

**Draft Minutes**  
**The Dubuque Transit Advisory Board Meeting**  
**Thursday May 11, 2017**  
**4:15 p.m. to 5:30 p.m.**

**Intermodal Transportation Center**  
**Room 105**

**Transit Advisory Board Members:**

Matt Esser

George Enderson

R.R.S. Stewart

Carrie Lohrmann

Dora Serna

**Others Present**

Candace Eudaley-Loebach  
*The Jule Transit Director*

Jodi Johnson  
*Jule Operations Supervisor*

Maurice Jones  
*City of Dubuque*

Rachel Kilburg  
*The Jule Transit Intern*

**Public Present**

Dan Fox, Transportation Planner  
*DMATS/ECIA*

**Call to Order**

The Dubuque Transit Advisory Board meeting was called to order by Matt Esser, Board Chair at 4:19 pm.

**Review/approve the agenda for the Thursday May 11, 2017 Transit Advisory Board meeting**

Motion by Stewart second by Serna. The motion passed unanimously.

**Review/approve the minutes from the Thursday April 13, 2017 Transit Advisory Board meeting**

Motion by Lohrmann, second by Stewart to approve the minutes with edits from the April Transit Advisory Board meeting. The motion passed unanimously.

**General Public Comments and Service Requests**

Several requests for service to the DMV in Key West. Upon recommendation by the City Manager, appointment-based service will be provided when Minibus trips are already scheduled to visit the area. The changes will be reviewed and approved at the June hearing.

**Review/approve Title VI Plan**

Motion by Stewart, second by Serna to approve the Title VI Plan with edits. The motion passed unanimously.

**Presentation from Dan Fox, Transportation Planner, DMATS/ECIA**

Fox reported on the DMATS Transportation Improvement Program (TIP) for FY18. The public input phase will remain open 30 days from the TAB meeting date and is available on their website.

**Managers' Report**

- a. Review/Approve Statistical Data, (action Item)

Motion by Stewart, second by Serna to approve the Manager's report. The motion passed unanimously.

- b. Update on Jule Operations Center Timeline
- c. Review Delhi Transfer Roundabout Construction Impacts. The roundabout scheduled for construction at the University & Grandview intersection will impact the current location for the Delhi transfer. Federal funding is being pursued to move the midtown transfer location.
- d. Route schedule changes including weekday evening service are proposed to being August 14, 2017. Discussion of route schedule moved to June meeting.

Motion by Serna, second by Lohrmann to set the start date for route changes for August 14, 2017. The motion passed unanimously.

**Review No Smoking Policy**

Board members reviewed current no smoking signage and Eudaley-Loebach reported on the smoking policy discussion from the Labor Management Meeting.

**June meeting**

The June meeting will be held on June 8, 2017 at 4:15 p.m. at the Intermodal Facility, 950 Elm Street. The July and August meetings have been tentatively cancelled. The next meeting will be September 14, 2017.

**Board Member comments**

No comments.

**Adjournment**

Motion by Stewart, second by Serna to adjourn the Dubuque Transit Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 5:30 p.m.

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Respectfully submitted,

These minutes passed, approved and adopted on this 29<sup>th</sup> Day of June, 2017.



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Matt Esser  
Dubuque Transit Advisory Board