

Minutes

**ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION**

January 31, 2017

Lacy Boardroom, Carnegie Stout Public Library, Dubuque, IA 52001

**The meeting was called to order by Ellen Henkels at 4:06 p.m. following staff assurance of compliance with the Iowa Open Meeting Law.**

**Commissioners present:** Nicholas Bratcher, Matthew Gregory, Ellen Henkels, David Schmitz, Gina Siegert

**Staff present:** Debra Alleyne

**Public Present:** Ali Levasseur, Jean Tucker

**APPROVAL OF MINUTES of December 13 2016.** Motion to accept minutes with corrections recommended by Commissioner Siegert and seconded by Commissioner Gregory. Motion carried 4-0.

**NEW BUSINESS**

**1. Grant materials**

There was discussion, corrections and edits regarding the grant materials. Review of method was reviewed for clarity. Alleyne clarified that the City of Dubuque is not going to require ICC training this year but organizations are encouraged to participate as a method of professional development. Commissioner Schmitz suggested that diversity, equity, and inclusivity all be listed in the goals of the grant. Commissioner Henkels offered to assist Alleyne with the final rubric.

**2. Cultural Heritage Grant pilot**

The Cultural Heritage Grant pilot funding stream is approximately \$3,500. Alleyne approached the commission for ideas about how to proceed with this line of funding. She consulted with the director of the Multicultural Family Center and reviewed several similar national programs. Commissioner Henkels raised the question about what groups this grant should target. Commissioner Siegert suggested it be a funding stream with a simple application without a lot of red tape to allow for smaller or less organized groups to easily apply. Alleyne agreed to continue researching and share initial mockups with the commission as information becomes available.

**3. Other business**

Alleyne reminded the commission that Art on the River funding is depleted and the commission must begin working toward replenishing funding. Commissioner Schmitz brought up the Arts and Culture Master Implementation Roadmap. Alleyne explained that the taskforce application is now available on City Website and has created a post of the Arts and Cultural Facebook page. She encouraged the commissioners to like and share the post and the page as well with their networks to make message dissemination easier.

The commissioners decided that Monday Feb 13<sup>th</sup> will be a public meeting for the Master Plan Strategic Planning session at the Orpheum Room at Five Flags @ 4 PM to discuss the Master Plan Implementation road map.

**Next meeting is March 14<sup>th</sup> @4:00 at the Lacy boardroom.**

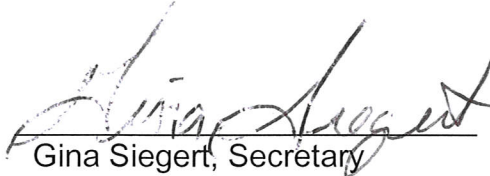
**ADJOURNMENT** – Commissioner Bratcher made a motion to adjourn, second by Commissioner Schmitz. Meeting adjourned at 5:20 p.m.

This notice is given pursuant to Chapter 21, Code of Iowa and applicable local regulations of the City of Dubuque. Persons with limited English proficiency or vision, hearing or speech impairments needing special assistance should contact the City Manager's Office at 589-4110 or (563) 589-4230 for TDD.

Respectfully submitted:  
Debra Alleyne  
Arts and Cultural Affairs Coordinator

These minutes were passed and approved on

March 14, 2017.

  
Gina Siebert, Secretary