



Approved

MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
Thursday, November 15, 2018
City Council Chamber, Historic Federal Building

Commissioners Present: Chairperson Emily Hilgendorf, Commissioners Brandi Clark, Christy Monk, Rick Stuter, Al Kopczyk, John McAndrews and Joseph Rapp.

Commissioners Excused: David Klavitter, Melissa Daykin Cassill.

Commissioners Unexcused: None.

Staff Members Present: Laura Carstens.

CALL TO ORDER: The meeting was called to order by Chairperson Hilgendorf at 5:30 p.m.

AFFIDAVIT OF COMPLIANCE: Staff presented an Affidavit of Compliance verifying the meeting was being held in compliance with the Iowa Open Meetings Law.

MINUTES: Motion by Clark, seconded by Kopczyk, to approve the minutes of the October 18, 2018 meeting as submitted. Motion carried by the following vote: Aye – Stuter, Clark, Kopczyk, McAndrews, and Hilgendorf; Nay – None; Abstain – Monk.

ITEMS FROM PUBLIC: Bill Doyle from Heritage Works introduced himself.

Note: Commissioner Rapp arrived at 5:32 p.m.

ITEMS FROM COMMISSION:

Planning Session for 2019 HPC Events and Activities: Chairperson Hilgendorf said the purpose of this planning session is to discuss the existing planned events and activities for Historic Preservation Month (May 2019), as well as possible partnerships, events, and activities for 2019. She noted that the enclosed outline is a starting point and new ideas are welcome. She explained that the goal is to reach consensus on what the Historic Preservation Commission (HPC) would like to do in the next year, and then to put together teams that can accomplish those goals. Discussion followed. Mr. Doyle provided relevant information on several topics related to Heritage Works.

For Historic Preservation Month in May 2019, the Commission re-affirmed these planned and budgeted events: Proclamation by Mayor Buol, Entrance fees to Eagle Point Park on opening day for first 200 visitors, Fact-A-Day in May, and financial support for promotion of Old House Enthusiasts Tour (if held). Commissioners also agreed to add a photo shoot for City Council members to document “My Favorite Historic Place” like the “This Place Matters” photo shoot held several years ago. Commissioners noted that the “My Favorite Historic Place” could be extended to other partners, such as the City and County HPCs and City officials.

Commissioners identified other possible events and activities for 2019. Commissioners discussed contacting the Dubuque Area Board of Realtors about CEU training and contacting NICC about their existing contractor certificate program.

Consensus was to plan a Preservation Fair in early September 2019 that could include training for owners, contractors, and Realtors working with major local partners. The Commission identified a Historic Tax Credit Workshop with Steve Wilke Shapiro, and information about the City of Dubuque financial incentives and CHANGE program, NICC’s program, Four Mounds HEART program, ISU Historic Preservation Certificate program, and local preservation services such as mortar analysis, wood windows, and other architectural products. Chairperson Hilgendorf suggested the Commission staff the Farmer’s Market community booth in June 2019 to promote the Fair.

Commissioners noted there are many other potential partners that the HPC can work with to promote existing events: Neighborhood Associations, Dubuque True North, Dubuque County Historical Society, Carnegie Stout Public Library, Friends of Mines of Spain, Iowa Architectural Foundation and Preservation Iowa.

Chairperson Hilgendorf reviewed possible large-scale events for future years could be: Power of Preservation Prom, a dinner/fundraiser event for HEART, Four Mounds, etc.; Historic District Run/Walk/Kids Fun Walk, and/or Historic House Specialist Certification.

ITEMS FROM STAFF: None.

ADJOURNMENT: Motion by Monk, seconded by Rapp, to adjourn the November 15, 2018 Commission meeting. Motion carried by the following vote: Aye – Kopczyk, Clark, Stuter, Monk, McAndrews, Rapp and Hilgendorf; Nay – None.

The meeting adjourned at 6:30 p.m.

Respectfully submitted,



Laura Carstens, Planning Services Manager

12-20-18

Adopted