

## MINUTES

**Government Body:** CITY OF DUBUQUE CIVIL SERVICE COMMISSION  
**Date:** August 20, 2019  
**Time:** 1:00 PM  
**Place of Meeting:** City Hall, Conference Room A, 50 W. 13<sup>th</sup> St.

Present: Commissioners Phil Baskerville, Dan White

Also present: Randy Peck, Wally Wernimont, Chris Kohlmann, John Klostermann

1. Approval of minutes from the July 22, 2019 meeting. Motion by Baskerville to approve the minutes as submitted. Second by White. Motion carried 2-0.
2. Establish the passing score for the position of Maintenance Worker. Motion by White to set the passing score of 49 (70%) and above correct answers and certify the list for the position of Maintenance Worker as read for one (1) year. Second by Baskerville. Motion carried 2-0.
3. Establish the passing score for the position of Sewer Maintenance Foreman. Motion by Baskerville to set the passing score of 43 (74.1%) and above correct answers and certify the list for the position of Sewer Maintenance Foreman as read for Two (2) years. Second by White. Motion carried 2-0.
4. Request to schedule and entrance examination for the position of Lead Applications/Network Analyst. Motion by White authorizing Human Resources Director Peck to set the deadline date for submission of applications and the examination date. Second by Baskerville. Motion carried 2-0. Chris Kohlman left the meeting at 1:17 p.m.
5. Request to schedule an entrance examination for the position of Assistant Planner. Motion by Baskerville authorizing Human Resources Director Peck to set the deadline date for submission of applications and the examination date. Second by White. Motion carried 2-0.
6. Request to schedule a promotional examination for the position of Equipment Operator II. Motion by Baskerville to set the application deadline for September 10, 2019 at 5 p.m. with an examination date of September 17, 2019. Second by White. Commissioner White to proctor. Motion carried 2-0.
7. Adjournment. Motion by White to adjourn at 1:20 p.m. Second by Baskerville. Motion carried 2-0.

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Civil Service Commission

Submitted by Pam McCarron, Permit Clerk