

## **DUBUQUE REGIONAL AIRPORT COMMISSION MEETING**

Monday, April 24, 2017

4:00 p.m.

Dubuque Regional Airport  
Airport Terminal Conference Room

**PRESENT:** Steve Accinelli, RJ Blocker, Doug Brotherton, Sue Clemenson, Chris Even (by phone)

**ABSENT:** None

**STAFF:** Bob Grierson, Cheryl Sheldon, Todd Dalsing, Karin Spisak, Gordy Vetsch

**GUESTS:** Randy Vogel and Travis Strait from Crawford, Murphy & Tilly Co.

### **PUBLIC INPUT**

Randy Vogel and Travis Strait spoke with the Commission about the recent New Terminal Facility construction project that is nearing completion.

### **AIRPORT COMMISSION MINUTES**

Commissioner Blocker moved to approve the minutes of the March 27, 2017 Commission meeting and the motion was seconded by Commissioner Clemenson. AYES: All. NAYS: None.

### **OLD BUSINESS**

#### **01. REVIEW STATISTICS**

Various statistics were reviewed.

### **NEW BUSINESS**

#### **ACTION ITEM**

#### **02. UNIVERSITY OF DUBUQUE LEASE PUBLIC HEARING RESOLUTION**

Commissioner Brotherton made a motion to accept Resolution No. A900-1-2017 for Intent to Dispose of an Interest in Real Property by Lease Agreement with University of Dubuque. Commissioner Clemenson seconded the motion. AYES: All. NAYS: None. Commissioner Accinelli abstained from voting on this resolution.

#### **03. TERMINAL FACILITY APRON CONSTRUCTION GRANT CLOSEOUT RESOLUTION**

Commissioner Blocker made a motion to approve Resolution A1000-1-2017

Accepting the New Terminal Apron Construction and Closeout of FAA Grant. Commissioner Clemenson seconded the motion. AYES: All. NAYS: None.

## **DISCUSSION**

### **04. MANAGER'S UPDATE**

The Airport Manager reported that the preconstruction meeting for the Access Road project will be held on April 25<sup>th</sup>. Four Air Service Consultants submitted proposals and three were selected for interviews (Mead & Hunt, Team Insight & Associates, LLC and Trillion Aviation). Mead & Hunt was selected by the Dubuque Area Chamber of Commerce's Air Service Task Force as the Dubuque Regional Airport air service consultant for the next year. Airport Staff attended the Iowa Public Aviation Association's annual conference held in Cedar Rapids this year.

### **05. CORRESPONDENCE**

None.

## **NEXT COMMISSION MEETING**

The next scheduled Commission meeting tentative date is May 15, 2017 at 4:00 p.m.

Commissioner Brotherton moved to adjourn and this motion was seconded by Commissioner Clemenson. AYES: All. NAYS: None.

The meeting was adjourned at 4:55 p.m.