

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Tuesday, May 25, 2021

4:00 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker, Doug Brotherton (on phone), Sue Clemenson, Mariann Kurtz
Weber (on Phone). Mike Phillips

ABSENT: None

STAFF: Todd Dalsing, Dan Klaas, Cheryl Sheldon, Karin Spisak

GUESTS: Carter Asmussen, University of Dubuque; Eli Mite, University of Dubuque;
Spencer Kluesner, University of Dubuque

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Blocker moved to approve the minutes of the March 23, 2021 meeting and
Commissioner Clemenson seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

Monthly Airport statistics for fuel, enplanements, aircraft operations and finances for
the month of April were reviewed. Avgas fuel sales are continuing to do well.
Aircraft operations in April were the highest in the last four years. TSA nationwide
throughput has been trending upward, but it is mostly leisure travelers with
business travel slowly returning. Sun Country is planning on announcing a new
destination during the fall.

NEW BUSINESS

ACTION ITEMS

02. IDOT AIR SERVICE DEVELOPMENT APPLICATION RESOLUTION

Commissioner Blocker motioned to approve Resolution A800-1-2021 Endorsement
of Iowa Department of Transportation Air Service Development Application for the
Dubuque Regional Airport Commission. Commissioner Clemenson seconded this
motion. This motion passed unanimously.

DISCUSSION

03. COMMISSION TRAINING DISCUSSION

Training links were previously provided to the Commission members for orientation on the Airport Commission. Strategic planning and goal setting is scheduled for the spring of 2022 for Airport Staff and Airport Commissioners. It was decided by the Commission to do the training “in house” with current Commissioners and Staff. The dates for this will be finalized at the September Commission meeting.

04. AIRPORT PROJECTS UPDATE

Airport Director Dalsing reported to the Commission that the Airport projects are continuing. A final public input session is scheduled for June 10th for the Master Plan Update. The Runway Lighting project, Emergency Generator Relocation project and the 100LL Tank Installation project are ongoing. A FAA grant was recently received for a Pavement Maintenance Program project. The Airport is still waiting on receipt of the third stimulus grant from the FAA. A FBO Supervisor has been hired and will be starting on June 1st. The new NICC Avionics program will be starting in the fall of 2021. Paperwork has been submitted to the FAA to extend the aircraft tower hours to 10:00 p.m. The NATA formation clinic is returning in July. Major League baseball aircraft will be at the Airport in August for the Field of Dreams baseball game.

05. CORRESPONDENCE RECEIVED SINCE MARCH 23, 2021 MEETING

The 133rd Infantry Regiment of the Iowa National Guard returned to the Airport on April 13th with nearly 130 members and their families in attendance.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is June 22, 2021 at 4:00 p.m.

Commissioner Blocker moved to adjourn the meeting and the motion was seconded by Commissioner Clemenson. This motion passed unanimously.

The meeting was adjourned at 4:58 p.m.

Minutes submitted by Cheryl Sheldon.