

Minutes

**ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION**

March 24, 2015

Lacy Board Room, Carnegie Stout Public Library

**The meeting was called to order by Chair Sue Riedel at 4:35 p.m. following staff assurance of compliance with the Iowa Open Meeting Law.**

Commissioners present: Katherine Kluseman, Marina O'Rourke, Sue Riedel, Ellen Henkels and Jessica Teckemeyer, *Julie Steffen (via telephone)*  
Staff present: Megan Starr and Jill Connors

**APPROVAL OF MINUTES of February 24<sup>th</sup> and March 10, 2015:** O'Rourke made a motion, second by Kluseman to receive and file the minutes. Motion carried 5-0.

**NEW BUSINESS**

**1. Master Plan Update**

Starr explained that the City Manager requested that the signed contract with Lord Cultural Resources go before the City Council at their April 6<sup>th</sup> Council meeting. After the signed Contract is approved, Lord will coordinate with the Economic Development Department to schedule their initial visit.

**2. Grant Funding Update**

- a. **Workshops** – Starr shared that 18 people attended the Operating Support grant workshop and some attendees expressed their appreciation for the change in how budgets are submitted.
- b. **Timeline** – Starr distributed an updated timeline for the rest of FY2015 that details important dates that pertain to the grant programs
- c. **FY2016 Budget** – Starr explained that the City Council voted to uphold funding for the grant programs at the same level as FY2014. Commissioners expressed their gratitude to the Mayor and City Council and the City Manager for finding the funds to uphold the funding levels of both programs and for being overall supporter of the arts.

**3. Art on the River Update**

Starr explained that the City Council approved the Art on the River selections and that Matt Moyer who submitted Wedges 3 has already been contacted to show his work in another community. Margaret Mear's piece, always the Horrors of War will be the alternate selected.

**4. Arts and Cultural Affairs Coordinator Update**

Connors explained that the city has selected three finalists for the Coordinator position and anticipates that the city will have hired for the position within a month.

- 5. Friends of St Mary's** – The commission read a letter from St. Mary's explaining that the scope of their special projects request has changed and that they are now partnering with Dubuque Old House Enthusiast to offer day-long programming in April. The commission concurred that the scope of their project still aligns with their grant request.

**ITEMS FROM COMMISSION**

Commissioners thanked Megan Starr for her service acknowledging this was the last Arts and Cultural Affairs Commission she would be staffing. Commissioners reported on their involvement with the Arts and Culture community in Dubuque.

**ADJOURNMENT** - Teckemeyer made a motion to adjourn, second by O'Rourke. Meeting adjourned at 5:25 p.m.

This notice is given pursuant to Chapter 21, Code of Iowa and applicable local regulations of the City of Dubuque. Persons with limited English proficiency or vision, hearing or speech impairments needing special assistance should contact the City Manager's Office at 589-4110 or (563) 589-4230 for TDD.

Respectfully submitted:  
Megan Starr  
Economic Development Coordinator

These minutes were passed and approved on

April 28, 2015

  
Ellen Henkels, Secretary