

# COMPLAINT FORM

Dubuque  
Community  
Police Relations  
Committee

DCPRC Case No.	Date complaint form prepared	Date received in Human Rights Office
Name of complainant (last, first, middle)		Phone
Address		
Date, time, location of alleged infraction		Complaint against: <input type="checkbox"/> Department <input type="checkbox"/> Officer
Name of officer (s) (if known)		Badge number (if known)
Basis for alleged discrimination (check any you feel apply) <input type="checkbox"/> Race <input type="checkbox"/> Disability <input type="checkbox"/> Creed <input type="checkbox"/> Color <input type="checkbox"/> Sex <input type="checkbox"/> Age <input type="checkbox"/> National Origin <input type="checkbox"/> Religion <input type="checkbox"/> Sexual Orientation <input type="checkbox"/> Gender Identity		
Detail of complaint (including an explanation of the alleged discrimination, as checked above)		
Signature of Complainant:		(Please use additional pages if needed)
<b>Mail to: DCPRC, Human Rights Office, 1300 Main St., Dubuque, Iowa 52001</b>		

# DCPRC

A FORUM FOR CITIZEN INPUT INTO THE DEVELOPMENT  
AND OPERATIONS OF THE DUBUQUE POLICE DEPARTMENT

The Dubuque Community-Police Relations Committee was created in March 1993 as a result of a Memorandum of Understanding between the City of Dubuque and Dubuque Branch NAACP. The panel is composed of nine members: a City government representative and three community members appointed by the City Manager; a police department representative appointed by the Chief of Police; a Dubuque Human Rights Commission member appointed by the Commission; two minority representatives of the community appointed by the Dubuque Branch NAACP; and a police officer designated by the Police Protective Association. Alternate members have been designated to serve in the absence of one of these nine members.

## PURPOSE

The Dubuque Community-Police Relations Committee provides a forum for citizen input into the development of the Dubuque Police Department policies and procedures, assuring that they continue to be free from racial or other prejudice. In addition, the Dubuque Community-Police Relations Committee provides an arena where citizens can bring their complaints when they believe the police have violated their civil rights or when they believe police personnel have exhibited discriminatory behavior toward them because of their sex, religion, race, creed, color, national origin, age, disability, retaliation, sexual orientation or gender identity.

## SCOPE/POWERS

The Dubuque Community-Police Relations Committee's activity is limited to:

- Accepting and reviewing complaints of police misconduct related to a person's civil rights being violated on the basis of race, disability, creed, color, sex, age, national origin, religion, sexual orientation, or gender identity;
- Accepting and reviewing a complaint against a police officer believed to be practicing discriminatory behavior in enforcement of the law; and
- Taking the initiative to recommend operational or procedural changes to the City or the Police Department that will ensure equal enforcement of the law.

## CITIZEN CONCERNS

Citizens who feel they have been discriminated against by actions taken by a police officer may file a grievance with the Dubuque Community-Police Relations Committee on this form. The Committee will meet and conduct whatever investigation they feel necessary in order to make recommendations to the City Manager. Citizens are encouraged, but not required, to file such complaints with the Police Department for initial investigation, under the Police Department's internal procedures. Concerns regarding the operations of policies of the Dubuque Police Department can also be submitted for review to the Dubuque Community-Police Relations Committee.

# CLEAR THE AIR

## DUBUQUE COMMUNITY-POLICE RELATIONS COMMITTEE

The forum for citizens to resolve issues  
with the Dubuque Police Department

