



**Five Flags Civic Center Advisory Commission Meeting  
Monday November 25, 2019**

Unapproved by commission

**COMMISSIONERS  
PRESENT:**

McKenzie Blau, Nicholas Huff, Tyler Daugherty  
Rod Bakke entered at 3:20pm

**COMMISSIONERS  
ABSENT:**

Bryce Parks

**STAFF PRESENT:**

HR Cook, Shaun Rice, Don Howes, Ali Levasseur, Jesse Gavin

**OTHERS PRESENT:**

Marie Ware, Brett Shaw

**MINUTES APPROVED;  
VOTE:**

Commissioner Huff motioned and Commissioner Daugherty seconded, to approve the minutes of the November 12, 2019 meeting. The motion passed unanimously.

**ELECTION OF  
OFFICERS:**

Commissioner Huff self-nominated for commission Chair, Commissioner Daugherty seconded, and the motion passed unanimously.

Commissioner Daugherty self-nominated for commission Vice Chair, Commissioner Blau seconded, and the motion passed unanimously.

Mare Ware made commission aware that the position of secretary could be filled by a staff member or a commissioner. Staff member, Ali Levasseur, had been working as commission secretary for many years. Commissioner Daugherty nominated Ali Levasseur for commission secretary. Levasseur accepted nomination, Commissioner Blau seconded, the motion passed unanimously.

**STAFF REPORTS:**

General Manager [HR Cook], Director of Events and Operations [Shaun Rice], and Director of Finance [Don Howes] gave reports based on information in Commission packet.

Cook announced the retirement of Director of Finance Don Howes and stage hand of 40 years Terry Shallow. Commission was invited to retirement party on Tuesday December 17, 2019 4:30p on Theater stage.

**DISCUSSION AND  
RECOMMENDATION  
REGARDING FIVE  
FLAGS STUDIES:**

Ware discussed the January 6, 2020 City Council agenda would include the report from CSL and Betch associates that was delivered at the Council work session November 12, 2109. This date was chosen so the new council members would be sworn in to begin their terms.

Commissioners discussed recommendations to city council to move forward with Five Flags Center renovations. Commissioners asked for an update of the timeline to have referendum on the two 2020 ballot dates.

Ware delivered the timeline information  
Ballot Date March 3, 2020 Special Election

January 17, 2020 – Ballot deadline for County (language would need to be passed)

January 6, 2020 – Last city council meeting before the ballot deadline

Ballot Date September 17, 2020 Special Election

July 24, 2020 – Ballot deadline for County (language would need to be passed)

July 20, 2020 – Last city council meeting before the ballot deadline

Commissioners discussed the pros and cons of each of the ballot dates. After discussion, Commissioner Blau motioned for commission to draft a letter that discusses the commissioners reasoning behind their recommendation to proceed with Scenario 4 Hybrid. Letter would also discuss the recommendation to file and receive and file the report and to choose a ballot date as soon as possible. Commissioner Daugherty seconded and motion passed unanimously.

Commissioner Huff will draft letter and memo with each commissioner's comments and reasons for support. Levasseur will send comments to Huff for use in drafting letter.

Commissioner Blau motioned, Commissioner Bakke seconded holding a special meeting on Tuesday December 17, 2019 3:30p to discuss the draft letter before Commissioner Huff send to council members.

Commissioner Daugherty recommended that the commissioners contact council members directly to discuss their recommendations to move forward.

**OTHER BUISINESS:**

Commissioner Bakke thanked Commissioner Blau for her years of leadership as commission chair.

**ADJURN;  
VOTE:**

Motion to adjourn was made by Commissioner Huff, seconded by Commissioner Daugherty. The motion passed unanimously.

**NEXT MEETING:**

Next meeting held Tuesday December 17, 2019 3:30pm.