

**DUBUQUE REGIONAL AIRPORT
COMMISSION MEETING**

Tuesday, October 27, 2020

5:00 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker (by phone), Doug Brotherton, Sue Clemenson, Mike Phillips, Mariann Kurtz Weber

ABSENT: None

STAFF: Todd Dalsing, Dan Klaas, Cheryl Sheldon, Karin Spisak, Gordy Vetsch

GUESTS: None

OATH OF OFFICE ADMINISTERED – SUE CLEMENSON

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Blocker moved to approve the minutes of the August 25, 2020 meeting and Commissioner Phillips seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

Monthly Airport statistics for fuel, enplanements, aircraft operations and finances for the month of August and September were reviewed. Avgas fuel sales have increased for the same period as 2019, mainly due to more flight time from the University of Dubuque. Jet A fuel sales have decreased almost 40% from 2019 due to COVID. Flight operations were up 10% from 2019, which continues to make DBQ the second busiest airport in aircraft operations in Iowa. Commercial airline operations on American Airlines were suspended at DBQ on October 7th because of a reduction in passengers flying nationwide, due to the Pandemic.

NEW BUSINESS

ACTION ITEMS

02. ELECTION OF OFFICERS

Airport Commission Chair Brotherton made a motion to nominate Mike Phillips for Airport Commission Chair and Kurtz Weber seconded the motion. This motion passed unanimously.

Commissioner Clemenson nominated Kurtz Weber as Vice Chair and Phillips seconded the motion. This motion passed unanimously.

DISCUSSION ITEMS

03. AIRPORT PROJECTS UPDATE

Airport Director Dalsing reported to the Commission that the Master Plan Update is proceeding with updated projections, due to the Pandemic. The Airfield Lighting Update project has started with the construction of the concrete walls of the building housing the electrical vault. A Dubuque Area Chamber of Commerce ribbon cutting was held for the local EAA chapter observation area and binoculars used for viewing of the airfield, prior to today's Commission meeting and was well attended. Two new corporate hangars were recently constructed and are now occupied. Airport Staff has three meetings scheduled with airlines in November to talk about air service.

04. CORRESPONDENCE RECEIVED SINCE AUGUST 25, 2020 MEETING

None.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is November 23, 2020 at 4:00 p.m.

Commissioner Clemenson moved to adjourn the meeting and the motion was seconded by Commissioner Blocker. This motion passed unanimously.

The meeting was adjourned at 5:43 p.m.

Minutes submitted by Cheryl Sheldon