

## MINUTES OF HOUSING APPEALS AND MEDIATION BOARD

**DATE:** March 16, 2021  
**TIME:** 4:30 p.m.  
**PLACE:** Via Virtual Meeting

The meeting was called to order at 4:33 p.m.

Board Members Present:      Gil Spence                      Mary Gotz                      Jeff Lenhart  
                                         Luke Hoffmann

Housing Staff Present:      Alexis Steger                      Tami Ernster                      Alex Rogan  
                                         Shane Hoeper                      Michael Belmont

Public Present:                      Mike Boyes

### **Oaths Office**

Luke Hoffmann was given the Oath of Office as board member for this new Board.

### **Approval of Minutes**

Jeff Lenhart motioned to approve the minutes of February 16, 2021. Mary Gotz seconded. Motion passed 4-0.

### **Action Items**

#### **CASE #1      APPEAL FOR PENALTY FEE REVIEW**

**Applicant:** Michael Boyes

**Location:** 2060 Elm St

**Appeal:** Appellant requests review of assessment fee

Jeff Lenhart motioned to remove this case from the table. Mary Gotz seconded. Motion passed 4-0.

Alexis Steger provided a brief synopsis of this case for new member Luke Hoffmann's benefit. She updated the Board that Ace Construction had been contacted, but he had already deleted the photos as time had passed since the payment of his cleanup. Mr. Boyes indicated that his tenant and his tenant's mother stated they cleaned up the property. A timeline was given by Alexis Steger on the cleanups of the property according to City records. She also provided pictures of cleanup taken by the Planning and Zoning inspector on July 13, 2020. Mary Gotz motioned that the \$842 fee be reduced to \$0 as it is not clear who actually cleaned up the property. Luke Hoffmann seconded. Motion passed 3-1.

#### **CASE #2      APPEAL FOR PENALTY FEE REVIEW**

**Applicant:** Scott L Smith

**Location:** 418 Kaufmann Ave

**Appeal:** Appellant requests review of assessment fee

Mary Gotz motioned to remove this case from the table. Jeff Lenhart seconded. Motion passed 3-0 with one abstention.

Jeff Lenhart read the letter from the appellant into the record for the Board. The Board asked if the fee was corrected on the cleanup invoice. The Board was assured that it was. Gil Spence motioned to deny the appeal. Mary Gotz seconded. Motion passed 3-0 with one abstention.

**Public Input**

Chairperson Spence asked if anyone present wanted to address the Board regarding items not on the agenda. There was no public input.

**Items from the Board**

There were no items from the Board.

**Items from Staff**

Alexis introduced Michael Belmont as the new Assistant Director for the Housing and Community Development Department and that he would be the Code Official for the meetings hence forth.

**Adjournment**

Gil Spence moved to adjourn the meeting. Motion passed 4-0. The meeting was adjourned at 5:35 pm.

Minutes prepared by:



Tami Ernster  
Permit Clerk

Respectfully submitted:



Alexis Steger  
Housing and Community Development Department Director