

## MINUTES OF HOUSING APPEALS AND MEDIATION BOARD

**DATE:** February 16, 2021  
**TIME:** 4:30 p.m.  
**PLACE:** Via Virtual Meeting

The meeting was called to order at 4:30 p.m.

Board Members Present:	Gil Spence	Mary Gotz	Jeff Lenhart
Housing Staff Present:	Alexis Steger Alex Rogan Randy Rosa	Ben Pothoff Shane Hoeper	Tami Ernster Maddy Haverland
Public Present:	Mike Boyes	Elizabeth Ganion	Scott Smith

### Oaths of Office

Mary Gotz, Jeff Lenhart and Gil Spence were given the Oath of Office as board members for this new Board.

### Election of Officers

Mary Gotz nominated Gil Spence to be Board Chair. Jeff Lenhart seconded. Motion passed 3-0. Gil Spence nominated Mary Gotz to be Board Vice Chair. Jeff Lenhart seconded. Motion passed 3-0.

### Action Items

#### **CASE #1 APPEAL FOR PENALTY FEE REVIEW**

**Applicant:** Michael Boyes  
**Location:** 2060 Elm St  
**Appeal:** Appellant requests review of assessment fee

Randy Rosa reported on the full status of the complaint of the trash issue at this property. Ben updated the Board on the trash complaint protocol. Mr. Boyes referenced his letter that there was not a trash cleanup by the City at this property and asked that the City verify the cleanup as he had paid a contractor to do the cleanup himself. Mary Gotz motioned to table this appeal until proof can be provided to Mr. Boyes as to the City cleanup. Gil Spence seconded. Motion passed 3-0.

#### **CASE #2 APPEAL FOR PENALTY FEE REVIEW**

**Applicant:** Scott L Smith  
**Location:** 418 Kaufmann Ave  
**Appeal:** Appellant requests review of assessment fee

As appellant did not have virtual access, Ben Pothoff telephoned him to attend this portion of the meeting. Randy Rosa reported on the full status of the complaint of the trash issue at this property. Mr. Smith was unable to hear what was being said from those speaking through the computer. Mary Gotz motioned to table this appeal until different arrangements can be made for Mr. Smith's appeal to be heard. Jeff Lenhart seconded. Motion passed 3-0.

### **Public Input**

Chairperson Spence asked if anyone present wanted to address the Board regarding items not on the agenda. There was no public input.

### **Items from the Board**

There were no items from the Board.

### **Items from Staff**

Ben updated the Board that inspections are now back to full workloads with Covid-19 restriction protocols in place. Priority categories are progressing with cooperation of the property owners moving in the right direction.

### **Adjournment**

Gil Spence moved to adjourn the meeting. Motion passed 3-0. The meeting was adjourned at 5:33 pm.

Minutes prepared by:



Tami Ernster  
Permit Clerk

Respectfully submitted:



Alexis Steger  
Housing and Community Development Department Director