

PARK AND RECREATION COMMISSION MEETING

Tuesday, September 9, 2008

4:30 p.m., Snack Bar, Bunker Hill Golf Course

PRESENT: Tom Blocklinger, Chuck Duggan, Paul Hoffmann, Karen Lyness, Evelyn Nadeau and Mark Noble

ABSENT: Gary Harjehausen

Staff present: Gil Spence, Bob Fritsch, Pat Prevenas and Jolene Rettenberger

MINUTES APPROVED;  
VOTE: It was moved by Mark Noble, seconded by Paul Hoffmann, to approve the minutes of the August 12, 2008 meeting. The motion passed unanimously.

DISCUSSION OF  
FY 2010 – FY  
2014 CIP  
BUDGET: Leisure Services Manager Gil Spence discussed the upcoming CIP budget items. In reviewing the CIP budget sheet that was shared with all commissioners, there are a number of projects that will need to be ranked by priority. A staff meeting will be held to review the budget as to what priorities are most important. Listed below are some line items that were discussed:

- Usha Park development – very important to keep in the budget
- Replacing flag poles at A-H/Murphy/EPP – lower priority in replacing 3 flag poles with lights at each park.
- Replacing wading pool at EPP – very important to keep in the budget
- Road improvements at Four Mounds – lower priority
- Land acquisition at Four Mounds – lower priority
- Develop croquet court at Flora Park – lower priority
- Construct handball court at Flora Park – lower priority
- Eagle Valley Park development – high priority given with this new park proposal off Roosevelt Street/Shiras Avenue
- Accessible walkway to Log Cabin at EPP – high priority
- Renovation at Cleveland Park – low/high priority given
- Landscape Gateways – high priority. Some commissioners viewed this budget item differently.
- Expand disc golf course/construct additional 9-holes at Veterans' Memorial Park – lower priority
- Port of Dubuque Park – taken out of budget
- Construct Skate Park at Usha Park – lower priority
- Press boxes for fields I and II at Veterans' Memorial Park – lower priority
- Construct rest rooms at Four Mounds – lower priority
- Ecological restoration – important to do – will be re-submitted to the budget
- Bluff Street Pet Park – taken out of budget
- Welcome Sign, north end – will be re-submitted to the budget
- Extend Band Shell Stage at EPP – Tri-State Wind Symphony is requesting additional room for performances; will be re-submitted to the budget.

- McNamer Park Development – New park to be developed off of Miller Road/Kelly Lane.

UPDATE ON  
TREE  
SPONSORSHIP  
PROGRAM:

Leisure Services Manager Gil Spence updated commissioners:

- ◆ Final arrangements are being made. Twenty-five trees have been sold to date. Beeler Tree Farm will start the tree planting after the first hard frost. Tree sponsors will be receiving a letter about the program/seeking payment. The top three popular parks for tree planting include Burden, Highway 20/Usha Park and Hillcrest Park.

UPDATE ON  
C.I.P.  
PROJECTS:

Leisure Services Manager Gil Spence updated commissioners:

- ◆ Town Clock renovation walk through tomorrow; ◆ Veterans' Memorial Park rest rooms are being renovated inside/outside by Klauer Construction;
- ◆ Murphy Park rest rooms near Enclosed Shelter are having new partitions installed and getting up-to-date with ADA compliance; ◆ Proposals are being received for the Welu Park play unit; ◆ Petrakis Infield bids for artificial turf was rejected; ◆ Skate Park re-surfacing at McAleece Recreation Complex is complete.

PARK DIVISION  
REPORT:

Park Division Manager Bob Fritsch updated commissioners:

- ◆ Dragon Boat races went well at Miller Riverview Park this past weekend;
- ◆ New campground managers are having a good second half of the camping season; ◆ Drew Cook has completed stoning all camping sites with the possibility of placing asphalt at all sites (FEMA will be paying for the cleanup and stone work done at an approximate cost of \$30,000) ; ◆ Jeff Ahlers, Assistant Gardener, is working along the Port of Dubuque doing plant maintenance on plant materials; ◆ An Eagle Scout Project has been completed at Cleveland Park – stop and see the new raised deck that overlooks the city; ◆ Tennis courts at Eagle Point Park have been resurfaced with the funds coming from a family donation.

RECREATION  
DIVISION  
REPORT:

Recreation Division Manager Pat Prevenas updated commissioners:

- ◆ Recreational swimming numbers are below average this season due to the weather; ◆ Private swim lessons are very popular; ◆ Doggie Dip numbers at both pools were up; ◆ Sales of swim passes are down due to the May/June weather; ◆ Numbers were good in our recreational classes this year; ◆ Junior/Teen golf numbers were up this year; ◆ We served 2,305 lunches this summer at the Comiskey and Prescott sites. Lunches provided by the Boys/Girls Club through the State of Iowa, Department of Agriculture; ◆ Golf rounds are down 4% - had the best August in five years and July was good, too; ◆ Adventure Day Camp numbers are up this year due to the usage of larger vehicles to transport participants; ◆ Fall softball leagues are offered on Tuesday, Wednesday and Thursday evenings; ◆ After-School Programs are offered at five sites this year; ◆ After-School Sports (flag football and

volleyball) will begin the week of September 22nd; ♦ Had some problems with the distribution of our Fall 2008 brochures – not able to mail them to families due to labels not available so brochures were delivered to The Forum for distribution through the schools.

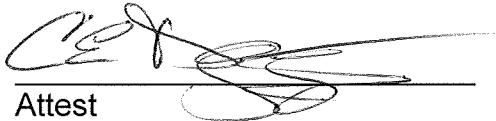
OTHER  
BUSINESS:

- ♦ Commissioner Duggan addressed the Commission regarding the sprinkler system at the Bunker Hill Golf Course that was struck by lightning. Spence will submit two (2) CIP's – one for total renovation and one for replacement of the irrigation system.
- ♦ Commissioners Lyness and Nadeau asked about the status of the replacement of our Pet Park. There is a possibility being worked on that looks promising at this point.

ADJOURN;  
VOTE: It was moved by Lyness, seconded by Nadeau, that the meeting be adjourned at 5:15 p.m. The motion passed unanimously.



Karen Lyness  
Chairperson



Attest