

**Minutes**  
**The Dubuque Transit Advisory Board Meeting**  
**Thursday, June 18, 2015**  
**4:15 p.m. to 5:30 p.m.**

**Federal Building**  
**Second Floor, Room 223**

**Transit Advisory Board Members:**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Don Stedman   | <input checked="" type="checkbox"/> Matt Esser     | <input checked="" type="checkbox"/> George Enderson |
| <input checked="" type="checkbox"/> Rhonda Knight | <input checked="" type="checkbox"/> R.R.S. Stewart |   |

**Others Present**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Candace Eudaley-Loebach<br><i>The Jule Transit Director</i> | <input checked="" type="checkbox"/> Jodi Johnson<br><i>Jule Operations Supervisor</i> |   |
| <input type="checkbox"/> Gail Kuhle<br><i>ECIA</i>  | <input type="checkbox"/> Maurice Jones<br><i>City of Dubuque</i>                      | <input type="checkbox"/> Kelley Deutmeyer<br><i>ECIA Executive Director</i> |

**Public Present**

No present

### **Call to Order**

The Dubuque Transit Advisory Board meeting was called to order by Board member, George Enderson at 4:24 p.m.

### **Review/approve the agenda for the Thursday, June 18, 2015 Dubuque Transit Advisory Board meeting**

Motion by Stedman, second by Esser to approve the agenda for the Thursday, May 18, 2015 Dubuque Transit Advisory Board meeting. The motion passed unanimously.

### **Review/approve the minutes for the Thursday March 12, 2015 Dubuque Transit Advisory Board meeting**

Motion by Stedman, second by Enderson to approve the minutes for the Thursday May 18, 2015 Dubuque Transit Advisory Board meeting. The motion passed unanimously.

### **Consolidated Funding Public Hearing (Open to public for comments)**

Motion by Stewart, second by Esser to open the public hearing. The motion passed unanimously.

No public comments.

Eudaley explained that the consolidated funding application is submitted to the state. It includes all of the documents required for each grant that is submitted. This application includes STA money which totals approximately \$279,000 which is 2.005% of the total state funding. She also reported that The Jule will receive \$48,576 to help maintain buses. She noted that The Jule will be applying for \$600,000 next May to help pay for the new bus garage.

Stewart noted that Dubuque's population is roughly 2% of Iowa's population so it is fitting that Dubuque is getting roughly 2% of transit funding.

### **Review and Approve the City of Dubuque Transit Director to serve as the Transit Advisory Board Chair's proxy for the Dubuque Metropolitan Area Transportation Study (DMATS) Policy Board**

Motion by Esser, second by Enderson to approve the City of Dubuque Transit Director to serve as the Transit Advisory Board Chair's proxy for the Dubuque Metropolitan Area Transportation Study (DMATS) Policy Board. The motion passed unanimously.

### **Manager's Report**

#### **Review/Recommend Approval of Statistical Data**

Eudaley reported that the ridership has increased by over 70,000 since this point last year. She noted that ridership did pass a half a million rides. She reported that the majority of this increase comes from the fixed route system. Eudaley also reported Trolley and Business Shuttle ridership is down. The decrease in Trolley ridership is likely because it only runs on Saturdays and the decrease in Business shuttle ridership is linked to a decrease in IBM employees.

Eudaley continued with reviewing the Ridership by Route from January 2014 until May 30, 2015. She pointed out that the Express continues to be the most successful route of the system. Eudaley pointed out there are a few low performing routes the staff continues to monitor.

Eudaley noted that the Red Key West and Orange Fremont areas will have reduced service and Green Port/Schmitt service area will have service from the Trolley and Business Shuttle. She noted that a stop will be put on White & 5<sup>th</sup> St. so riders can walk to the Port.

Motion by Stewart, second by Stedman to approve the statistical data. The motion passed unanimously.

### **Update on Intermodal Facility**

Eudaley reported that the intermodal facility is expected to be completed in mid to late July. The FTA will come near the end of July or beginning of August to evaluate the facility. Once the FTA approves the facility will open in mid to late August. She noted that notices of route changes will be posted a month in advance.

Esser asked if there will be parking spaces designated for transit riders. Eudaley reported that 92 spaces will be provided on the second floor for transit users. Drivers will then receive a slip of paper that will be scanned on the bus to ensure that people parking in transit spaces actually board the bus.

### **Other Updates**

Johnson reported that the proposed route changes were approved. She reviewed the changes:

- Key West/Freemont will go to every other hour service.
- Green Route will add Mercy and Hy-Vee S. Locust to the route.
- Pink Point will take the Fengler overpass to add Eagle Window and Door and Mystic to the route.
- Moving the transfer station from 6th and Iowa to the Intermodal on Elm St.
- Aligning the bus stops and service with the new transfer station.
- Service to Freemont reduced to every other hour or five trips per day.
- Service to Key West reduced to every other hour or five trips per day.
- Serviced to Port of Dubuque operating only during Business Shuttle hours and Summer Trolley hours.
- Service along Loras Blvd being reduced to once an hour.

Eudaley reported that one bus shelter will remain at 6<sup>th</sup> and Iowa after the route changes.

### **Other Business**

#### **July meeting**

The July meeting will be held on Thursday, July 23, 2015 at 4:15 p.m. in Room 223 of the Federal Building.

### **Board Member comments**

Stedman requested a remote for the gate behind ARC for Mark Pillard.

Discussion followed.

### **Public Comments**

There was no public in attendance.

Motion by Stewart, second by Enderson to close the Consolidated Funding Public Hearing. Motion passed unanimously.

### **Adjournment**

Motion by Enderson, second by Esser to adjourn the Thursday, June 18, 2015 Dubuque Transit Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 5:03 p.m.

Respectfully submitted,

These minutes passed, approved and adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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Don Stedman  
Dubuque Transit Advisory Board