

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Monday, April 27, 2015

4:00 p.m.

Dubuque Regional Airport
Dubuque Jet Center Conference Room

PRESENT: Steve Accinelli (by phone), RJ Blocker, Doug Brotherton (by phone), Chris Even, Amy Wagner

ABSENT: None

STAFF: Todd Dalsing, Robert Grierson, Cheryl Sheldon, Karin Spisak, Gordy Vetsch

GUESTS: None

AIRPORT COMMISSION MINUTES

Vice Chair Wagner chaired the meeting because Chairperson Accinelli was phoning in and didn't have access to the agenda. Commissioner Even moved to approve the minutes of the February 23, 2015 Commission meeting and the motion was seconded by Commissioner Blocker. AYES: All. NAYS: None.

OLD BUSINESS

01. Review Statistics

Various statistics were discussed.

PUBLIC INPUT

None.

NEW BUSINESS

ACTION ITEMS

02. CONSTRUCT LANDSIDE FACILITIES PLANS APPROVAL RESOLUTION

Commissioner Brotherton made a motion to open the public hearing for the Construct Landside Facilities project. Commissioner Blocker seconded the motion. AYES: All. NAYS: None.

After discussion, Commissioner Even motioned to close the public hearing and Commissioner Brotherton seconded the motion. AYES: All. NAYS: None.

Commissioner Blocker made a motion to approve Resolution A200-2-2015 Approval of Plans, Specifications, Form of Contract and Estimated Cost for Construct

Landside Facilities including Parking Lot, Entrance Road, Exterior Guidance Signage and Landscaping for the New Terminal Facility. Commissioner Brotherton seconded the motion. AYES: All. NAYS: None.

03. CONSTRUCT LANDSIDE FACILITIES AWARD CONTRACT RESOLUTION

Two base bids were received for the Construct Terminal Landside Facilities project of \$4,708,932.30 and \$6,129,051.95. The apparent low bid was 7% under the Engineer's Estimate.

Commissioner Blocker made a motion to approve Resolution A200-3-2015 Awarding Public Improvement Contract to Flynn Company, Inc. for Construct Landside Facilities including Parking Lot, Entrance Road, Exterior Guidance Signage and Landscaping for the New Terminal Facility. Commissioner Brotherton seconded the motion. AYES: All. NAYS: None.

04. CONSTRUCT LANDSIDE FACILITIES GRANT RESOLUTION

Commissioner Blocker made a motion to approve Resolution A200-4-2015 Authorizing FAA Grant Agreement for Construct Landside Facilities including Parking Lot, Entrance Road, Exterior Guidance Signage and Landscaping for the New Terminal Facility. Commissioner Brotherton seconded the motion. AYES: All. NAYS: None.

05. APPROVE SITE WORK ENGINEERING AMENDMENT RESOLUTION

Commissioner Even motioned to approve Resolution A600-1-2015 Authorizing an Amendment to Original Agreement for Engineering Services for New Terminal Facility Site Work and the motion was seconded by Commissioner Blocker. AYES: All. NAYES: None.

06. APPROVE FY16 CSCI RESOLUTION

Commissioner Even motioned to approve resolution A500-1-2015 for Endorsement of Commercial Service Vertical Infrastructure (CSCI) Application for FY2016. Commissioner Blocker seconded the motion. AYES: All. NAYS: None.

DISCUSSION

07. MANAGER'S UPDATE

Airport Manager Grierson shared with the Commission highlights of his recent attendance at the Mead & Hunt Air Service Conference. The AABI accreditation team was at the University of Dubuque last week. The FAA's proposed elimination of the

VOR approaches was discussed.

08. CORRESPONDENCE

None.

CLOSED SESSION

Commissioner Even motioned to convene in closed session at 5:03 p.m. to discuss pending litigation pursuant to Chapter 21.5(1)(c), Code of Iowa and the motion was seconded by Commissioner Blocker. AYES: All. NAYES: None.

After discussion, Commissioner Even motioned to reconvene at 5:30 p.m. and Commissioner Blocker seconded the motion. AYES: All. NAYES: None.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is May 18, 2015 at 4:00 p.m.

Commissioner Even moved to adjourn and this motion was seconded by Commissioner Blocker. AYES: All. NAYS: None.

The meeting was adjourned at 5:33 p.m.