

## MINUTES

**Government Body:** CIVIL SERVICE COMMISSION  
**Date:** October 9, 2015  
**Time:** 8:30 AM  
**Place of Meeting:** City Hall, Conference Room A, 50 W 13<sup>th</sup> St.

Present: Commissioners: Dan White, Mary Lynn Neuhaus  
Also present: Randy Peck, John Klostermann, Ken TeKippe

1. Approval of Minutes from meeting of September 17, 2015. Motion by Neuhaus, Second by White to approve as submitted. Motion carried 2-0.
2. Establish the passing score for the position of Accountant. Motion by Neuhaus, Second by White to set the passing score at 70 (70.7%) and above correct answers and certify the list for Accountant as read for two years. Motion carried 2-0.
3. Schedule an entrance examination for the position of Traffic Signal Technician II. This will be a "take-home" style exam. Motion by White, Second by Neuhaus authorizing Personnel Director Randy Peck to set the date for submission of applications and the exam deadline date. Motion carried 2-0.
4. Schedule an entrance exam for the position of Foreman. Motion by Neuhaus, Second by White authorizing Personnel Director Randy Peck to set the deadline date for submission of applications and the date for the exam. Motion carried 2-0.
5. Adjournment. Motion by Neuhaus, Second by White to adjourn at 8:37 a.m. Motion carried 2-0.

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Civil Service Commission

Submitted by Pam McCarron, Permit Clerk