

## MINUTES

**Government Body:** CIVIL SERVICE COMMISSION  
**Date:** December 16, 2015  
**Time:** 3:00 PM  
**Place of Meeting:** City Hall, Conference Room A, 50 W 13<sup>th</sup> St.

Present: Commissioners: Dan White, Betty Takes  
Also present: Randy Peck, Brant Schueller, Bob Green, Maureen Quann

1. Re-approval of minutes from meeting of November 5, 2015 due to an incorrect date. Motion by Takes to approve as submitted. Second by White. Motion carried 2-0.
2. Approval of minutes from December 7, 2015 meeting. Motion by Takes to approve as submitted. Second by White. Motion carried 2-0.
3. Schedule an entrance examination for the position of Water Distribution Equipment Operator. Motion by White to set the application deadline for January 22, 2016 at 5 p.m. with an exam date of February 3, 2016. Commissioner White to proctor. Second by Takes. Motion carried 2-0.
4. Schedule an entrance examination for the position of Serviceworker. Motion by Takes to set the application deadline for January 8, 2016 at 5 p.m. with an exam date of January 20, 2016. Commissioner White to proctor. Second by Takes. Motion carried 2-0.
5. Schedule the date for an Appeal Hearing for Randy Hancock. Motion by Takes to set the appeal hearing date for January 8, 2016 at 1 p.m. Second by White. Motion carried 2-0.
5. Adjournment. Motion by Takes to adjourn at 3:11 p.m. Second by White. Motion carried 2-0.

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Civil Service Commission

Submitted by Pam McCarron, Permit Clerk