

**Draft Minutes
The Dubuque Transit Advisory Board Meeting
Thursday June 29, 2017
4:15 p.m. to 5:32 p.m.**

**Intermodal Transportation Center
Room 105**

Transit Advisory Board Members:

Matt Esser George Enderson R.R.S. Stewart
 Carrie Lohrmann Dora Serna

Others Present

Candace Eudaley-Loebach Jodi Johnson
The Jule Transit Director *Jule Operations Supervisor*
 Maurice Jones Rachel Kilburg
City of Dubuque *The Jule Transit Intern*

Public Present

Call to Order

The Dubuque Transit Advisory Board meeting was called to order by Matt Esser, Board Chair at 4:17 pm.

Review/approve the agenda for the Thursday June 29, 2017 Transit Advisory Board meeting

Motion by Serna, second by Enderson. The motion passed unanimously.

Review/approve the minutes from the Thursday May 11, 2017 Transit Advisory Board meeting

Motion by Serna, second by Enderson to approve the minutes with edits from the May Transit Advisory Board meeting. The motion passed unanimously.

General Public Comments and Service Requests

There were no general public comments or requests.

Managers' Report

a. Review/Approve Statistical Data, (action Item)

Johnson reported on May ridership and noted adjustments are expected after software updates to solve data errors are implemented after the new routes take effect.

Motion by Enderson, second by Stewart to approve the Manager's report. The motion passed unanimously.

b. Update on Jule Operations Center Timeline

Johnson reported on construction progress for the Jule Operations Center. The overall status of the project timeline is good. A walking tour of the JOTC for the Dubuque City Council and Transit Advisory Board is planned for August 14.

c. Delhi Transfer Update

A Public Transportation Infrastructure Program grant has been submitted for the proposed relocation of the midtown transfer has been submitted. The board discussed naming the proposed transfer location the Allison-Henderson Midtown Transfer.

d. Update on Route Changes

Johnson reported on route changes which will take effect August 14, 2017. Reduced fixed-route service will be extended until 9PM Monday through Saturday during the summer and will continue Nightrider hours on Friday and Saturday evenings until 2:40AM during the college school year. Full minibus service will also be available during these times. These changes are possible in part through weekday daytime and Saturday route changes. Board discussed the inclusion of locations, route colors, and numbers in the route names. Service to fixed stops in the Key West area will be offered four times a day on the Minibus provided that the trip appointments have been scheduled at least 24 hours in advance.

September meeting

The September meeting will be held on September 14, 2017 at 4:15 p.m. at the Intermodal Facility, 950 Elm Street. The July and August meetings have been tentatively cancelled.

Board Member comments

Stewart announced she will not seek another term on the Transit Advisory Board. Elections for Transit Advisory Board for chair and vice-chair will take place at the September meeting.

Adjournment

Motion by Serna, second by Lohrmann to adjourn the Dubuque Transit Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 5:32 p.m.

Respectfully submitted,

These minutes passed, approved and adopted on this 14th Day of September, 2017.



Matt Esser
Dubuque Transit Advisory Board