom Floor	Sales Tax Fund (20%)	\$ -	\$ -	\$ -	\$ -	\$ 23,000	\$ 23,000	71
	Office Air Conditioner Replacement	Sales Tax Fund (20%)	\$ -	\$ -	\$ -	\$ -	\$ 22,600	\$ 22,600	72
	Arena - Masking Equipment	Sales Tax Fund (20%)	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	73
							\$ -	\$ -	
	Total - Civic Center		\$ 213,000	\$ 68,000	\$ 81,500	\$ 85,000	\$ 505,100	\$ 952,600	