

## MINUTES

**Government Body:** CITY OF DUBUQUE CIVIL SERVICE COMMISSION  
**Date:** June 5, 2019  
**Time:** 4:00 PM  
**Place of Meeting:** City Hall, Conference Room A, 50 W. 13<sup>th</sup> St.

Present: Commissioners Phil Baskerville, Dan White

Also present: Randy Peck, Jenny Larson, Steve Fehsal, Jennifer Raber, Brant Schueller

1. Approval of minutes from the May 10, 2019 meeting. Motion by Baskerville to approve the minutes as submitted. Second by White. Motion carried 2-0.
2. Request to schedule an entrance examination for the position of Plant Operator at the Water and Resource Recovery Center. Motion by White to set the application deadline for July 1, 2019 at 5 p.m. with an examination date of July 10, 2019. Second by Baskerville. Commissioner Baskerville to proctor. Motion carried 2-0.
3. Request to schedule an entrance examination for the position of Account Clerk I. Motion by White to set the application deadline for June 21, 2019 at 5 p.m. with an examination date of July 2, 2019. Second by Baskerville. Commissioner White to proctor. Motion carried 2-0.
4. Request to schedule an entrance examination for the position of Maintenanceworker. Motion by White to set the application deadline for July 1, 2019 at 5 p.m. with an examination date of July 16, 2019. Second by Baskerville. Commissioner Baskerville to proctor. Motion carried 2-0.
5. Establish the passing score for the position of Industrial Electronics Technician. Motion by Baskerville to set the passing score of 36 (61%) and above correct answers and certify the list for the position of Industrial Electronics Technician as read for one (1) year. Second by White. Motion carried 2-0.
6. Establish the passing score for the position of Water Meter Repairworker II. Motion by Baskerville to set the passing score of 53 (77.9%) and above correct answers and certify the list for the position of Water Meter Repairworker II as read for two (2) years. Second by White. Motion carried 2-0.
7. Adjournment. Motion by White to adjourn at 4:15 p.m. Second by Baskerville. Motion carried 2-0.

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Civil Service Commission

Submitted by Pam McCarron, Permit Clerk