

MINUTES

Government Body: CIVIL SERVICE COMMISSION
Date: June 22, 2015
Time: 9:00 AM
Place of Meeting: Grand River Center – Sales Office Conference Room (1st Floor)
500 Bell St.

Present: Commissioners Dan White, Betty Takes (via phone)

Also present: Randy Peck, Mark Murphy, Candace Eudaley, Laura Carstens, William O'Brien

1. Approval of Minutes from meeting of May 20, 2015. Motion by Takes, Second by White to approve as submitted. Motion carried 2-0.
2. Schedule an entrance examination for the position of Sanitation Driver. Motion by Takes, Second by White to set the application deadline for July 14, 2015 at 5:00 p.m. with a test date of July 28, 2015. Commissioner Takes to proctor. Motion carried 2-0.
3. Schedule an entrance examination for the position of Public Safety Dispatcher. Motion by Takes to set the application deadline for July 8, 2015 at 5:00 p.m. with a test date of July 23, 2015. Commissioner White to proctor. Motion carried 2-0.
4. Establish the passing score for the position of Environmental Coordinator. Motion by White, Second by Takes to set the passing score at 60 (60%) and above correct answers and certify the list for Environmental Coordinator as read for two years. Motion carried 2-0.
5. Establish the passing score for the position of Transit Operations Supervisor. Motion by Takes, Second by White to set the passing score at 74 (61.6%) and above correct answers and certify the list for Transit Operations Supervisor as read for two years. Motion carried 2-0.
6. Establish the passing score for the position of Planning Technician. Commissioner Takes expressed her concern and reluctance with setting the passing score at 58% for this position. After some discussion, a motion was taken by Takes, Seconded by White to set the passing score at 58 (58%) and above correct answers as recommended and certify the list for Planning Technician as read for two years. Motion carried 2-0.
7. Adjournment. Motion by White, Second by Takes to adjourn at 9:26 a.m. Motion carried 2-0

Civil Service Commission

Submitted by Pam McCarron, Permit Clerk