

**MINUTES  
COMMUNITY DEVELOPMENT ADVISORY COMMISSION  
(UNAPPROVED)**

**DATE:** Wednesday, August 18, 2021  
**TIME:** 5:30 p.m.  
**PLACE:** Housing & Community Development, Room 250, Second Floor of the Historic Federal Building, 350 W 6<sup>th</sup> St, Suite 312, Dubuque, IA 52001.

Chairperson Michelle Hinke called the meeting to order at 5:37 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Dean Boles, Janice Craddieth, Kelly Fox, Michelle Hinke, Julie Woodyard, Hilary Dalton

**Commissioners Absent:** Tom Wainwright

**Staff Present:** Madeline Haverland, Alexis Steger, Kris Neyen

**Public Present:** Megan Elsinger, Candace Eudaley-Loebach, Olana Loebach, John Kruse

**Certification of Minutes**

Motion by Commissioner Fox to approve the July 21, 2021, Commission meeting minutes as submitted. Seconded by Commissioner Boles. Motion carried 5-0

Commissioner Woodyard arrived at 5:44 p.m.

**New Business**

**a. Community Development Block Grant Application Review**

**Lincoln Elementary School: Project-Lincoln Outdoor Wellness Program**

Representatives for the Lincoln Outdoor Wellness Program, Megan Elsinger, Principal, Candace Eudaley-Loebach and Olana Loebach were present to discuss the project. They stated that there are three phases to the project and planned them to occur over a three-year period. They are sustainability (Food); physical (Fitness) and updating play area (Accessible Play-Space). They stated that this area would be available to everyone, as it becomes a public park at 4:00 PM. They are requesting \$225,676 in CDBG funds to support the total project costs of \$311,380. Motion by Boles to approve the Lincoln Elementary School Project using the current contingency funds for Phase 1 and committing funds for Phase 2 and 3 in the FY23 and FY24 budgets. Seconded by Craddieth. Motion carried 6-0.

**b. Set Public Hearing to Review FY21/PY20 CAPER**

Madeline Haverland, Community Development Specialist, explained to the Commission that a special meeting date for a Public Hearing of the FY21/PY20 CAPER needed to occur prior to September 29 when it is due to HUD. Motion by Boles to hold a special meeting for the Public Hearing to review FY21/PY20 CAPER on Monday, September 27, 2021, at 5:30 p.m. Seconded by Dalton. Motion carried 6-0.

**Reports**

**Rehabilitation Programs**

Kris Neyen, Rehabilitation Program Supervisor, gave a brief overview of what's been happening in Rehab based on the handout given to the Commission in their packets. Neyen updated the Commission on the projected completion dates of rehabilitation on the City-owned properties and progress of the new programs approved by the Commission.

### **Housing Commission**

No reports were available

### **Resilient Community Advisory Commission**

No reports were available.

### **Human Rights Commission**

No reports were available. Steger stated that selecting a liaison from the CDAC will be on the next agenda.

### **Information Sharing**

Steger announced that the Housing Department was awarded a \$1 million grant from HUD's Office of Lead Hazard Control and Healthy Homes for modifications for older adults aging in place in their homes. She stated that eligible applicants can receive an average of \$5,000 for modifications that increase the safety and ability to age-in-place on the interior of residents' homes.

Boles reported that the Census Bureau is looking for cities to be part of a housing survey and be sampled by October. He will send information to Steger and Haverland.

### **Adjournment**

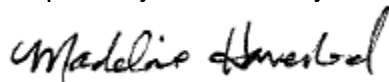
There being no further business, motion by Commissioner Fox to adjourn at 6:39 p.m. Seconded by Commissioner Boles. All in favor. Motion carried.

Minutes transcribed by:



Kris Neyen  
Rehabilitation Programs Supervisor

Respectfully submitted by:



Madeline Haverland,  
Community Development Specialist