

**DUBUQUE REGIONAL AIRPORT  
COMMISSION MEETING**

Monday, September 11, 2017

4:00 p.m.

Dubuque Regional Airport  
Airport Terminal Conference Room

PRESENT: Steve Accinelli, RJ Blocker, Doug Brotherton, Sue Clemenson, Chris Even

ABSENT: None

STAFF: Bob Grierson, Cheryl Sheldon, Todd Dalsing, Karin Spisak, Gordy Vetsch

GUESTS: None

**PUBLIC INPUT**

None.

**Reading of Oath of Office – Douglas Brotherton, Chris Even**

**AIRPORT COMMISSION MINUTES**

Commissioner Brotherton moved to approve the minutes of the July 17, 2017 Commission meeting and the motion was seconded by Commissioner Clemenson. AYES: All. NAYS: None.

**OLD BUSINESS**

**01. REVIEW STATISTICS**

Various statistics were reviewed.

**NEW BUSINESS**

**ACTION ITEM**

**02. ELECTION OF OFFICERS**

Commissioner Brotherton made a motion to nominate Steve Accinelli for Airport Commission Chair. Commissioner Clemenson seconded the motion. AYES: All. NAYS: None.

Commissioner Even made a motion to nominate Doug Brotherton for Airport Commission Vice Chair. Commissioner Blocker seconded the motion. AYES: All. NAYS: None.

### **03. TERMINAL FACILITY ADDITIONAL GRADING AND ROCK EXCAVATION GRANT CLOSE-OUT RESOLUTION**

Commissioner Blocker motioned to accept Resolution A1300-2-2017 Accepting the New Terminal Additional Rock and Excavation and Closeout of FAA Grant. Commissioner Brotherton seconded the motion. AYES: ALL. NAYES: None.

## **DISCUSSION**

### **04. GENERAL BUDGET DISCUSSION**

The upcoming budget submittals and tax asking were discussed.

### **05. AIRPORT MAINTENANCE DISCUSSION**

A survey monkey was recently sent out to all the Airport tenants inquiring about aircraft maintenance. A Commission sub-committee will review this survey and follow-up with the Commission.

### **06. MANAGER'S UPDATE**

The Airport Manager talked about the proposed commercial and general aviation entrance road signage. The Airport Open House was held on September 10<sup>th</sup> with an estimated more than 2,000 people in attendance and over 1,000 breakfasts served.

Requests for Qualifications for engineering and planning consultants are currently being reviewed and recommendations will be presented at the next Commission meeting.

### **07. CORRESPONDENCE**

None.

## **NEXT COMMISSION MEETING**

The next scheduled Commission meeting tentative date is October 23, 2017 at 4:00 p.m.

Commissioner Brotherton moved to adjourn and this motion was seconded by Commissioner Blocker. AYES: All. NAYS: None.

The meeting was adjourned at 5:20 p.m.