



ARTS AND CULTURAL AFFAIRS COMMISSION MINUTES

DATE: Wednesday, February 6, 2019

TIME: 3:30 p.m.

LOCATION: Five Flags Center, Orpheum Room – 405 Main St, Dubuque, IA

Regular Meeting

Commissioners Present: Mary Armstrong, Ali Levasseur, Susan Riedel, Paula Neuhaus, David Schmitz, Gina Siegert

Commissioners Absent: Tyler Daugherty

Staff present: Jill Connors, Cori Burbach

The meeting was called to order by Schmitz at 3:33 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Approval of Minutes

December 18, 2018 minutes were not available. Item was tabled.

Report on Art in the Park

Schmitz reported attendance was down and fund raising (subzero temperatures) was an issue. Wondering if DuMA needs to step back and find more resources and what the City role should be in the future. The DuMA may see if the major role in programming could be taken on by the Arts & Cultural Affairs Coordinator.

Budget needed would be approximately approx. \$2,000 to \$2,500

Time approx. 4 to 6 weeks with meetings and partnerships, but if the event would grow, more time and funding resources are suggested to assure success.

Task Force Report

Schmitz reported on speaker HR Cook's presentation to the Task Force, on the vision and status of Five Flags Civic Center.

Prior to this meeting, working groups met to go over updates to share. His vision is to report mainly on what needs to be recommended at Task Force Meetings.

Communications is an issue. Assistant City Manager, Cori Burbach, reported on her experience with Base Camp as a communication tool for Task Force, Working Groups, and Commissioners to share documents and progress. Schmitz also highlighted what some working groups have done.

Grants update

Burbach also reported that not many changes were made on this year's grants, only cleaned up rubric. The first work session was Monday; the next one is tonight. Cori noticed that the goals were from the old comprehensive plan, not the Master Plan. Would like to have a summary from tonight's meeting. Note: The grant due date ended up the same time as the DRA Grant. Commissioners were asked to move it back a week (operating Grant is March 8) Special Projects Grants due March 29th.

Motion by Riedel, second by Levasseur, to move the due dates for Operating Grants to March 8 and SP due March 29th. Motion carried unanimously.

Discussion continued on questions from first workshop, in particular on wording of financials asked for. It was discussed to change the grant next year to allow a percentage of overhead for brick & mortar & staff for that event. Suggested to cover this in this year's workshop as a guide for those applying for these grants.

Burbach questioned if colleges /universities and K-12 are eligible for special projects but not operating support grants.

Art on the River

Update on budget will be in operating budget and is set at \$30,000. Discussion followed on allowing local artists, which may mean a juried rather than curated, or a prequalified pool. Committee will look at that and discuss. Also Committee meeting with the Port of Dubuque for partnership to promote a 3-day event will be worked on. Ms. Wolf did connect with Connors and is interested.

Art Means Business Luncheon

Question asked if Committee plans to have it again. Levasseur responded that they were planning on it again in November 2019.

New Arts & Cultural Affairs Support Staff

Connors met with City Manager, Mike Van Milligen regarding new arts staff. Commission commented on traits.

- Focus on delivering programs successfully

- Strong organizational skills

- Strong communication skills and listening skills

- Versed in equity and to the community they serve

- Good at multitasking and project management

- Able to work with other constitutes and groups to help facilitate forwarding the Master Plan and working Commission Committees.

- Connected with community businesses

- Creativity, passion and vision of possibilities

- Vision of the committee and group process

Innovation

Take on daily task of what Committees need to keep projects moving.

Meeting adjourned 4:56 p.m.

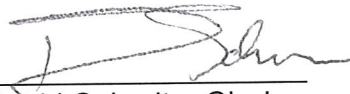
Next meeting: Tuesday, February 26, 2019

Respectfully submitted:

Jill Connors

Economic Development Director

These minutes were passed and approved on March 22, 2019.

A handwritten signature in black ink, appearing to read 'David Schmitz', is written over a horizontal line.

David Schmitz, Chair