

**DUBUQUE REGIONAL AIRPORT
COMMISSION MEETING**

Monday, February 26, 2018

4:00 p.m.

Dubuque Regional Airport
Airport Terminal Conference Room

PRESENT: Steve Accinelli, RJ Blocker, Doug Brotherton, Chris Even (by phone)

ABSENT: Sue Clemenson

STAFF: Bob Grierson, Cheryl Sheldon, Todd Dalsing, Karin Spisak, Gordy Vetsch

GUESTS: Megan Moll and Jameel Sean Holder, University of Dubuque
Students/Airport Interns

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Blocker moved to approve the minutes of the January 22, 2018 Commission meeting and the motion was seconded by Commissioner Brotherton. AYES: All. NAYS: None.

OLD BUSINESS

01. REVIEW STATISTICS

Various statistics were reviewed.

NEW BUSINESS

ACTION ITEM

**02. LANDSIDE PAVING GRANT #58 CONSTRUCTION CLOSEOUT
RESOLUTION**

Commissioner Blocker motioned to accept Resolution A200-1-2018 Accepting the Terminal Construct Landside Paving and Authorizing Payment of the Final Contract Amount to the Contractor for AIP Grant #58. Commissioner Brotherton seconded the motion. AYES: ALL. NAYES: None.

**03. LANDSIDE PAVING GRANT #60 CONSTRUCTION CLOSEOUT
RESOLUTION**

Commissioner Brotherton motioned to accept Resolution A300-1-2018 Accepting the Terminal Construct Landside Paving and Authorizing Payment of the Final Contract Amount to the Contractor for AIP Grant #60. Commissioner Blocker seconded the motion. AYES: ALL. NAYES: None.

04. SNOW REMOVAL EQUIPMENT RESOLUTION

Commissioner Blocker motioned to accept Resolution A400-1-2018 Preliminary Approval of Plans, Specifications, Form of Contract and Estimated Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost; and Ordering the Advertisement for Bids for Snow Removal Equipment Acquisition Project. Commissioner Brotherton seconded the motion. AYES: ALL. NAYES: None.

DISCUSSION

05. MANAGER'S UPDATE

The Airport Manager mentioned to the Commission that FBO Supervisor Gordy Vetsch and Marketing Coordinator Karin Spisak recently attended the annual NBAA Schedulers and Dispatchers Conference in Long Beach, CA. Gordy and Karin gave the Commission an update on the conference where they met with aircraft schedulers. They are following up with their 27 prime contacts regarding adding Dubuque as a fueling location. The temporary removal of the third flight by American Airlines was also discussed.

04. CORRESPONDENCE

None.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is March 26, 2018 at 4:00 p.m.

Commissioner Brotherton moved to adjourn and this motion was seconded by Commissioner Blocker. AYES: All. NAYS: None.

The meeting was adjourned at 5:00 p.m.