



ARTS AND CULTURAL AFFAIRS COMMISSION MINUTES

DATE: Tuesday, September 24, 2019

TIME: 3:31 p.m.

LOCATION: Five Flags Center, Orpheum Room – 405 Main St, Dubuque, IA

Regular Meeting

Commissioners Present: Ali Levasseur, Nicholas Halder, Susan Riedel, Ryan Decker, Gina Siegert, Tyler Daugherty

Commissioners Excused: Paula Neuhaus

Staff Present: Jennifer Petersen-Brant, Arts & Cultural Affairs Coordinator for City of Dubuque

Public Present: Ian Hatch, Assistant Economic Development Director for City of Dubuque

The meeting was called to order by Ali Levasseur at 3:31 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Motion to accept minutes: Motion to accept minutes of August 27 with corrections by Tyler Daugherty, seconded by Sue Riedel.

New Business

Staff Petersen-Brant provided update on Master Plan Working Groups progress including written minutes and/or reports submitted from each. Going forward, a similar written report will be provided to the Commission the Friday prior to the monthly Commission meeting. Petersen-Brant noted that the written update will also be available to the Task Force at upcoming meeting on Thurs, Sept 26.

Recommendation of use of remaining Special Project grant funds: Petersen-Brant informed the Commission that any consideration and discussion of a recommendation coming from the Commission must be posted and held as an open meeting. It was advised by Riedel that a favorable recommendation to the City Manager should include a working plan for any suggested event. Discussion of suggestions followed by Commissioners.

Motion by Commissioner Levasseur to recommend to City Manager that funds remaining in FY20 Special Projects grants be redirected to pay the stipend, travel, and lodging (amount not to exceed \$3000) for the speaker from Springboard for the Arts for November 2019 Arts and Business Luncheon / Business Academy of the Arts. Commissioner Daugherty seconded the motion. Motion passes.

Motion by Commissioner Decker for other remaining funds in FY20 Special Projects grants be used for 1) Springboard for the Arts to return to offer a supplemental professional development / grant writing workshop in conjunction with the release of City Arts Grants applications in February 2020 and 2) marketing of the February workshop and of the

November 2019 Art and Business Luncheon/Business Academy of the Arts. Motion seconded by Commissioner Daugherty. Motion passes.

Arts and Business Luncheon Status report: Petersen-Brant reported that the date for these activities is Tues, Nov 19, 2019. Carl Swanson from Springboard for the Arts to give keynote along with moderating panel of local success stories. Commission Levasseur noted that next meeting of the planning committee needs to be scheduled to finalize details including possible partnership with Dubuque Chamber of Commerce, and any other sponsors. Petersen-Brant reported that Sean Murphy of Gigantic Design will be sharing his graphics for this year's event for use by Public Information Office.

Winter Arts Status Report: Petersen-Brant reported that she met with David Schmitz and Kay Schroeder of Dubuque Museum of Art (DUMA) to discuss. Event set for week of February 3, with public events on Friday, February 7 and Saturday, February 8. Petersen-Brant recommended that Arts and Cultural Affairs Office continue partnership with DUMA on this event with DUMA to plan / host and City to continue to maintain event licensing with Winterfun Inc. and support with promotions through City communications networks. Discussion followed with Commissioners in general agreement that Winter Arts complements the City's Arts and Culture Goals. Staff encouraged to move forward after assurances that budget and schedule allow.

Proclamation for Arts and Humanities Month: Petersen-Brant encouraged Commissioners to attend City Council meeting for reading of proclamation on Mon, Oct 7th at 5:50. Petersen-Brant will secure arts grantee to do brief performance.

State of the Arts Report to City Council: Petersen-Brant reported that presentation is scheduled for Tuesday, November 12 to the working session of City Council at City Council Chambers; tentative time 6 PM, will be confirmed by City Manager. She will be working with Branding and Communications group to create.

Upcoming Even News from Commissioners:

Sandy Toes and Salty Kisses up next at Bell Tower Theater, opens October 11.
The Revolutionists presented by Fly By Night Productions at Five Flags, final performances Sept 27 and 28.
Murder on the Orient Express to open at the Grand Opera House, opens October 4.
Silent Sky opens October 31 at Loras.

Motion to adjourn made by Commissioner Riedel, seconded by Commissioner Decker.
Meeting to adjourn made at 4:45

Next meeting: Tuesday, October 29th at 3:30 PM at Five Flags

Respectfully submitted:

Jenni Petersen-Brant
Arts and Cultural Affairs Coordinator

These minutes were passed and approved on 10/29/19, 2019.

Witnessed By: [Signature] (signature)

Ali Levasseur (printed)

Its: [Signature] (officer position)

Chair/President