

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: January 30, 2020
Time: 2:30 PM
Place of Meeting: City Hall Annex, Conference Room II, 1300 Main St.

Present: Commissioners Phil Baskerville, Dan White

Also present: Jeremy Jensen, Mark Dalsing, John Klostermann, Tusdee Blus, Justin Harris-Davis, Bob Schiesl, Renee Tyler (arrived at 2:41 p.m.)

1. Approval of minutes from the December 19, 2019 meeting. Motion by Baskerville to approve the minutes as submitted. Second by White. Motion carried 2-0.
2. Certify the list for the position of Police Corporal. A promotional examination was administered on December 12, 2019. Motion by Baskerville to certify the list of ten (10) candidates based on combined examination and interview scores as read for two years. Second by White. Motion carried 2-0. Jeremy Jensen and Mark Dalsing left the meeting at 2:36 p.m.
3. Request to schedule an entrance examination for the position of Bus Operator. Motion by White authorizing Human Resources and the City Clerk's Office to set the deadline date for submission of applications and the examination date. Second by White. Motion carried 2-0.
4. Request to schedule an entrance examination for the position of Landfill Equipment Operator. Motion by White authorizing Human Resources and the City Clerk's Office to set the deadline date for submission of applications and the examination date. Second by White. Motion carried 2-0.
5. Request to schedule an entrance examination for the position of Scale Operator. Motion by White authorizing Human Resources and the City Clerk's Office to set the deadline date for submission of applications and the examination date. Second by White. Motion carried 2-0.
6. Request to schedule an entrance examination for the position of Lead Mechanic. Motion by White authorizing Human Resources and the City Clerk's Office to set the deadline date for submission of applications and the examination date. Second by White. Motion carried 2-0.
7. Request to schedule an entrance examination for the position of Mechanic. Motion by White to set the application deadline date of February 23, 2020 at 11:59 p.m. with an examination date of March 3, 2020. Second by White. Commissioner Baskerville to proctor. Motion carried 2-0.
8. Establish the passing score for the position of Traffic Engineer. Motion by Baskerville to accept the passing score of 70% or above for the position of Traffic Engineer. There will be no certified list for this position as none of the candidates achieved the passing score of 70% or above. Second by White. Motion carried 2-0.

Adjournment. Motion by White to adjourn at 2:48 p.m. Second by Baskerville. Motion carried 2-0.

Civil Service Commission