

**Draft Minutes**  
**The Dubuque Transit Advisory Board Meeting**  
Thursday, October 14, 2021  
4:30 pm-5:30 pm  
Intermodal Conference Room  
950 Elm Street, Dubuque, IA 52001

**Transit Advisory Board Members:**

Robert Daughters, Chair       LuAnna Gerdemann, Vice Chair       Garrett Heidenreich

**Others Present**

Ryan Knuckey  
*Director of Transportation Services*

Jodi Johnson  
*Operations Supervisor*

Russell Stecklein  
*Operations Supervisor*

Jacob Ironside  
*Transportation Analyst*

**1. Call to Order**

The Dubuque Transit Advisory Board meeting was called to order by Daughters, Board Chair at 4:34 pm.

**2. Review/approve the agenda for the Thursday, October 14, 2021 Transit Advisory Board meeting**

Motion by Daughters, second by Gerdemann to approve agenda. The motion passed unanimously.

**3. Review/approve the minutes from the Thursday, April 8, 2021 Transit Advisory Board meeting**

Motion by Daughters, second by Gerdemann to approve the minutes from the April Transit Advisory Board meeting. The motion passed unanimously.

**4. Introductions**

Ryan Knuckey and Jodi Johnson introduced themselves to the board as the new Transportation Service Director, and Operations Supervisor, respectively.

**5. Review/approve FY21-23 Title VI Plan**

Stecklein presented the updated Title VI Plan for The Jule to be submitted to the FTA. Motion by Daughters, second by Gerdemann to approve the updated Title VI Plan.

**6. FTA Triennial Review Final Report**

Stecklein presented the Final Report submitted for The Jule's FTA Triennial Review. The report listed findings in 6 of the 21 areas of compliance. The Jule has until November 19, 2021 to respond to the FTA with corrective actions for each of the findings. Stecklein noted many of the corrective actions had been completed and submitted and saw no problem submitting all responses by the deadline.

**7. General Public Comments & Service Requests**

There were no comments from the general public.

**8. Ridership Report**

Ironside provided ridership numbers for July and August of the new fiscal year as well as a complete review of ridership data for FY21.

**9. Board Comments**

Stecklein updated the board on the new smart card fare system that began on August 23. The new system implementation coincided with The Jule resuming fares again.

**10. Adjournment**

Motion by Daughter to adjourn, second by Gerdemann. The meeting adjourned at 5:30pm

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Respectfully submitted,

These minutes passed, approved and adopted on this 9th day of December 2021.

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Robert Daughters, Chair  
Dubuque Transit Advisory Board