

Pet-Friendly Dubuque
Meeting Minutes
June 26, 2019
5:30 pm – 7:30 pm
Multi-Cultural Family Center

Attendees: Marianne Kirkendall, Lisa Johnson, Mallory Schmid, Robin MacFarlane, Steve Fehsal, Kristen Dietz, Ray Werner, Becca Kuhle, Mary Rose Corrigan, Marie Ware, Jeremy Jensen

- I. Time line and time stamps
 - A. Park and Rec Commission

The Parks and Rec Commission will be holding a special meeting on July 19, 2019. The final draft of the assessment needs to be submitted to them for review by July 11, 2019.

- II. Assessment review and revision

- Discussion held that the assessment needs to be complete without focus on any individual item or section...facts without opinion.
- Kristen presented the draft of the assessment. Each page was looked at, reviewed, and some modifications made.
- Additions to the Assessment: Summaries for each section will be added. Additionally, an executive summary will be drafted (Marianne volunteered to assist with this). Enforcement numbers need to be analyzed for accuracy as there may be duplication between Animal Control, Police Department and Leisure Services. All final content items must be submitted to Kristen by July 1, 2019.
- The team decided to withhold the Next Steps portion of the assessment until the City Council has a chance to review the assessment. Discussion held on differentiating the Assessment verse the Action Plan.

- III. Next meeting: July 10, 2019 @ 5:30 pm at the Multi-Cultural Family Center.

Final review of the assessment.

Next Steps:

- Final review of the assessment (no major content changes)
- Completion of the summaries
- Data verification for accuracy