Commissioner Allen called the meeting of the Dubuque Human Rights Commission to order at 4:34 p.m. on Monday, September 12, 2016, at the City Hall Annex, 1300 Main Street, Conference Room I, Dubuque, Iowa.

**Roll Call:**
Present: Anthony Allen, Chair    Adrienne Scott  
Sarah Fisher  Kathrin Parks  
Jay Schiesl  Shirley Templeton Vaughn  

Absent: Fred Davis     Miquel Jackson, Vice-Chair  
Jeff Lenhart  

Staff:  Kelly Larson  Carol Spinoso  
Taj Suleyman  

**Oath of Office**
Chairperson Allen administered the oath of office to Commissioner Parks  

**Approval of July 11, 2016 Minutes:**
Commissioner Templeton Vaughn moved to approve the meeting minutes of August 8, 2016 as submitted. Commissioner Scott seconded. All in favor of approving the minutes as submitted. Commissioner Parks abstained.

**Reports:**
- **Caseload Report**
  The August 2016 Caseload Report was received and filed.

- **Chairperson Report**
  Commissioner Allen reported that the Youth Sports Foundation (YSF), formerly Dubuque Independent Food League (DIFL), has raised rates from $150 to $200 per child. Scholarships are available, but are being affected due to the increase in costs, and enrollment is down between 150 to 200 children, which he believes is due directly to the increased fee.

  In an effort to increase membership to the BMC, members had a BBQ and Meet and Greet with the Young Black Women’s Group, and they will also be meeting with UD’s Black Student Union.

  One of the initiatives of the NAACP is to work with the City of Dubuque on possibly having a special advisor on minority issues with the City. They met with County officials to discuss the possibility of establishing a MOU with the County.

  The Source of Income Analysis Subcommittee is holding dialogue sessions for landlord and renters beginning September 13. He encouraged commissioner attendance.

  In November, Anthony will be presenting to the North End Neighborhood Association about the Human Rights Commission.
Anthony stated that he has joined two new committees; the Steeple Square Board, and a newly created twenty-five-member State commission called the Iowa Access to Justice Commission.

**Director’s Report**
A report will be provided quarterly. Kelly reminded Commissioners of the Source of Income Dialogue sessions that begin this week.

**Old Business:**

**New Business:**

**Standing Items: Goals**

**Goal 1:** Research, illuminate and eliminate disparities and increase cultural competencies in education, housing and employment. Initiatives identified.

The subcommittee has decided to put together a working committee inviting a cross section of people in different professions. The members will be asked to provide input in an attempt to get a better understanding of any discrepancies within the community in the areas of education, housing and employment. The next meeting is September 21 at 5:30 at the MFC.

**Goal 2:** Continue to improve communication within and among community groups in order to improve human rights initiatives.

As part of Initiative 3 of Goals #2, Katrina Farren-Eller, the Inclusive Dubuque Coordinator, was invited to provide information on the work of the Inclusive Dubuque network, and the working sector groups. She encouraged commissioner involvement in the various working groups. Meeting times are posted on the Inclusive Dubuque website.

Commissioner Fisher distributed an informational packet on transgender. Commissioners will review and discuss at next month’s meeting.

The BBQ in DBQ event is scheduled for Saturday, September 24 from 2:00 – 6:00 p.m. in Clarke’s Kehl Center. Anthony encouraged commissioners to staff a table as this would be an excellent opportunity to provide some education and outreach to the community. Commissioners Scott and Templeton Vaughn volunteered to staff a table.

**Adjournment:**
Motion to adjourn by Commissioner Parks, second by Commissioner Scott. The meeting of the Human Rights Commission adjourned at 6:27 p.m.

The next regular meeting is scheduled for Monday, October 10, 2016 at 4:30 p.m.

Minutes approved as submitted: ____________________________

Minutes approved as submitted: ____________________________