

Minutes  
**ARTS AND CULTURAL**  
June 12, 2018  
City Hall Annex,  
1300 Main St, Dubuque, IA 52001

**The meeting was called to order by Ellen Henkels 4:04 p.m. following staff assurance of compliance with the Iowa Open Meeting Law.**

**Commissioners present:** Mary Armstrong, Ellen Henkels, David Schmitz, Gina Siegert, Ali Levasseur, Susan Riedel

**Commissioners Absent:** Matthew Gregory

**Staff present:** Debra Alleyne, Jean Nachtman

**Public present:** Jean Tucker

**Motion to accept MINUTES** of May 22, 2018 Commissioner Schmitz and seconded by Siegert.

## **NEW BUSINESS**

### **1. Operating Support Grant inquiry update**

Alleyne recommended special meeting after queries about the process and outcomes after the last meeting on May 22nd. She informed the commissioners that full review would take place to address concerns. Alleyne informed the commission that a clerical error was found. The jurors had reviewed the application from the wrong year and as a result the organization's score was affected. Upon realization of this error the jurors were contacted and issued the correct application to score. The new scores returned within a similar range and therefore discussion of the grant was unnecessary and didn't take place.

### **2. Scoring updates**

Alleyne distributed the funding schemes that represented the discussion. With the inclusion of the accurate scores the commission reviewed the revised funding breakdown. Alleyne explained with the help of financial juror and Finance Director Jean Nachtman, the issues with the original distribution of funds and made recommendations on more equitable and less arbitrary distribution. Discussion and questions from the commissioner to staff continued and there was eventual consensus. The commission adopted Option 5 which showed a reduction in cap by .5% and dollar amount by 10%. Commissioner Schmitz expressed gratitude to the city of Dubuque for providing the granting funds but also recognized that the funds are being stretched and that the program should be reviewed to make sure that it is achieving what it was originally set up to do.

### **3. Art on the River update**

Alleyne talked about working with curator David Wells and how to include the Marshallese performance. Commissioner Siegert apprised the commission on some details of the Art on the River subcommittee meeting which included details about locations, catering and entertainment. Commissioner Siegert talked about the meeting with the Port of Dubuque group and potential partnerships with the organizations and businesses combining forces and cross promoting. Alleyne talked about potential partnership with energy company to sponsor light based piece. Alleyne will get engineering consult within the next week.

**ITEMS from the Commission**

**Motion to adjourn**

Motion made by Commissioner Riedel and seconded by Commissioner Levasseur. Approved 5-0. Meeting adjourned at 5:05 pm.

**Next meeting.** June 26 TBD.

Respectfully submitted:

Debra Alleyne

Arts and Cultural Affairs Coordinator

These minutes were passed and approved on

---

Gina Siegert, Secretary