

## **DUBUQUE REGIONAL AIRPORT COMMISSION MEETING**

Monday, March 26, 2018

4:00 p.m.

Dubuque Regional Airport  
Airport Terminal Conference Room

**PRESENT:** Steve Accinelli (by phone), RJ Blocker, Doug Brotherton (by phone), Sue Clemenson, Chris Even (by phone)

**ABSENT:** None

**STAFF:** Bob Grierson, Cheryl Sheldon, Todd Dalsing, Karin Spisak, Gordy Vetsch, Roger Wickman

**GUESTS:** Megan Moll, University of Dubuque Student/Airport Intern, Liam Wickman

### **PUBLIC INPUT**

None.

### **AIRPORT COMMISSION MINUTES**

Chairperson Accinelli and Commissioners Brotherton and Even weren't present at the meeting so Commissioner Blocker conducted the meeting. Commissioner Clemenson moved to approve the minutes of the February 26, 2018 Commission meeting and the motion was seconded by Commissioner Accinelli. AYES: All. NAYS: None.

### **OLD BUSINESS**

#### **01. REVIEW STATISTICS**

Various statistics were reviewed.

### **NEW BUSINESS**

#### **ACTION ITEM**

#### **02. CSVI PROGRAM APPLICATION RESOLUTION**

Commissioner Accinelli motioned to accept Resolution A500-1-2018, Endorsement of Commercial Service Vertical Infrastructure (CSV) Application. Commissioner Clemenson seconded the motion. AYES: ALL. NAYES: None.

### **03. LANDSIDE PAVING GRANT #58 CLOSEOUT RESOLUTION**

Commissioner Clemenson motioned to accept Resolution A200-2-2018, Accepting the Terminal Construct Landside Paving and Closeout of AIP Grant #58. Commissioner Accinelli seconded the motion. AYES: ALL. NAYES: None.

### **04. LANDSIDE PAVING GRANT #60 CLOSEOUT RESOLUTION**

Commissioner Clemenson motioned to accept Resolution A300-2-2018, Accepting the New Terminal Construct Landside Paving Alternates and Closeout of FAA Grant #60. Commissioner Accinelli seconded the motion. AYES: ALL. NAYES: None.

### **05. PAVEMENT CONDITION INDEX GRANT #62 CLOSEOUT RESOLUTION**

Commissioner Clemenson motioned to accept Resolution A600-1-2018, Accepting the Pavement Condition Index Survey and Closeout of AIP Grant #62. Commissioner Brotherton seconded the motion. AYES: ALL. NAYES: None.

### **06. TERMINAL FUEL TANK AND DISPENSER CLOSEOUT RESOLUTION**

Commissioner Clemenson motioned to accept Resolution A700-1-2018, Accepting the Terminal Fuel Dispensing System and Authorizing Payment of the Final Contract Amount to the Contractor. Commissioner Brotherton seconded the motion. AYES: ALL. NAYES: None.

## **DISCUSSION**

### **07. MANAGER'S UPDATE**

The Airport Manager updated the Commission on his recent attendance at the Mead & Hunt Conference and air service meetings with Allegiant, United, American Airlines and SkyWest. The Airport recently had an audit with our general liability insurance carrier. Now that the Airport is connected to the City's sanitary sewer system, the lagoon system has been decommissioned. The re-instatement of the third flight by American Airlines was also discussed.

### **08. CORRESPONDENCE**

None.

## **NEXT COMMISSION MEETING**

The next scheduled Commission meeting tentative date is April 23, 2018 at 4:00 p.m.

Commissioner Clemenson moved to adjourn and this motion was seconded by Commissioner Brotherton. AYES: All. NAYS: None.

The meeting was adjourned at 4:45 p.m.