

# **Conference Center**



**GRAND RIVER CONFERENCE CENTER**

<b>Budget Highlights</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adopted</b>	<b>FY 2014/15 Amended</b>	<b>FY 2015/16 Recomm'd</b>	<b>% Change from Adopted FY 2014/15</b>
Supplies and Services	369,933	262,771	262,771	291,500	10.9%
Machinery and Equipment	-	-	-	-	0.0%
<b>Total</b>	<b>369,933</b>	<b>262,771</b>	<b>262,771</b>	<b>291,500</b>	<b>10.9%</b>
Debt on Conference Center Improvements Paid with Sales Tax Fund 20%	6,020	5,934	5,934	5,848	100.0%
Property Tax Support	369,933	262,771	262,771	291,500	28,729
Percent Increase (Decrease)					10.9%

**Significant Line Items at Maintenance Level**

**Supplies & Services**

1. Platinum Hospitality privately manages the Grand River Center. The following expenses are the responsibility of the City based on the Facility Management Agreement:
  - 50% of energy costs (gas and electric) are estimated to be \$154,816 in FY 2015 and are projected at \$166,588 in FY 2016.
  - Insurance costs (property, boiler and general liability) are estimated to be \$31,430 in FY 2015 and are projected at \$36,624 in FY 2016. Property Insurance is project to increase 7% over FY 2015 actual.
  - Data Processing Maintenance Contracts is estimated to be \$10,000 and represents the associated costs computer software licensing. (Previously budgeted in the Grand River Center – Technology Replacement Capital Improvement Program and moved to the operating budget in FY 2016).
  - Fiscal Years 2005 through 2013 required a payment of 50% of the actual Hotel/Motel tax generated by the Grand Harbor Hotel in the previous 12 months period to be distributed annually. During FY 2013 the agreement was renegotiated to require a payment of 25% of the actual Hotel/Motel Tax generated by the Grand Harbor Hotel. Payments made to date are as follows:

FY 2005 – \$196,400

FY 2006 – \$197,971

FY 2007 – \$188,682

FY 2008 – \$181,352  
FY 2009 – \$167,958  
FY 2010 – \$159,505  
FY 2011 – \$154,598  
FY 2012 – \$149,498  
FY 2013 – \$156,602  
FY 2014 – \$163,630  
FY 2015 – \$ 76,525 (Budget)  
FY 2016 – \$ 78,288 (Projection)

2. The City is responsible for repairs and maintenance in excess of \$1,000 individually and \$15,000 in aggregate in any fiscal year. As per the new Management Agreement the \$1,000 limit and aggregate will increase by the CPI as of July 1. City created a five year maintenance schedule for painting, replacing carpet, and furniture.

### **Debt Service**

3. In FY 2013 GO Bonds were issued for various Conference Center improvements with annual debt service of \$5,848 abated with Sales Tax Construction (20%).

**Recommended Operating Revenue Budget - Department Total**  
**33 - CONF CENTER OPERATION**

<b>Fund</b>	<b>Account</b>	<b>Account Title</b>	<b>FY13 Actual Revenue</b>	<b>FY14 Actual Revenue</b>	<b>FY15 Adopted Budget</b>	<b>FY16 Recomm'd Budget</b>
100	43235	PLATINUM HOLDINGS LEASE	66,508	73,364	68,706	70,156
<b>43 - USE OF MONEY AND PROPERTY</b>			<b>66,508</b>	<b>73,364</b>	<b>68,706</b>	<b>70,156</b>
400	59350	FR SALES TAX CONSTRUCTION	1,591	6,020	5,934	5,848
<b>59 - TRANSFER IN AND INTERNAL</b>			<b>1,591</b>	<b>6,020</b>	<b>5,934</b>	<b>5,848</b>
<b>33 - CONF CENTER OPERATION TOTAL</b>			<b>68,099</b>	<b>79,384</b>	<b>74,640</b>	<b>76,004</b>

**Recommended Operating Expenditure Budget - Department Total**  
**33 - CONF CENTER OPERATION**

<b>Fund</b>	<b>Account</b>	<b>Account Title</b>	<b>FY13 Actual Expense</b>	<b>FY14 Actual Expense</b>	<b>FY15 Adopted Budget</b>	<b>FY 16 Recomm'd Budget</b>
100	62061	DP EQUIP. MAINT CONTRACTS	0	0	0	10,000
100	62206	PROPERTY INSURANCE	16,065	24,860	26,103	31,113
100	62207	BOILER INSURANCE	4,208	4,210	4,210	4,374
100	62208	GENERAL LIABILITY INSURAN	1,271	1,084	1,117	1,137
100	62411	UTILITY EXP-ELECTRICITY	113,030	128,344	120,256	128,344
100	62412	UTILITY EXP-GAS	33,553	47,805	34,560	38,244
100	62664	LICENSE/PERMIT FEES	250	0	0	0
100	62761	PAY TO OTHER AGENCY	156,602	163,630	76,525	78,288
<b>62 - SUPPLIES AND SERVICES</b>			<b>324,979</b>	<b>369,933</b>	<b>262,771</b>	<b>291,500</b>
102	71550	MISCELLANEOUS EQUIPMENT	0	6,808	0	0
<b>71 - EQUIPMENT</b>			<b>0</b>	<b>6,808</b>	<b>0</b>	<b>0</b>
400	74111	PRINCIPAL PAYMENT	0	4,300	4,300	4,300
400	74112	INTEREST PAYMENT	1,590	1,720	1,634	1,548
<b>74 - DEBT SERVICE</b>			<b>1,590</b>	<b>6,020</b>	<b>5,934</b>	<b>5,848</b>
<b>33 - CONF CENTER OPERATION TOTAL</b>			<b>326,569</b>	<b>382,761</b>	<b>268,705</b>	<b>297,348</b>

## Recommended Expenditure Budget Report by Activity & Funding Source

### 33 - CONF CENTER OPERATION

#### GRC WINDOW CLEANING SYS - 2497

##### FUNDING SOURCE: DRA DISTRIBUTION

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
EQUIPMENT	0	6,808	0	0
<b>GRC WINDOW CLEANING SYS</b>	<b>0</b>	<b>6,808</b>	<b>0</b>	<b>0</b>

#### CONF CENTER OPERATIONS - 33300

##### FUNDING SOURCE: GENERAL

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
SUPPLIES AND SERVICES	324,979	369,933	262,771	291,500
<b>CONF CENTER OPERATIONS</b>	<b>324,979</b>	<b>369,933</b>	<b>262,771</b>	<b>291,500</b>

#### DEBT SERVICE - 33400

##### FUNDING SOURCE: DEBT SERVICE

Account	FY13 Actual Expense	FY14 Actual Expense	FY15 Adopted Budget	FY16 Recomm'd Budget
DEBT SERVICE	1,590	6,020	5,934	5,848
<b>DEBT SERVICE</b>	<b>1,590</b>	<b>6,020</b>	<b>5,934</b>	<b>5,848</b>
<b>CONF CENTER OPERATION TOTAL</b>	<b>\$326,569.04</b>	<b>\$382,760.79</b>	<b>\$268,705.00</b>	<b>\$297,348.00</b>

## Capital Improvement Projects by Department/Division

<b>CONF CENTER OPERATION</b>					
CIP Number	Capital Improvement Project Title	FY 13 Actual Expense	FY 14 Actual Expense	FY 15 Adopted Budget	FY 16 Recomm'd Budget
1002390	GRC - SL AND BN CONCRETE	0	5,700	0	0
1012392	GRC - SECURITY CAMERAS	8,641	5,068	0	0
1012466	GRC FLOOR VACUUMS	0	9,734	0	0
1012468	GRC COPY MACHINE	0	8,000	0	0
1022305	GRC - REPLACE CLOUDS	76,564	0	0	0
1022306	GRC - OUTDOOR FURN REPL	0	13,963	0	0
1022307	GRC - RIVER RM COOL STUDY	0	0	0	0
1022389	GRC - UPGRDE AV EQUIP	0	49,858	0	8,000
1022445	GRC WIRELESS	38,661	0	0	0
1022467	GRC RECYCLING CONTAINERS	0	4,170	0	0
1022521	HVAC HANDLING UNITS	0	0	27,500	0
1022522	BOOKDROP	0	0	15,500	0
1022523	LIBRARY SANITARY LINE	0	0	10,500	0
1022588	GRC KITCHEN EQUIPMENT	0	0	0	44,000
1022589	GRC PAINT BRIDGE	0	0	0	30,000
3501598	GRAND RIVER CTR MAINTENAN	60,144	74,885	70,000	70,000
3501990	GRAND RIVER CTR CHAIRS	5,305	29,345	0	30,000
3501991	GRAND RIVER CTR LVL FLOOR	573,471	39,659	0	0
3502110	GRC - PAINT BALLROOMS	0	2,460	0	0
3502112	GRC-FABRIC WALL COVERING	0	27,737	0	100,000
3502113	GRC - REPLACE CARPET	0	0	0	80,000
3502388	GRC OUTDOOR SIGN	232	78,745	0	0
3502391	GRC - PAINT OFFICE	0	0	12,000	35,000
3502465	GRC RPLC SINK URINAL CONT	0	29,233	0	0
3502519	GRC TECH REPLC SUPPORT	0	0	50,000	2,700
3502520	GRC MAIN EQUIP RPLC	0	0	8,000	26,000
3502590	GRC ENERGY EFFICIENCY IMP	0	0	0	20,000
3502591	GRC LANDSCAPE IMPROVEMENT	0	0	0	15,000
<b>CONF CENTER OPERATION TOTAL</b>		<b>763,019</b>	<b>378,556</b>	<b>193,500</b>	<b>460,700</b>



**City of Dubuque**  
**Recommended Capital Improvement Program Summary**  
**Fiscal Year 2016-2020**

<b>PROGRAM/DEPT</b>	<b>PROJECT DESCRIPTION</b>	<b>SOURCE OF FUNDS</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>TOTAL</b>	<b>PAGE</b>
<b>CONFERENCE CENTER</b>									
<b>General Government</b>									
	Grand River Center - Replace Fabric Wall Covering	Sales Tax Fund (20%)/DRA Distribution	\$ 100,000	\$ -	\$ 20,000	\$ 35,000	\$ -	\$ 155,000	84
	Grand River Center - Replace Carpet	GDTIF Borrowing/Sales Tax Fund (20%)/DRA Distribution	\$ 80,000	\$ -	\$ 270,000	\$ 96,000	\$ 173,000	\$ 619,000	85
	Grand River Center - General Building Maintenance	Sales Tax Fund (20%)	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 75,000	\$ 355,000	86
	Grand River Center - Kitchen Equipment Replacement / Rebuild	DRA Distribution	\$ 44,000	\$ -	\$ 30,000	\$ -	\$ 139,000	\$ 213,000	87
	Grand River Center - Paint Interior Rooms and Areas	Sales Tax Fund (20%)	\$ 35,000	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 80,000	88
	Grand River Center - Table/Chair/Podium Replacement	Sales Tax Fund (20%)	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ 175,000	\$ 215,000	89
	Grand River Center - Paint Bridge	DRA Distribution	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	90
	Grand River Center - Maintenance Equipment Replacement	Sales Tax Fund (20%)	\$ 26,000	\$ -	\$ -	\$ 32,000	\$ -	\$ 58,000	91
	Grand River Center - Energy Efficiency Improvements	Sales Tax Fund (20%)	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000	\$ 180,000	92
	Grand River Center - Landscape Renovation	Sales Tax Fund (20%)	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 30,000	93
	Grand River Center - Upgrade AV Equipment	DRA Distribution	\$ 8,000	\$ -	\$ -	\$ 90,000	\$ -	\$ 98,000	94
	Grand River Center - Technology Replacement	Sales Tax Fund (20%)	\$ 2,700	\$ 2,100	\$ 16,100	\$ 48,600	\$ 17,700	\$ 87,200	95
	Grand River Center - Paint Exterior Metal	Sales Tax Fund (20%)	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	96
	Grand River Center - Portable Bar Replacement	Sales Tax Fund (20%)	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 30,000	97
	Grand River Center - Replace Electric Floor Boxes	DRA Distribution	\$ -	\$ -	\$ 33,000	\$ 33,000	\$ -	\$ 66,000	98
	Grand River Center - Digital Directional and Room Sign Replacement	GDTIF Borrowing	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	99
	Grand River Center - Market Study and Facility Assessment	GDTIF Borrowing	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	100
	Grand River Center - Network Switch Upgrade Phase 2	Sales Tax Fund (20%)	\$ -	\$ -	\$ -	\$ -	\$ 23,000	\$ 23,000	101
	<b>Total - Conference Center</b>		\$ 460,700	\$ 217,100	\$ 489,100	\$ 439,600	\$ 922,700	\$ 2,529,200	

