

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Monday, May 23, 2016

4:00 p.m.

Dubuque Regional Airport
Dubuque Jet Center Conference Room

PRESENT: Steve Accinelli (by phone), RJ Blocker, Doug Brotherton, Chris Even, Amy Wagner (by phone)

ABSENT: None

STAFF: Todd Dalsing, Bob Grierson, Cheryl Sheldon, Karin Spisak, Gordy Vetsch,

GUESTS: Mike Oberbrockling, Lewis Berger Services

AIRPORT COMMISSION MINUTES

Commissioner Wagner moved to approve the minutes of the April 25, 2016 Commission meeting and the motion was seconded by Commissioner Blocker. AYES: All. NAYS: None.

OLD BUSINESS

01. REVIEW STATISTICS

Various statistics were discussed.

PUBLIC INPUT

Mr. Oberbrockling introduced himself to the Commission. He was interested in the ground handling and fueling services the Dubuque Jet Center provides.

NEW BUSINESS

ACTION ITEMS

02. APPROVE AIRPORT SERVICE ROAD PRELIMINARY PLANS RESOLUTION

Commissioner Wagner made a motion to approve Resolution A500-1-2016, Preliminary Approval of Plans, Specifications, Form of Contract and Estimated Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost; Ordering the Advertisement for Bids for Construct Service Road for the New Terminal Facility. Commissioner Even seconded the motion. AYES: All. NAYS: None.

03. APPROVE GENERAL SERVICES ADMIN. PUBLIC HEARING LEASE RESOLUTION

Commissioner Blocker made a motion to approve Resolution A600-1-2016, Set Public Hearing on Proposed Lease with General Services Administration (TSA) and the Dubuque Regional Airport. Commissioner Even seconded the motion. AYES: All. NAYS: None.

04. APPROVE AVIS RENTAL CAR PUBLIC HEARING LEASE RESOLUTION

Commissioner Wagner made a motion to approve Resolution A700-1-2016, Set Public Hearing on Proposed Lease with Avis Budget Group, Inc. and the Dubuque Regional Airport. Commissioner Even seconded the motion. AYES: All. NAYS: None.

05. APPROVE HERTZ RENTAL CAR PUBLIC HEARING LEASE RESOLUTION

Commissioner Wagner made a motion to approve Resolution A800-1-2016, Set Public Hearing on Proposed Lease with Hertz Corporation and the Dubuque Regional Airport. Commissioner Even seconded the motion. AYES: All. NAYS: None.

06. APPROVE ENTERPRISE RENTAL CAR PUBLIC HEARING LEASE RESOLUTION

Commissioner Wagner made a motion to approve Resolution A900-1-2016, Set Public Hearing on Proposed Lease with Enterprise Holdings, Inc. and the Dubuque Regional Airport. Commissioner Even seconded the motion. AYES: All. NAYS: None.

DISCUSSION

07. MANAGER'S UPDATE

Airport Manager Grierson gave the Commission an update on the New Terminal Grand Opening and Media Day Ceremonies. The Dubuque Airport recently hosted the Iowa Public Airports Association on May 11th and 12th. The Convention and Visitors Bureau estimated that this event had an economic impact of \$65,000 for Dubuque.

08. CORRESPONDENCE

None.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is June 27, 2016 at 4:00 p.m.

Commissioner Blocker moved to adjourn and this motion was seconded by Commissioner Even. AYES: All. NAYS: None.

The meeting was adjourned at 4:50 p.m.