

Minutes  
**ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION**  
April 1, 2014  
Lacy Boardroom, Carnegie-Stout Library

**The meeting was called to order by Chair Ellen Henkels at 4:31 P.M. following staff assurance of compliance with the Iowa Open Meeting Law.**

Commissioners present: Ellen Henkels, Katherine Kluseman, Sue Riedel, Marina O'Rourke, Jessica Teckemeyer, and Gina Siegert. Julie Steffen was unable to attend.  
Staff Present: Jerelyn O'Connor and Megan Starr

Members of the public in attendance: Mark Wahlert, Ben Jacobsen and Doug Schleisier

**Approval of Minutes of February 24, 2014.** A motion was made by Riedel and seconded by O'Rourke to approve the minutes. Motion carried 6-0.

## **NEW BUSINESS**

### **1. Role of Art on the River Committee: Mark Wahlert, Committee Member**

Mark Wahlert addressed the commission on behalf of the Art on the River Committee and delivered an overview of the role of the committee past and present. Mark explained that the committee met on March 14<sup>th</sup> with city staff members, Maurice Jones, Jerelyn O'Connor, Megan Starr, Jill Connors and Bob Schiesl to discuss and clarify the role of the Art on the River Committee. Wahlert stated that the committee is willing to serve but does not want to become a bureaucratic obstacle nor do they feel the need to review artwork which has been selected by the jury. City staff contacted those committee members who were not available to meet to receive their input. Mark Wahlert presented the following statement to describe the role of the art on the river committee

*"The Art on the River Committee is an informal group of installation, sculpture and public artists and advocates that supports and promote the Art on the River Public Art Display by:*

- *Providing recommendations in the selection of Art on the River Jurors*
- *Assisting artists with installation*
- *Assisting the art commission and city staff during the annual Art on the River opening*
- *Promoting public awareness of the annual Art on the River Exhibit*
- *Committee activities may include study of critical issues, independent research and reviewing processes at the request of the Arts Commission"*

A motion by Teckemeyer and seconded by Kluseman was made to accept the definition of the role of the Art on the River committee as presented.

## **OLD BUSINESS**

### **1. Master Arts Plan Next Steps: Maurice Jones**

Jones was not present to deliver an update. O'Connor noted that the funding for an arts and culture master plan is in the FY2015 budget. O'Connor discussed previous master planning processes and noted that there is usually a committee formed to

develop the areas to be addressed as part of the plan. Henkels passed around outlines of Master arts plans from other cities.

#### ITEMS FROM COMMISSION

**1. Marketing Webinar for artists**

Henkels reported that the webinar held on March 19 was well attended with 20 guests in attendance, Teckemeyer suggested that webinars held in the summer may yield higher levels of attendance and more academics and students may be available to attend. Starr noted that future hosted webinar s would likely be held in the library to accommodate a large audience.

#### INFORMATION SHARING

**1. Update on FY2015 Grants**

Starr reported that application for FY2015 Arts and Culture Grants are available on the City of Dubuque website. City staff offered four grant workshops in March. The arts commission will review operating grant application at the April 22<sup>nd</sup> commission meeting.

**2. Update on Art on the River**

Starr reported that site selection is being finalized and all ten of the jury-selected submissions are anticipated to participate in the exhibit.

**3. Northeast Iowa School of Music Long Range Plan**

Staff distributed copies of a long range plan for the Northeast Iowa School of Music at their request

**4. Information from Commission**

Commissioners shared information on upcoming arts and culture related events. Kluseman passed along research from Arts master plans from other cities which included a timeline for cultural history. Kluseman also shared information about a new app from design mill called insight which could help make art more accessible.

**5. Information from Staff**

Starr shared a draft design of the Washington Neighborhood mural slated to be painted on Saturday, May 31<sup>st</sup> during the neighborhood block party at the intersection of 16<sup>th</sup> and Washington streets. The commission gave their enthusiastic support for the mural project.

#### ADJOURNMENT

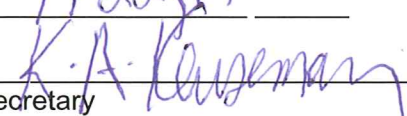
Motion by Henkels and second by Riedel to Adjourn. All approved. Meeting adjourned at 5:37 p.m. The next regularly scheduled meeting is Tuesday, April 22, 2014 at 4:30 PM.

Respectfully submitted,



Megan Starr  
Economic Development Coordinator

These minutes were passed and approved on \_\_\_\_\_

4/22/14  
  
Secretary