

UNAPPROVED MINUTES OF THE HOUSING TRUST FUND ADVISORY COMMITTEE

DATE: Wednesday, September 28, 2016
TIME: 7:30 a.m.
PLACE: Housing and Community Development Department
350 W. 6th Street, Suite 312, Dubuque IA 52001

Chairman Holz called the meeting to order at approximately 7:35 a.m. following staff assurance of compliance with Iowa Open Meeting Law.

Committee Members Present: Jim Holz (Via Phone)
Amy Eudaley
Doris Hingtgen
Sr. Dorothy Schwendinger

Committee Members Absent: None

Staff Present: Kris Neyen Sarah Bennett

Public Present: None

Certification of Minutes: June 1, 2016 Housing Trust Fund Advisory Committee Meeting

Commissioner Schwendinger moved to approve the June 1, 2016 Commission meeting minutes as submitted. Commissioner Eudaley seconded. Roll call. All present in favor. Motion passed.

Correspondence / Public Input

None

Expiring Commissioner Terms/ Re-appointments/ Oath of Office

Kris Neyen, Housing Rehabilitation Programs Supervisor, explained that the Housing Commission had appointed Commissioner Schwendinger to continue as the representing member of the Housing Commission (prior to her term expiring) for the Housing Trust Fund Committee. Commissioner Schwendinger read and signed the Oath of Office.

Old Business

Neyen provided the Commissioners updates on Trust Fund and Housing Rehabilitation Activities. Neyen reported that since making the change to \$25,000 down payment assistance for <30% median income City wide, we have provided assistance to 2 families that met the income criteria. They were both Housing Choice Voucher Holders. Neyen informed the Committee that the property located at 2249 Harold Street, which was purchased with CDBG funds earlier this year has a potential buyer that would also be eligible for \$25,000 down payment assistance because income is <30% median income.

New Business

Public Hearing:

Review and Approve FY2017 Housing Trust Fund Application

Commissioner Schwendinger moved to open the public hearing. Commissioner Eudaley seconded. Roll call. All present in favor. Motion passed.

Let the record show no public was present to speak before the Commission.

Neyen reviewed the 2017 HTF Application with Commissioners. 2017 HTF Application includes information regarding: the application, IFA Certification, the Housing Assistance Plan (HAP), Local Support/Partnerships, Local Match (City Council Resolution), Timeline of Activities, Minority Impact Statement, Annual Report, Washington Neighborhood Revitalization Strategy and marketing materials.

Chairperson Holz brought this item back to the table.

Commissioner Schwendinger moved to close the public hearing. Commissioner Hingtgen seconded. Roll call. All present in favor. Motion passed.

Commissioner Eudaley moved to accept and approve the FY2017 HTF Application. Commissioner Schwendinger seconded. Roll call. All present in favor. Motion passed.

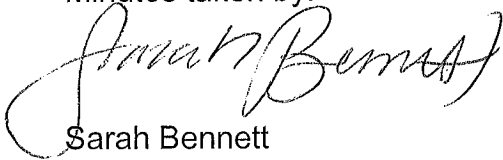
Information Sharing

Chairperson Holz discussed his involvement with the Source of Income Dialogue sessions the City of Dubuque held earlier this month. The Commissioners discussed different options the committee had that could possibly assist in creating solutions in the future.

Adjournment

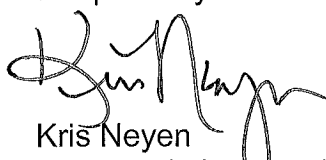
There being no further business to come before the Committee, Jim Holz adjourned the meeting at approximately 8:08 a.m.

Minutes taken by:



Sarah Bennett
Housing & Community Development
Rehabilitation Programs Secretary

Respectfully submitted by:



Kris Neyen
Housing & Community Development
Rehabilitation Programs Supervisor