

## MINUTES

**Government Body:** CIVIL SERVICE COMMISSION

**Date:** November 5, 2015

**Time:** 2:00 PM

**Place of Meeting:** City Hall, Conference Room A, 50 W 13<sup>th</sup> St.

Present: Commissioners: Dan White, Mary Lynn Neuhaus, Betty Takes

Also present: Randy Peck, Rick Steines, Bryan McDonald, Cal Motsch, Steve Radloff, Bob Rehfeldt, Thomas Warner, Scott Crabill,

1. Approval of Minutes from meeting of October 9, 2015. Motion by Takes to approve as submitted. Second by Neuhaus. Motion carried 3-0.
2. Establish the passing score for the position of Firefighter. Motion by Takes to set the passing score at 71.6% and certify the list for Firefighter as read for eighteen months. Second by Neuhaus. Motion carried 3-0.
3. Establish the passing score for the position of Mechanic. Motion by Takes to set the passing score at 70 (70%) and above correct answers and certify the list for Mechanic as read for two years. Second by Neuhaus. Motion carried 3-0.
4. Schedule an entrance examination for the position of Police Officer. Motion by Takes to set as recommended. Second by White. Testing will take place on March 5, 2016. Commissioner White to proctor. Motion carried 3-0.
5. Schedule an entrance examination for the position of Laboratory Technician. Motion by Takes authorizing Personnel Director Randy Peck to set the deadline date for submission of applications and the date for the exam. Motion carried 3-0.
5. Adjournment. Motion by Takes to adjourn at 2:23 p.m. Second by White. Motion carried 3-0.

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Civil Service Commission

Submitted by Pam McCarron, Permit Clerk