

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Tuesday, January 26, 2021

4:00 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker (on phone), Doug Brotherton (on phone), Sue Clemenson (on phone), Mike Phillips, Mariann Kurtz Weber

ABSENT: None

STAFF: Todd Dalsing, Cheryl Sheldon, Karin Spisak

GUESTS: None

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Kurtz Weber moved to approve the minutes of the December 15, 2020 meeting and Commissioner Brotherton seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

Monthly Airport statistics for fuel, enplanements, aircraft operations and finances for the month of December and 2020 were reviewed. Jet A fuel sales decreased 41% and Av Gas fuel sales decreased nearly 15% for the year when compared to 2019. Av gas sales were without the annual July 3rd air show or NATA, both of which were cancelled in 2020. The increased University of Dubuque flight operations helped with the increased fuel sales and aircraft operations. Aircraft flight operations were down only 1% for 2020 due to University of Dubuque adding a third flight block. DBQ was the busiest airport in aircraft operations in Iowa in 2020. Commercial airline operations on American Airlines were suspended at DBQ on October 7th because of a reduction in passengers flying nationwide due to the Pandemic but began operations again on January 6th.

NEW BUSINESS

ACTION ITEMS

02. FAA FFY2022 ACIP DATA SHEET SUBMISSION RESOLUTION

Commissioner Kurtz Weber motioned to approve Resolution A100-1-2021 Endorsement of Federal Aviation Administration Airport Capital Improvement Program Application for FY22. Commissioner Blocker seconded this motion. This motion passed unanimously.

DISCUSSION ITEMS

03. AIRPORT PROJECTS UPDATE

Airport Director Dalsing reported to the Commission that Coffman & Associates are continuing to work on the Master Plan and will schedule a public meeting in the future with a final approval by the FAA in the fall of 2021. The Airfield Lighting Update project and CARES Act grants are ongoing. We are still waiting to receive funding and guidelines on the second Coronavirus Relief package that was passed by Congress in late December. Commissioners Brotherton and Kurtz Weber have agreed to remain on the sub-committee for reviewing the disbursement of the relief funds.

DBQ should be receiving notification on when we can submit a grant application for a pavement study program soon. The Airport will be requesting quotes on two projects in the spring. The Robert L. Martin Committee has notified the Airport that they are entering into an engineering agreement for plans and specifications for design of their project. On March 4th, the Airport will present their FY2022 budget to the City Council.

04. AIRPORT MARKETING UPDATE

Marketing Coordinator Karin Spisak reported to the Commission that the Airport had over 53,000 “found us” in the last 30 days on Goggle and then 1,300 people went further for more information after “finding” us. We currently have 6,625 Twitter followers. Next year our goal is to expand the number of YouTube followers.

05. CORRESPONDENCE RECEIVED SINCE DECEMBER 15, 2020 MEETING

There were several articles referencing the return of American Airlines service in January.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is February 23, 2021 at 4:00 p.m.

Commissioner Brotherton moved to adjourn the meeting and the motion was seconded by Commissioner Clemenson. This motion passed unanimously.

The meeting was adjourned at 5:04 p.m.

Minutes submitted by Cheryl Sheldon.