

Minutes  
**ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION**

MARCH 27, 2018  
Lacey Board Room, Carnegie Stout Library

**The meeting was called to order by Ellen Henkels 4:05 p.m. following staff assurance of compliance with the Iowa Open Meeting Law.**

**Commissioners present:** Mary Armstrong, Matthew Gregory (4:15), Ellen Henkels, Ali Levasseur, Susan Riedel, David Schmitz, Gina Siegert

**Staff present:** Out sick

**Changes to OF MINUTES** of motioned for Feb. 27, 2018 were discussed. Motion to accept was not made only draft was available. No corrections were made.

## **NEW BUSINESS**

**Continuum:** Commissioner Henkels attended the City Council meeting and represented the commission. Motion to keep Continuum at its current location passed with 4 Council Members commenting positivity. Mayor Buol mentioned needing a plaque.

### **1. Grant workshops discussion**

Questions were asked with financial information that was not available at that time and not until a week before deadline. Diversity Equity information was rolled out but not concise. Questions and workshop that is added was a point of frustration. Discussion followed on these new requirements and when it applies. Communication on how workshops were sent out was discussed.

Recommendation is that roll out be sent out in January. This includes invitations, city public notices to media, and notices to Commissioners. Also suggested other media be sent public notices. Commission requested information on the DEI specifications. Question from Commission was, have the jurors been recruited to read grants?

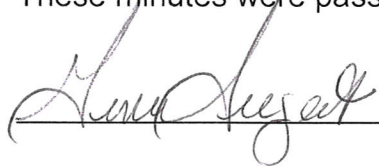

### **2. Master Plan Task Force Meeting**

Commissioners present want to make sure those involved receive notice of next date for meeting. Commissioner Henkels passed signup sheet, but link was to be sent to Commissioners and Task force to sign up. Ali Levasseur asked for link. Commissioner Schmitz recommended that Planning Director Laura Carstens be asked to help in communicating to the Task Force.

### **3. Art On the River**

Respectfully submitted:  
Debra Alleyne  
Arts and Cultural Affairs Coordinator

These minutes were passed and approved on

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Gina Siegert, Secretary